

Borough of Northumberland

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**Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
December 2, 2014**

President James Troup called the meeting to order at 7:01 p.m. Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Adam Klock, Ellie Rees, Paul Ruane, Ty Sees, James Troup, and Harry Wynn. Others present were Mayor Zboray; Ryan Tira, Solicitor; C. L. Kriner, Police Chief; Ted McCollum, Street Supervisor/ Code Enforcement Officer; and Janice Bowman, Borough Secretary. Councilman Stephen Reed was absent.

Public Comment

The six visitors present introduced themselves.

Mr. Bill Geise, representing the Amazing Grace Community Church, thanked the Borough Council for allowing them to meet in the building on Sunday mornings. He said that the group has been renting the room for about six months. He also said that they are a growing group of people and they have interest in growing with the Borough and would like to assist in the Borough's efforts to move ahead with the gym renovation project with sweat equity or long-term lease agreements. The group is also interested in doing more things in the community to give back to the community. They are interested in hosting a Christmas carol in the King Street Park on Christmas Eve and would like to invite the public back to the building for hot chocolate and cookies. Discussion ensued. Since the program is available to the public, it was determined that the group would not have to rent the park.

In order to provide access to the Savidge Room, council discussed revising their contract. Mr. Klock moved to revise the contract with the Amazing Grace Community Church to include one additional night per quarter throughout the year at no charge during the length of the contract. Mr. Wynn seconded the motion. Council approved unanimously. Shannon Richie, secretary of the Amazing Grace Community Church, introduced himself.

Northumberland Sewer Department Report

Mr. Klock informed council that the committee met tonight and discussed the PennVest loan closing. He noted that Brian Book would address the topic later.

Mr. Klock made a motion to purchase a copier from CSP Office Equipment at a price of \$1,849 plus \$229 for an annual service contract. Mr. Sees seconded the motion. Council approved unanimously.

A meeting with Hazen & Sawyer to discuss a storm water utility in the Borough is scheduled for February 3, 2015, at 5:00 p.m. Mr. Brian Book stated that he would provide the council with options for funding and establishing oversight, whether as an authority or through another means. Mr. Book added that they would present options to the council members during this meeting.

Mr. Book stated that there was a conference call today regarding the Penn Vest loan. The loan closing will be on January 29, 2015. The request for a letter of no prejudice has been submitted to Penn Vest. This will allow the Borough to use the bridge financing to get the project started. The agreement with the contractor was executed around November 25th and whether or not the Borough issues the notice to proceed, the contractors may start construction sixty days after the date the contract was executed, or around January 25th.

Mr. Tira explained the ordinances being presented for council vote. The first, Ordinance 2014-3, is the debt ordinance for the interim financing. Once PennVest issues a letter of no prejudice, the Borough will be able to close on the loan. The interim loan for \$3,000,000 is through the Northumberland National Bank and will be paid off once the PennVest loan closes. This will allow the contractor to begin the construction. The second ordinance, 2014-4, is the debt ordinance for the PennVest funding up to the amount of \$13,785,287. Mr. Tira clarified that the total cost for the project is \$13,785,287. These documents must be submitted to DCED for their approval, in addition to PennVest's approval. Resolution M must also be approved tonight. This resolution sets the sewer rates for 2015.

Upon motion by Mr. Klock, seconded by Mr. Troup, council voted unanimously to approve Ordinance 2014-3.

Upon motion by Mr. Klock, seconded by Mr. Sees, council voted unanimously to approve Ordinance 2014-4.

Mr. Troup moved to accept Resolution M-2014. This resolution sets the rates for sewer service. The first quarter rate will be based on \$117.72 per EDU. Beginning with the second quarter, billing will be based on water usage during the previous quarter. The monthly rate is \$10 for collection, \$15 for treatment, and \$4 per 1,000 gallons of water usage. Customers will be billed quarterly. Mr. Sees seconded the motion. Council voted 5-1 to approve with Mr. Wynn voting no.

Resolution M-2014 is as follows:

**"BOROUGH OF NORTHUMBERLAND
COUNTY OF NORTHUMBERLAND
COMMONWEALTH OF PENNSYLVANIA**

RESOLUTION NO. M-2014

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF NORTHUMBERLAND, COUNTY OF NORTHUMBERLAND, COMMONWEALTH OF PENNSYLVANIA, ADOPTING RATES WITHIN ITS SEWER SERVICE AREA, PROVIDING FOR CERTAIN FEES AND CHARGES, AUTHORIZING IMPLEMENTATION OF THIS RESOLUTION AND PROVIDING FOR AMENDMENT.

WHEREAS, in accordance with the Northumberland Borough Code of Ordinances, the Borough Council of this Borough has deemed it necessary and proper to adopt a resolution setting forth the sewer rental rates to be charged within this Borough's sewer service area and providing for certain related fees and charges;

NOW, THEREFORE, BE IT RESOLVED that:

1. In addition to any other applicable charges imposed by the Borough pertaining to sewer service, sewer rental rates and charges for wastewater discharged into the Borough's wastewater collection system from any property shall be as follows:

a) Properties located within the Borough shall be billed based on water usage and monthly base charges for collection and treatment. The charges shall be as follows:

- i. Northumberland Borough Collection Base Monthly Charge: \$10.00
- ii. Northumberland Borough Treatment Base Monthly Charge: \$15.00
- iii. Northumberland Borough Water Usage Monthly Charge: \$4.00 per 1,000 gallons of water.

b) Bulk customers of the Borough shall be billed based on wastewater flow into the Borough system. The bulk rate for 2015 shall be \$4.50 per 1,000 gallons.

2. The Borough Council of this Borough, by separate Resolution, may establish a schedule of surcharges based upon the character of the wastewater discharged into the Borough's wastewater collection system.

3. When any single connection to the Borough's wastewater collection system contains multiple billing units, the Borough shall assess sewer rentals and charges, as appropriate, as though each such billing unit was in a separate structure and had a direct and separate connection to the Borough's wastewater collection system.

4. The Borough Council of this Borough may establish a schedule of fees, including without limitation connection fees, tap fees, administrative fees, inspection fees and any other fees authorized by law, to be imposed upon ratepayers in connection with the wastewater disposal services provided by the Borough.

5. The Borough Council of this Borough may, from time to time, alter, modify, revise, amend and/or add to its list of flat rate classifications and establish and/or modify the annual and monthly rates applicable thereto.

6. Notwithstanding any provision in this Resolution to the contrary, the Borough Council of this Borough shall have the authority to enter into special agreements with the owner of any property, with respect to terms and conditions upon which sewage may be discharged to the Borough's wastewater collection system and with respect to payments to be made to the Borough in connection therewith.

RESOLVED, ENACTED AND ADOPTED at a duly advertised public meeting of the Borough Council held on the _____ day of _____, 2014.

ATTEST:

BOROUGH OF NORTHUMBERLAND

By: _____
Janice Bowman, Secretary

By: _____
James Troup, Chairman"

Mr. Book stated that he has the signed agreement for engineering services. This is a requirement for PennVest.

Mayor's Report

- Mayor Zboray thanked those who helped decorate King Street Park. He also thanked those who helped with Santa's arrival last night. Approximately sixty children were there to greet Santa.
- Wreaths for Warriors will be at the Riverview Cemetery on Sunday, December 7th at 2:30 p.m. The Post 44 American Legion and local Boy Scout troops and other groups will be there to lay the wreaths on the veterans' graves. Mayor Zboray thanked Paul Ruane and the group from the Post 44 for doing this.
- Mayor Zboray presented Jon Apple with the following Proclamation:
*Whereas Jonathan Apple has served the Borough of Northumberland as a Fire Policeman since 1993 and is currently the Chief of Northumberland Fire Police. And
Whereas Jonathan Apple has actively distinguished himself throughout thirty-five years of service, twenty-one of them being in the Borough as a volunteer responding to emergency situations and multiple community events both here in the Borough and representing the Borough and assisting other communities,
Whereas Jonathan Apple has contributed to the Borough of Northumberland by initiating Fire Police classes,
Whereas Jonathan Apple has exhibited the basic tenets of government of laws, fairness of decisions, and service to man,
Now, therefore, I, Leonard M. Zboray, Mayor of the Borough of Northumberland, as representative of the citizens of Northumberland, do hereby issue this Proclamation as an expression of our gratitude and appreciation to Jonathan Apple for performing his duties as Fire Police Officer and Chief of the Fire Police with honor and integrity, and exhibiting exemplary community spirit in the service to the Borough of Northumberland.*

*Signed, Leonard M. Zboray, Mayor
December 2, 2014.*
- Mayor Zboray asked Chief Kriner to provide information about collecting toys for needy children. Chief Kriner stated that the police are collecting toys at the police station, the Borough Office, the library, the Northumberland National Bank, and the Surplus store in Point Township. Mayor Zboray stated that this was started by Chief Martin Concini years ago and the police department is continuing this in his memory. Mr. Klock asked if anything is accepted other than toys, such as hats. Chief Kriner said that they would accept anything.

Emergency Services Board - no report

Executive Session

Mr. Troup announced that the council would adjourn for an Executive Session to discuss personnel issues. The meeting was adjourned at 7:43 p.m. and reconvened at 8:27 p.m.

Street Supervisor/ Code Enforcement Officer's Report

- Mr. McCollum informed the council that he has heard from U.S. Municipal and they are honoring the warranty on the street sweeper. A technician will come out in January with the new parts to make the repairs. Mr. Sees advised to keep a paper trail.
- The pool is still filling.
- Leaf pick-up started again today. The street department employees will pick up leaves as long as the weather permits.

- Mr. McCollum stated that he passed the Building Code Official test. He added that he still needs the Plan and Review certification to write permits. He added that this test will be given sometime around the end of January.
- A realtor spoke to Mr. McCollum about a property at 260 Queen Street. There is a potential buyer who would like to renovate the building and create four apartments. He noted that because this is a conversion from a commercial property to a residential property, a zoning hearing is required. The realtor will write up a sales agreement contingent upon approval from the Zoning Board. Mr. Ruane stated that there may be two apartments upstairs, but they may not make additional rental units in areas zoned R-2 or R-1 without approval from the Zoning Board. There is parking available at the rear of the building with access from Sheetz Avenue.
- Mr. Ruane stated that there is a flashing light at a property on Duke Street. He noted that this is not permitted per the ordinance. Council discussed the legality of a tattoo parlor in the property. Mr. McCollum stated that he explained that the ordinance prohibits the display of sexually-oriented items to the owner and she is adamant about not having anything sexually-oriented inside or outside of the tattoo parlor. Mr. McCollum noted that there are also two massage parlors within a square block that could be construed the same way. Mrs. Rees asked if anyone knows of any tattoo parlors that are not for adults only and are not sexually-oriented, in part. Mr. Troup stated that a twelve year old could not go in and get a tattoo, but they are not a sexually-oriented place. Mr. Tira stated that if any sexually-oriented item is displayed, the tattoo parlor could be closed. The code officer would be responsible for enforcing the ordinance.
- Mr. Tira requested that Mr. McCollum provide him with a landmark, such as an intersection, for the area to be designated as "no parking" along the dog park property. Mr. McCollum stated that the intersection would be at Orange Street and Cannery Road. Mr. Tira stated that he would like the measurement from where the closest sign is located to the intersection. Mr. Tira advised that if the council wants to make the "no parking" designation permanent, an ordinance would be required. Mrs. Rees asked if the speed limit should be reduced. Mr. Tira stated that changing the speed limit would require a traffic study. Mr. Klock suggested that the school district could be contacted about complaints on Facebook that school bus drivers are driving too fast around this curve. Mayor Zboray stated that the police have been in the area to enforce stop signs and haven't said anything about buses speeding there. Mr. Troup recommended that nothing be done until the Borough receives a formal complaint.

Emergency Services Board Report - no report

Committee Reports

Community Development - no report

The committee will meet next Monday at 7:00 p.m.

Personnel - no report

Public Safety - no report

Rules - no report

Streets - no report

Old Business

1. Mr. Troup stated that he feels the council should get rid of the Facebook account for the Borough. He said that it is just a place where people complain about everybody else and it is not productive. He added that there is never anything in there that is positive. Mr. Klock stated that he likes it from the standpoint of being able to contact a lot of people quickly. However, he is finding that Facebook took away the functionality that used to be there and it is no longer possible to prevent the public from leaving comments at their own free will and it is impossible to censor it, and then if it is censored, there is another issue. Mr. Troup agreed, adding that he thinks Facebook is good for some things but he doesn't think it is very helpful because people can get on Facebook and say some hurtful things and there is nothing to stop them from doing it. The Borough does have a website that information is put on for people. He feels that if anyone has a problem or an issue, these meetings are where they should come. He said it is very easy to get on Facebook anonymously and say anything.

He made a motion to take down the Facebook pages. Mr. Klock asked if he wanted to take down Liberty Splashland, the Halloween Parade, and the dog park Facebook pages. He said that he would take down the dog park pages which he's been managing. He asked Mr. Tira for his opinion about taking down the page if someone else manages it for the Borough. Mr. Tira stated that if it's a Borough park, and Mr. Klock is a Borough Council member, it is associated as a Borough Facebook page. Mr. Wynn seconded the motion. Mr. Klock stated that if Facebook adds security, he would like to see the Borough consider having Facebook pages again. He said that it would take time to get back to the numbers we currently have. Mr. Ruane stated that he does not use Facebook and knows nothing about it. Mr. Klock explained that there are main pages and ancillary pages. He said that on ancillary pages he can restrict certain words from being posted to a page but didn't know if it is possible to make all the Borough pages ancillary pages and keep the main page a generic page not associated with the Borough. Then the ancillary pages could be managed with the security checks. However, if an ancillary page is tagged and someone comments, you cannot prevent someone else from commenting on that tag and it would still show up. Mr. Troup stated that the motion was made to shut them down for now and later, if council wants to revisit it, if something is done with the software, they could. Council voted 5-1 to approve the motion with Mr. Ruane voting no.

New Business

1. Mr. Wynn made a motion to approve payment of the bills, including the bills of \$131.51 from the Witmer Safety Group for uniforms for Officer Lauver and \$900 for the trees from the Southside Fire Company which will be paid for with funds from the Savidge grant. Mrs. Rees seconded the motion. Council voted unanimously to approve. Bills to be paid from the General Fund total \$25,220.46; Liberty Splashland bills total \$196.72; Norry Playground bills total \$508.40; and Sewer Department bills total \$14,407.44.

2. Upon motion by Mrs. Rees, seconded by Mr. Klock, council voted unanimously to approve a handicap parking space request from Robert Young at 245 Queen Street.

Mr. Wynn left the meeting.

3. Finance

Mr. Sees reviewed the scenarios that were discussed at the last Finance Committee meeting with hiring Ann full-time or increasing her hours to thirty hours rather than twenty hours part-time. He asked about the line items for social security and Medicare. The Borough Secretary stated that the amounts are higher than the budgeted amounts because the sewer department and pool reimburse the Borough for the amounts of social security and Medicare for their employees that are included in the total. The budgeted amounts are based on the total proposed payroll of the employees included in the Borough budget multiplied by the percentages for social security and Medicare. Mr. Sees requested that council be provided with copies of the two budgets. The Borough Secretary left the meeting to make the copies.

Mr. Klock asked if there are things in the budget that someone does not like, and they won't pass a budget because there are things they don't like, could council do a line-item vote on those specific items that anyone may disagree on. Mr. Tira stated that the vote should be on the full budget, not line items. Mr. Sees stated that he went through and did a synopsis of the health insurance and reviewed the budget, being more conservative. He said that the earned income tax for the current year is at almost \$340,000. He said that Jan thinks we will be on track for \$370,000. Mr. Sees stated that to be conservative, he feels that \$360,000 should be budgeted. Mayor Zboray stated that there are new properties being built. Mr. Klock questioned Mr. Sees said that the rent for the Savidge Room isn't a guarantee in his opinion. \$10,000 was budgeted due to the rental income from the church. Mr. Sees decreased that amount to \$6,000 to be conservative. Mr. Sees stated that Adam brought up the cell tower land lease to put into a trust. Mr. Sees recommended that the lease amount be included in the current 2015 budget, because it's been in the budget for so long. If there are other revenues from elsewhere, it would be a possibility. Mr. Sees said that the rental ordinance budget was set at \$10,000 and he reduced it to \$6,000. He said that he understands there is a problem with the way the ordinance is currently written and asked if it is possible to revisit the ordinance. Mr. Tira stated that the fees should cover the expenses of the program; it is not to be a revenue producer. Mr. Sees stated that this year, the miscellaneous revenues were \$35,000. A big portion of that was the proceeds from the truck that was sold. Mr. Sees stated that the budgeted amount was \$5,000 for the past two years. He is recommending \$7,000 be budgeted.

Mr. Sees reviewed expenses. He stated that the personnel committee recommended a 2% bonus in lieu of raises. Mr. Klock stated that the bonus is to be paid, half in July and half in December. Mr. Sees stated that he included a line item that says bonus in lieu of raise so it is not convoluted with the salaries. He said that the only ones he did not make a line item for is streets, since they receive an hourly raise. Mr. Sees added that he included 2.5% for the police. Mr. Sees explained the line item for the office clerks. He kept a second line item for bonuses for the part-time clerks. Mr. Sees explained that if Ann (August) is hired full time; the hospitalization budget would

\$47,521.44. This would be for both Jan (Bowman) and Ann. Mr. Sees stated that there was a decrease in Jan's insurance cost by about \$1,900 by going from Benecon to Blue Cross. This amount is after the 7% co-pay. Mr. Sees stated that he increased the police budget from \$50,000 to \$54,000. He added a line item for the part-time police clerk's bonus so it is not included in the salary. This was done from personnel's directive. Except for police and street union employees, other employees are to get a 2% bonus in lieu of a raise. Hospitalization for the police changed a little bit due to the addition of Kevin Rushton's son. Holiday pay had been budgeted at \$4,000. Mr. Sees recommends that it be budgeted at \$10,000. He noted that the holiday budget is at \$8,600 currently. Mr. Sees recommended that \$4,000 be included for police sick pay in order to cover some of the costs when a police officer retires. They are paid 66.67% of their unused sick time. Mr. Sees stated that he made the boot allowance a separate line item from the uniform allowance. It would be \$3,000 for the uniform allowance and \$1,000 for the boot allowance. Mr. Sees stated that this is \$125 per officer, both full and part-time. The Code Officer salary includes a separate line item for the 2% bonus.

The Borough Secretary returned to the meeting and distributed the budget proposals to the council members. Mr. Sees explained that these budget proposals are those based on the discussions from the last finance committee meeting and reviewed several line items.

He asked why the Borough Secretary had budgeted \$370,000 for the earned income line item. She explained that she based the amount on the additional money that would be coming in during December. She said that while the current amount received is \$340,000, it is likely that the amount will increase to \$370,000 based on the amount received last year in December. Mr. Troup stated that he is comfortable with \$360,000.

Mr. Sees stated that because the Savidge Room is leased on a month to month basis to the church, he budgeted \$6,000 instead of the \$10,000 that is in the budget.

Mr. Sees reduced the amount for the rental fees from \$10,000 to \$6,000. Mr. Ruane stated that Mr. Geise said that the church would sign a long term agreement. Mrs. Rees asked who would be the one to talk to them about it. Mr. Sees responded that he would talk to them. He asked if the current agreement could be revised. Mr. Tira responded that it could. The original agreement is open-ended. It was determined to leave the amount at \$10,000.

The rental ordinance fees were set at \$6,000.

Mr. Sees changed the amount budgeted for miscellaneous revenues to \$7,000.

The revenue side of the 2015 budget minus the sewer department revenue is now \$1,524,935.91, which is \$87,138.02 more than the budgeted amount for 2014.

Mr. Sees reviewed the expense side of the budget. He noted that the amount budgeted for legal fees was reduced by \$10,000. He explained that in the office budget, Jan

included the 2% bonuses into the salary line items; Mr. Sees kept it separate and added that council could discuss it in Executive Session. Mr. Sees explained that council is provided with the costs for Ann August to be hired full-time and costs for her to work thirty hours per week. He stated that he had budgeted \$47,521.44 for the office health insurance line item, while Jan had budgeted for six months of health insurance for Ann, beginning in July. Mr. Sees stated that the amount would then be \$36,373. The life insurance would double from \$146.12 to \$292.24. The total cost for Ann to be full-time and Jane to be part-time would be \$46,081.50. He noted that Jan had budgeted \$45,000 total. She explained that she had averaged Jane's hours at eighteen per week since she will be away for 4-5 weeks this year. Telephone costs were reduced by \$200; advertising/printing was increased to \$2,000 from \$1,880; garbage collection was decreased by \$100; contracted service was decreased by \$200; and postage/miscellaneous was decreased by \$500.

Mr. Sees reviewed the building expenses. Budgeted amounts for lights, water and fuel were all reduced.

The police budget was calculated with a 2.5% increase in salaries. Mayor Zboray noted that the linebacker insurance is \$12,000. This is an increase in \$9,600 from the current year. Mr. Sees noted that this is due to the lawsuits. The salary for the patrolmen should be \$168,774.74. This also includes a step increase for Officer Rushton. Mr. Sees stated that he increased the part-time police budget from \$50,000 to \$54,000. Mr. Sees said that he added a separate line item for the part-time clerk's bonus where Jan included it in the part-time clerk salary. Mr. Sees stated that Jan increased the overtime budget by \$5,000. The current budget is over by \$15,000. Jan explained that Chief Kriner felt that the additional \$5,000 should be adequate because this year's overtime was high due to officers having additional time off to take that was carried over from last year. Pay for vacations is not budgeted because it is included in the 2,080 hours. Mr. Sees explained his calculation for holiday pay. He noted that if an officer is off, he still receives pay for the holiday. Mr. Sees stated that currently they receive two times their pay for working a holiday. He noted that he feels an officer should get 2.5 times his rate if he works a holiday. Council decided to budget \$8,000 for holiday pay. Mr. Sees stated that the \$4,000 for sick pay is a contingency to be set aside for the future. Mr. Sees said that personal pay will come out of the wages. Nothing is budgeted for bereavement pay; the officer only receives pay for the time he is scheduled to work, per the contract. Mr. Sees stated that he created a separate line item for Footwear Allowance. He budgeted \$1,000, \$125 each for both the full and part-time officers. Receipts are required. The uniform allowance is increased to \$3,000. The Borough Secretary noted that she totaled the police pay used for salary, sick, personal, vacation, and bereavement and compared it to the budgeted amount. The amount used is 89% of the total budget for 2014; the budgeted amount for eleven months would be 91% of the total budget. The budgeted amounts for insurance came from the insurance company. The amount budgeted for vehicle maintenance/repairs is increased by \$2,000. The capital purchase budget includes partial funding to purchase a new police cruiser. Approximately \$8,600 is the balance of the Parking Meter fund which may be spent for the vehicle. Mr. Sees said that he figured \$8,000 for payments toward a 2.5% interest loan from Northumberland National Bank. Mayor Zboray stated that prices from a high of \$28,500 to a low of

\$25,000. Mayor Zboray said the chief is checking with Zimmerman's on the price. Mr. Sees said that if the police get a new vehicle, he feels vehicle repairs would go down, but to leave the \$5,000 in the budget for vehicle repairs. Mr. Sees noted that Jan had sent an email to council with an explanation about cost for the pension plans. A projected amount is estimated for income from state aid for the pension funds. This number was determined according to past state aid amounts. The income number includes both police and non-uniform estimates. Mr. Sees stated that the police capital expense line item is up about \$5,600. This takes into consideration two tablets for the police cars. This would give the police access to Informant while they are on patrol and reduces paperwork. Mr. Sees stated that one question that came up during negotiations is internet capability. The police would like i-phones. Mr. Sees stated that he told them no; but added that in fairness to the police, their personal cell phones could be confiscated as evidence. Mr. Sees stated that he feels the borough could provide the police with basic cell phones; no internet access. He added that he does not know what is required to have internet access for the tablets but will check on it. Mr. Troup stated that the tablets must be purchased specifically for whatever carrier they have. Mr. Sees said that the cost for Informant is a \$6,500 one-time fee. The service fee is around \$1,400 annually. Mayor Zboray stated that there may be some money available through a grant.

Mr. Sees stated that the fire chief's salary is increased to \$536, and increase of \$36. For 2015, the fire department has submitted a request of \$4,000 for capital purchases, \$5,000 for an apparatus down-payment fund, and \$4,000 for apparatus upkeep. These three amounts are an increase of \$1,780 over the 2014 capital purchase budgeted amount of \$11,220. Discussion ensued as to whether the fire chief could have an increase in pay. Mr. Tira stated that he is not an elected official so it would be permissible. Since the mayor is an elected official, any increase in that salary would go into effect after the next mayoral election.

Under the code office budget, Mr. Sees increased the vehicle maintenance amount to \$1,000, up from \$700.

The amount budgeted for the Sewer Department is \$1,285,487.

Under the Street Department budget, Mr. Sees broke out the 2 percent bonus amount of \$700 from the street supervisor's salary of \$35,000 whereas Jan had the total amount under one line item.

Mr. Sees stated that the only other things he highlighted were the reduction in lights (from \$2,000 to \$1,400) and heat (from \$2,400 to \$1,700) based on this year's usage. The vehicle fuel was higher than budget because the street sweeper was run every week whereas in the past, it was run every other week. The capital purchase budget in 2014 was \$60,000. This year's capital purchase budget of \$64,700 includes the annual payment for the street sweeper and \$20,000 toward a new truck. Mr. Sees stated that he increased the amount for "overtime and snow removal" from \$12,000 to \$15,000. In 2014, the line item was over-budget. If a state of emergency is declared, the Borough may apply for funding from the state if there is a budgeted amount toward snow removal in the budget. The purchase of salt can also be included in this line

item. Salt may also be purchased with Liquid Fuel funds. Mr. Sees stated that the Street Repair – Materials line item is increased from \$15,000 to \$30,000. This year the amount spent was \$31,714.50 with the bulk of it on straight curbing. Mr. Klock noted that the curbing on the side of King Street across from the park is in need of repair. Mr. Ruane stated that he feels there is nothing wrong with the slate curbing around the park.

Mr. Sees noted that Mrs. Rees had requested that money be put back for the 2nd Street Playground. He included \$4,000 in the budget as a contingency amount for that playground. Mr. Troup concurred.

Mr. Sees stated that insurances increased, noting that workman's comp increased by \$21,550; auto insurance increased by \$6,200, and linebacker insurance increased by \$9,600. He noted that insurances, in general, increased by \$40,268. This does not include health insurance, which decreased.

With this budget, the contingency line item would be \$30,023.47. The 2015 budget does not include a tax increase.

Mr. Sees noted that this budget includes full-time pay for Ann August for the year and health insurance for her for half a year.

Mr. Klock asked a question about money available for street repairs. Mr. Sees stated that \$30,000 is budgeted from the general fund which pays for straight curbing; the Liquid Fuels funding remaining from this year is \$34,000 and almost \$95,000 is anticipated for 2015. Turnback funding from Liquid Fuels is \$6,500 with \$1,316 going to Point Township for the 8th Street portion. Mr. Sees noted that \$30,000 should cover the cost of curbing for King Street and added that if more projects are planned that will require curbing, council should tell him. Mr. Sees questioned if the contingency money could be utilized for curbing, if needed. Mr. Tira responded that it could.

Mr. Sees said that with all the changes, the difference in hiring Ann August full-time as opposed to part-time with an increase in hours to thirty hours per week is around \$19,500. Mr. Klock noted that her health care costs in 2016 would double. Mrs. Rees asked if this includes a raise. Mr. Sees responded that it includes a bonus. Mayor Zboray asked if it is legal to use grant money for curbing. Mr. Tira stated that it is. The mayor said that funding may be available through a local foundation; he was just questioning if it is legal.

Mr. Sees asked if council would go into Executive Session before voting on the budget. He thanked council for their patience while reviewing the budget.

Executive Session

Mr. Troup announced that the meeting would be adjourned for an Executive Session to discuss personnel at 10:30 p.m. The meeting was reconvened at 10:57.

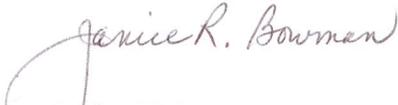
Mr. Klock made a motion that council approves the version of the budget that increases Ann August's hours to thirty hours per week, remaining part-time. Mr. Sees seconded the motion. He asked Adam if he would revisit it at the end of March. Mr. Klock said that he would. Roll call – Mr. Sees, Mr. Troup, and Mr. Klock voted yes; Mrs. Rees and Mr. Ruane voted no. The budget will be advertised and on display for the public.

Committee Appointments

Mr. Troup announced that for the remainder of 2014, the members of the Street Committee are Paul Ruane, Chairman, Steve Reed and Ty Sees. The Personnel Committee members are Adam Klock, Ellie Rees, and Jim Troup, Chairman. Mr. Wynn is coming off of both committees. Mr. Troup thanked Mr. Ruane and Mrs. Rees for accepting the appointments.

Mr. Klock moved to adjourn. The meeting was adjourned at 11:00 p.m.

Respectfully submitted,



Janice R. Bowman
Borough Secretary