

Borough of Northumberland

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175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
February 26, 2013

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Adam Klock, Stephen Reed, James Troup, and Frank Wetzel. Council members present by teleconferencing were Gregory Carl and Ty Sees. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; and Janice Bowman, Borough Secretary.

Public Comment

Nine visitors introduced themselves to the council.

Mr. Ted Koppen asked where the ordinance on the feral cat problem in the Borough stands. Mr. Tira responded that he has provided a draft ordinance to the Rules Committee. Mr. Klock explained that not all the points were incorporated in the document and the committee is in the review process. He noted that it is an animal control ordinance; it does not just address cats and the committee is trying to incorporate a trap-neuter-release program in the ordinance. He added that the council had other priorities such as the sewer issues, but the committee has the draft ordinance and will discuss it at the next committee meeting. Mr. Wetzel stated that the ordinance will not be a miracle ordinance. Enforcement will be difficult. Mr. Koppen asked if residents may trap cats that come on their property. Mr. Tira stated that the Borough cannot sanction that. Mr. Koppen asked if there would be legal ramifications in dealing with the cat population in that way. Mr. Tira stated that when the Borough adopts the ordinance, if a resident violates the ordinance, there would be. Beyond that, since it could violate state law, the Borough is not in a position to counsel residents on it.

Appointment to Borough Council

Mr. Troup read the application from Harry D. Wynn of 390 Prince Street, for the vacant council seat. Mr. Wynn told the council that he would like to fill the seat and try to help solve issues that might be coming up. He said that he would be willing to serve and will listen to the issues during the meeting. Mr. Wynn has been a resident of the Borough since 1977. Upon motion by Mr. Reed, seconded by Mr. Wetzel, council unanimously voted to appoint Mr. Wynn to the vacant council seat. The term runs until December 31, 2013. Mayor Zboray swore in Mr. Wynn.

Council Meeting Minutes

Upon motion by Mr. Wetzel, seconded by Mr. Klock, council voted unanimously to approve the council meeting minutes of February 5, 2013.

Mayor's Report

Mayor Zboray reported that he has received a report from PennDOT concerning rerouting traffic throughout the area when there is an emergency on the Veteran's Bridge. He will respond to the report as requested.

Mayor Zboray spoke to Matt Beck, the assistant plans engineer with PennDOT in Montoursville. PennDOT plans to study widening the underpass south of the Duke and Water Street intersection. Mayor Zboray has requested that they also study the possibility of widening the Duke and Water Street intersection by removing the pedestrian walkway on the east side of Route 11. Money has been secured for the study but not for construction. Mayor Zboray stated that PennDOT will also try to add the King and Water Street intersection. A meeting is scheduled with PennDOT and Melanie and Ted Rogers who live at this intersection. Another topic of discussion will be the cameras for the traffic signals. Mayor Zboray said that in addition to himself and representatives from PennDOT, Steve Reed, Jan Bowman, and someone from Lynda Culver's office will be present.

Mayor Zboray reported that the S. Luther Savidge Trust is awarding \$1,000 for supplies for swimming lessons at Liberty Splashland; \$2,500 for lifeguard stands at Liberty Splashland; \$5,000 for Christmas decorations; and \$2,500 for entertainment in the park this summer. He added that the committee would like to see the lights on the large snowflakes changed to LED lights and would like the Borough to try to locate the old Christmas storybooks that had been on display in the park many years ago. Mayor Zboray thinks that J. Ray Yocum had painted them. He added that if they cannot be located, perhaps new ones could be made.

Mayor Zboray asked that the Borough Council pass a resolution tonight in support of changing the name of Shikellamy Field House to the Lockcuff Field House in Phil Lockcuff's honor. Mr. Troup so moved. Mr. Klock seconded the motion. Mr. Sees voiced his support for the resolution, noting that he had an opportunity to be a part of the Shikellamy Wrestling Program and Mr. Lockcuff had done a lot for the wrestling program at Shikellamy. He encouraged the council to support the resolution. Council voted unanimously to support the resolution. Mr. Troup stated that as a member of Phil's family, he thanked the Mayor and council for the support, adding that it means a lot to the family.

Northumberland Sewer Department Report

S. Michele Cope has provided minutes for this portion of the meeting. They are included as an addendum to these minutes.

Emergency Services Board Report - No report

Committee Reports

Community Development

Mr. Carl reported on the committee recommendations from the February 11th committee meeting:

- **Gymnasium**
Obtain pricing to replace the ceiling and walls in the gymnasium.
Redo stage area as a separate project.
- **Kitchen renovations**
An estimate was received from Builder's Association Inc. to provide the countertops for \$1,423.30. Mr. Carl moved to approve the quote of \$1,423.30 for the materials, including a template for the countertops. Mr. Reed seconded the motion. Discussion ensued. Council approved unanimously.

Two quotes were obtained to install the countertops and complete the work in the kitchen except for the flooring. Jim Aikey's quote was for \$660; Tom Mowery Home Werks quote was for \$900. Mr. Carl moved to accept the quote of \$660 from Jim Aikey to complete the work. Mr. Klock seconded the motion. Council approved unanimously.

Mr. Carl stated that the Street Department had installed the floor in the Savidge Room and would install the flooring in the kitchen.

Mr. Tira provided copies of the resolution to rent the Savidge Room. Council will review and vote on the resolution at the March 5, 2013 council meeting.

- **Lenape Solar - Energy Reduction Lighting Retrofit Quotes**
Mr. Klock moved to approve the energy reduction lighting retrofit quotes from Lenape Solar for the Borough Building, the Borough Garage, and the Recycling Center. Mr. Carl seconded the motion. Mr. Troup explained that the total cost for the work at the Borough Building is \$577 with a rebate of \$288, bringing the net cost to \$289. The total cost for the Borough Garage is \$2,316 with a rebate of \$942, and a net cost of \$1,374. The total cost for the Recycling Center is \$2,804 with a rebate of \$1,072, and a net cost of \$1,731. The annual savings is estimated to be \$523 for the Borough Building, \$628 for the garage, and \$709 for the Recycling Center. Discussion ensued. Council unanimously approved the motion.

The contact information for the company was provided to Brian Book to obtain and estimate for the sewer plant.

- **Liberty Splashland**
Mr. Carl stated that he had emailed policies and employee job descriptions to council over a week ago and requested that they be approved. Klock requested that the topic be tabled until next week's meeting because he did not have time to review the policies. The topics were tabled until next week.

Mr. Carl explained that in the past, the park would close if attendance was low, even if the weather was good. He would like to increase fees so the park may

stay open unless the weather is poor. Mr. Carl moved to approve the following admission rates for 2013:

Daily Rates

General Admission - \$6.00

Children under 52" tall - \$5.00

Children age 5 and under – free

Dry Dock - \$4.00

Senior Citizen - \$4.00

Season Passes

52" and over - \$45 (resident of 17857 zip code); \$50 (non-resident)

Children under 52" tall - \$37.50 (resident of 17857); \$41.50 (non-resident)

Ages 5 and under – free with the purchase of an adult pass

Mr. Reed seconded the motion. Mr. Klock requested that the motion be tabled so he could review the information. Discussion ensued. Roll call vote was 5-2 with Mr. Klock and Mr. Sees dissenting.

Mr. Carl explained that he would like to purchase a used iPad and apps to be able to accept credit card payments at the pool. The cost would not exceed \$350. Credit cards are not currently accepted. The fees would be charged directly to the customer. Upon motion by Mr. Carl, seconded by Mr. Wetzel, council voted unanimously to purchase an iPad at a cost not to exceed \$350 with payment from the Liberty Splashland account.

Mr. Carl requested approval to using a PayPal account with a maximum flat monthly fee of \$5 so passes may be sold on the pool website, Libertysplashland.com. He moved to approve; Mr. Klock seconded the motion. Council voted unanimously to approve.

Mr. Carl moved to approve the purchase of supplies for swimming lessons at a cost not to exceed \$1,000 and the purchase of two lifeguard stands at a cost not to exceed \$2,500. These are the amounts awarded by the Savidge Trust. Mr. Klock seconded the motion. Council approved unanimously.

Mr. Carl stated that he has contacted Coke about an outstanding balance owed to the pool on the current contract. The contract expires in March. The representative who Mr. Carl spoke with will review the contract and respond. Both Coke and Pepsi will be considered for the new contract.

- Christmas Decorations

Mr. Klock moved to approve purchases of up to \$5,000 for Christmas decorations. This is the amount to be funded by the Savidge Trust. Mr. Wetzel seconded the motion. Council approved unanimously.

- Recycling Center

DEP has announced that Recycling Grant applications will be accepted this summer. Council is requested to determine what items should be included in

the application. Suggested ideas for funding are fencing for the Recycling Center and funding toward a new truck.

- Dog Park
Mayor Zboray said that he spoke with Gary Griffith of Pet Smart and a letter has been sent to them requesting funding for the dog park. The Rules Committee will be reviewing rules for the park. April 20th is the tentative date for installing the dog park fence beginning at 9:00 a.m.
- Fire Police Building
Mr. Carl has contacted one contractor about renovations at the Fire Police Building. Mr. Klock stated the he will provide the name of another contractor to Mr. Carl.
- Mr. Carl said that Helen Martin has requested that the council look at the end of Washington Avenue. He and Mr. Reed will arrange to look at it.

Finance

Mr. Troup announced that the committee will meet on March 21st at 6:30 p.m.

Personnel

Mr. Troup stated that personnel issues will be discussed in Executive Session.

Public Safety

Mr. Wetzel stated that the committee will meet on March 19th at 6:00 p.m.

Rules

Mr. Sees stated that the committee will meet to review the animal ordinance and the dog park rules at 6:00 on March 11th. Mr. Wynn will sit on this committee.

Streets

Mr. Reed said that he and Tom Slodysko plan to look at installing a storm box at the corner of Fifth and Orange Streets, by the Northumberland Christian School.

A meeting is scheduled for Thursday afternoon at 2:00 p.m. with PennDOT to discuss the cameras at the traffic signals.

The committee discussed contacting the county and/or Northwestern to get help from inmates to clear brush at Pineknott Park. Susquehanna University has sent the Borough a letter requesting suggestions of projects for their volunteers by March 22nd. Clearing brush at Pineknott Park is one idea.

The committee discussed street paving for 2013. The streets under consideration are King Street from Fifth Street to Sixth Street; Sixth Street from Orange Street to Prince Street; Wheatley Avenue from Front Street to Priestley Avenue; Park Avenue from Hanover Street to King Street and Prince Street to North Avenue; and Pond Avenue from Hanover Street to Prince Street.

We are still waiting to hear from FEMA about the funding for the pipe at the pool.

Street signs will be replaced this year. Old street signs are being sold for \$19.95. Mr. Klock suggested that the available signs be posted on the website. He noted that Sunbury sold a lot of their signs at Riverfest.

The emergency snow route will be given to the Public Safety Committee to review.

Mr. Troup noted that there is no curbing along Empress Tree Lane. Mayor Zboray added that there is no curbing along the south side of Susquehanna Road and storm water is running into the yards. There is another location that Mayor Zboray will talk to Tom about.

Mr. Troup asked if it is permitted to park in a driveway, blocking the sidewalk. Mr. Tira responded that it is not permitted. Mayor Zboray will see that a letter to this effect is sent to the property owner.

Mr. Sees stated that there is a pothole on Third Street, near Queen Street. Mr. Reed responded that the street department has been repairing the streets and he would see if that pothole was filled.

Old Business

1. Upon motion by Mr. Klock, seconded by Mr. Carl, council unanimously approved Resolution A-2013. This resolution designates James Troup, Greg Carl, Adam Klock, Jane Ressler, S. Michele Cope, and Janice Bowman as the signers for the Northumberland Borough Sewer Department bank account.

New Business

1. Upon motion by Mr. Wetzel, seconded by Mr. Klock, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$44,468.38; bills to be paid from the Parking Meter account total \$684.19; 2nd Street Community & Municipal Center bills total \$296.80; and Liberty Splashland bills total \$35.27.
2. Upon motion by Mr. Wetzel, seconded by Mr. Klock, council voted unanimously to approve the transfer of \$30,379.39 from General Contingency Account to the General Fund. This amount was included in the 2013 budget and is from the sale of the former Borough Building.
3. Upon motion by Mr. Sees, seconded by Mr. Wetzel, council unanimously approve the payment of \$200 for membership in the Susquehanna Valley COG.
4. HIPAA Compliance Documents (Resolution B-2013) were tabled until the March 5th council meeting.

5. Mr. Troup moved to give permission to place geocaches in Pineknott Park providing that those placing the geocaches adhere to all rules and regulations. Mr. Wetzel seconded the motion. Council approved unanimously.

6. Grant Applications

The Borough Secretary explained that Ann August attended two conferences related to grants. She also noted that two representatives from DCNR met with herself and Ann August last Friday to discuss DCNR grants. A synopsis of the available grants was provided to the council. They include a DCNR grant for the trail at the Point which is due April 10th; a CFA grant for the gymnasium which is due July 31st; a Green Streets, Green Jobs grant for a stormwater drainage design for Liberty Splashland parking lot and Prince Street which is due March 22nd. Mr. Klock moved to proceed with applications for the Green Streets, Green Jobs and the DCNR grant. Mr. Carl seconded the motion. Council approved unanimously.

Northumberland County is holding a public hearing on March 18th for the CDBG grant. Brian Book stated that he would be at that meeting. Discussion ensued about the Borough's low to moderate income areas. The Borough Secretary will attend the public hearing. The grant application is due April 5th.

7. A question was asked about the money owed to Coca Cola. It was explained that Coke owes Liberty Splashland \$6,000 according to the contract that was signed in 2003. The contract was a 10-year contract and \$6,000 was paid to the pool in 2003 with an additional \$6,000 due during the second half of the contract. Mr. Carl stated that he has spoken to a representative from Coke who is looking into the contract.

Executive Session

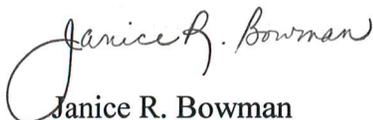
The council meeting was adjourned for an Executive Session at 9:03 p.m. to discuss personnel issues. Mr. Carl and Mr. Sees did not participate in the Executive Session.

Mr. Troup reconvened the meeting at 9:40 p.m.

Mr. Klock moved to offer Ted McCollum the part-time Code Enforcement Officer position for \$13.50 per hour contingent upon achievement of Borough Code certifications required to hold the position. The motion includes a 50¢ an hour increase following a probationary period of six months and another 50¢ an hour increase after achieving all certifications. Mr. Reed seconded the motion. Council approved unanimously.

Mr. Troup adjourned the meeting at 9:45 p.m.

Respectfully submitted,


Janice R. Bowman
Borough Secretary

NORTHUMBERLAND BOROUGH SEWER DEPARTMENT

Meeting Minutes: February 26, 2013

The Northumberland Borough Sewer Department had a special workshop to discuss the Act 537 Categorical Exclusion. There were about 20 guests that attended the workshop and it went well. The Engineers from Hazen & Sawyer spoke of the Act 537 Categorical Exclusion for the submittal to the DEP. The plans for the recommended treatment process were reviewed in great detail. All the public comments were addressed. There were high level discussions on how the process works, upgrades that need to be done at the Queen Street Pump Station and I & I issues that need to be addressed.

Adam Klock made the recommendation to Council that they approve the resolution for the Act 537 Categorical Exclusion to the DEP based on the study submitted by Hazen & Sawyer, which has been out for public comment for over 30 days. Brian Book stated all (council members) have a copy of the Act 537 and the public comments. The total project is 11.9 million. It is anticipated that the sewer user rate will be \$550.00 annually by 2016. The rates will continue to increase with the cost of living up to roughly \$600.00 annually by 2026. This is what was advertised over 30 days ago, January 15, 2013. There were minor corrections that were brought up by public comment. Those corrections were made. If council chooses the adoption of the planning it is the first step. The second step is the approval of the submission of the Water Quality Management Part II Permit and that satisfies the milestone for the Consent Order, which is February 28, 2013, 2 days away. Ryan Tira has prepared a resolution which indicates to the DEP that the Borough intends to implement the design in accordance with their Consent Order. Adam Klock made a motion to pass the resolution for the Act 537 Categorical Exclusion for submittal to the DEP by the 28th of February. James Troup seconded. Motion approved by all.

Adam Klock made a motion approve submittal of the Water Quality Management Part II Permit to the DEP, approve the \$500.00 fee associated with the permit and to approve Hazen & Sawyer submit the compliance letter within 10 days of passing this motion. Frank Wetzel seconded. Motion approved by all.

Brian Book stated the Northumberland Sewer Authority executed a consent order in June of last year, the court ordered assets to be transferred to the Borough, and the consent order obligated the treatment plant that exists to perform an upgrade to become compliant with the Chesapeake Bay Tributary strategy. That obligation is that you have to make these submissions by Thursday, February 28, 2013, by May 31 2014 you have to award a contract to build the new facility and by June 28, 2015 the plant has to be operating in compliance with the Chesapeake Bay Tributary strategy. Another thing is that the current discharge permit requires meeting the nitrogen and phosphorus removal and we will have to buy credits from another plant which is exceeding their discharge limit for the intervening time before the new plant is operating. Adam Klock made a motion to approve the consent order for submittal to the DEP by February 28 and for Ryan Tira to submit for the Borough. Stephen Reed seconded. Motion approved by all.

Adam Klock made a motion to approve a check for \$35.00, which is for Budd Reader to attend an eDMR (electronic discharge monitoring report) training. James Troup seconded. Motion approved by all.