

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council
Reorganization Meeting
January 3, 2012

Call to Order

Mayor Zboray called the council meeting to order at 7:00 p.m.

Swearing in of Council Members

Mayor Leonard Zboray conducted the swearing in of the newly elected council members.

The Pledge of Allegiance was recited and Mayor Leonard Zboray offered an Invocation.

Roll Call

Council members present were Gregory Carl, Adam Klock, Jonathan Rees, Ty Sees, James Troup, and Frank Wetzel. Council member Stephen Reed was present via telephone. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Timothy Fink, Police Chief; Thomas Slodysko, Street Supervisor; Paul Ruane, Code Enforcement Officer; and Janice Bowman, Borough Secretary.

Nomination and Election of Council President

Mr. Klock nominated James Troup for President. Mr. Rees nominated Gregory Carl for President. Roll call: Mr. Klock, Mr. Reed, Mr. Sees, Mr. Wetzel, and Mr. Carl voted for Mr. Troup; Mr. Rees voted for Mr. Carl; Mr. Troup abstained. Mr. Troup was named President.

Nomination and Election of Council Vice President

Mr. Klock nominated Greg Carl as Vice President. Mr. Troup nominated Adam Klock. Roll call: Mr. Reed, Mr. Sees and Mr. Troup voted for Mr. Klock; Mr. Rees and Mr. Wetzel voted for Mr. Carl; Mr. Carl and Mr. Klock abstained. Mr. Tira advised that since the position is not a paid position, they may vote. Mr. Klock and Mr. Carl both voted for Mr. Carl. Mr. Carl was named Vice President.

Mr. Troup assumed the chair.

Nomination and Election of President Pro Tem

Mr. Wetzel moved to appoint Stephen Reed as President Pro Tem. No other nominations were made. Council voted unanimously to appoint Mr. Reed as President Pro Tem.

Public Comment

The 10 members of the public introduced themselves. No comments were offered.

New Business

1. Upon motion by Mr. Carl, seconded by Mr. Klock, council voted unanimously to reappoint the following Borough employees: Janice Bowman, Borough Secretary; Thomas Slodysko, Street Department Supervisor; Ann August, Borough Clerk; Mary Sue Buss, Health Officer; Jane Ressler, Borough Clerk; Ann Roll, Code Enforcement Officer; Paul Ruane, Code Enforcement Officer; and Ryan Tira, Solicitor.
2. Council discussed the meeting schedule. Upon motion by Mr. Wetzel, seconded by Mr. Rees, council voted unanimously to approve the following meeting dates:
Council Meetings: February 7, March 6, April 3, May 1, June 5 and 26, July 17, August 7, September 4, October 2, November 5, December 4 and 18
Work Sessions: January 17, February 21, March 20, April 17, May 15, August 21, September 18, October 16, November 20
The meetings will be held at 175 Orange Street.
3. Mr. Troup tabled the Committee Appointments until January 17, 2012.
4. Upon motion by Mr. Wetzel, seconded by Mr. Rees, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$30,498.36 and bills to be paid from the Liberty Splashland account total \$1,088.67.
5. Upon motion by Mr. Klock, seconded by Mr. Wetzel, council voted unanimously to approve payment of the regular budgeted bills due before February 10, 2012.
6. Northumberland Sewer Authority
Mr. Klock reported that there was an injunction hearing today based on a law suit that he filed. Mr. Klock explained that the suit was to identify the fact that there was a meeting held by three members of the NSA, Jim Orner, Don Troxell, and Jack Fasold, at an unadvertised location and time to transfer all the Northumberland Sewer Authority assets to the new North-Point Sewer Authority. Judge Sacavage ruled in favor and filed a preliminary injunction which froze the assets and retains them with the NSA. Another injunction hearing is scheduled for January 13 at 11 a.m. in Courtroom 1. Mr. Klock requested that the council discuss the issue in Executive Session.

Mr. Troup asked how the group was able to transfer the assets to North-Point when the council had voted at the last council meeting to have the assets transferred to the Borough. Mr. Tira responded that he had not been at the hearing; however, that may be one of the reasons for the preliminary injunction. He advised that the discussion should be in Executive Session since it relates to legal claims.

Mr. Klock moved that the council meeting be adjourned for an Executive Session to discuss the Northumberland Sewer Authority issues. He added that the meeting would be reconvened. Mr. Wetzel seconded the motion. The council voted unanimously to approve the motion.

Executive Session

The Executive Session began at 7:20 p.m. Mr. Troup reconvened the meeting at 9:00 p.m. He announced that in addition to litigation issues, personnel issues were discussed.

Mr. Klock made a motion for the Borough Council to intervene in a law suit that he filed against the Northumberland Sewer Authority and board members Jack Fasold, Don Troxell, and Jim Orner. Mr. Wetzel seconded the motion. Mr. Reed, Mr. Rees, Mr. Sees, Mr. Troup, Mr. Wetzel voted aye; Mr. Carl voted nay; and Mr. Klock abstained. Motion carried 5-1-1.

Mr. Klock moved to retain the legal services of Joel Wiest at a rate of \$75 per hour to represent the Borough in the litigation against the Northumberland Sewer Authority. Motion carried 6-1 with Mr. Carl casting the dissenting vote.

New Business

1. Mayor Zboray requested permission for the Riverview Cemetery Board to conduct their reorganizational meeting in the hallway at the Community Center. He added that they must conduct one public meeting per year. The Borough Secretary stated that the Northumberland Alumni has also requested permission to use the building hold their monthly meetings. Discussion ensued. Mr. Wetzel moved to permit both organizations to use the 2nd Street Community Center for their meetings. Mr. Klock seconded the motion. Motion passed unanimously.
2. Upon motion by Mr. Wetzel, seconded by Mr. Rees council voted 4-0-3 to approve the council meeting minutes of December 6 and December 20, 2011.
3. Mr. Troup asked if the budget could be opened. Mr. Tira responded that council has until the 15th to reopen the budget. He explained that council may change redirect amounts from line item to another without opening the budget, but must reopen the budget if the total is to be changed. He advised that if the council wishes to change the budget, the motion must include the proposed changes.

Mr. Troup noted that the budget increased by 10%. Mr. Rees replied that he voted against the budget because he was not in favor of increasing the street millage. Mr. Troup agreed, adding that a lot of people asked him how the borough can take money for streets and give it away. The Borough Secretary noted that about the same amount of money was spent on streets this year as what was spent other years. Mr. Troup replied that the grant would have been additional and more could have been done, but wasn't and now the taxes are being raised.

Mr. Sees asked how much Liquid Fuels money is spent on streets. The Borough Secretary replied that approximately \$80,000 is received each year. Mr. Sees asked if any of this money is spent on salaries. The Borough Secretary said that it is permissible to spend Liquid Fuels money on salaries, but the Borough has not. Liquid Fuels funds

may be spent on paving and handicapped curbing. Mr. Rees stated that the council has budgeted 2.5 mils of expense for the past four or five years which is approximately \$67,000. For 2012 the millage was increased at the request of the Street Committee. Mr. Rees explained that the 2.7 percent increase reflects an additional two mils for streets and .7 mils for the increase in other costs, such as insurances, salaries, and fuel costs. Mr. Troup asked if the Borough pays 100% of the health care costs. Mr. Rees responded that the Borough pays for 100% of the health insurance for the police, but the other employees contribute toward their health insurance. Mr. Sees asked if the police voted to take a pay freeze for 2012. Mr. Rees said that the police contract includes a 3% increase for 2012.

Mr. Troup asked about the land lease for the cell tower. The lease is \$1,500 per month for the first year with increases each of the following years. Mr. Klock stated that he had presented a petition to the Borough Council last year with over 500 Borough and Point Township residents' signatures to set up a trust fund for the Pineknott Park baseball field. The Borough Secretary noted that the petition included signatures of people who live in other communities. Mr. Klock said that he would still like to revisit the concept of establishing the trust fund for the baseball field from the proceeds of the lease for the cell tower and once that is established and the ballfield is self-sufficient, to set up trust fund for other recreational activities. The Borough Secretary said that she had contacted the bank and was informed that in order to set up a trust fund, a large sum of money is required; a trust fund cannot be set by depositing \$1,500 per month.

Mayor Zboray said the he spoke at the Kiwanis Club's meeting last week and learned that there is a Pineknott Days Foundation at the Northumberland National Bank. Scott Heintzelman is in charge of the fund. Mayor Zboray said that anyone may donate to the fund. He was told to announce that there is money in that foundation and it may be used for what is being talked about.

Mr. Klock stated that he spoke with Scott Heintzelman and was not told that there was a minimum required to establish a trust fund. He was told that the Borough could contribute to it regularly with the stipulation that the money not be touched until it reaches a point where the interest earned on the trust fund would help the ballfield sustain itself.

Mr. Sees asked what could be funded by the Pineknott Days fund. Mayor Zboray said that Kiwanis set it up and it would be available for anything, including recreation. Mayor Zboray also noted that the Savidge Trust is another source of funding for Borough projects. Mr. Sees asked if when the Borough applies for a grant if it is the Borough Council who decides how the funds are used. The Borough Secretary explained that the applications to the foundations include a description and purpose of the project, anticipated costs, etc. In addition to the Savidge Trust, the Borough has obtained funding from other sources such as the Joseph J. Anselmo Sr. Community Trust, the Sunbury-Northumberland Trust, and the Degenstein Foundation. Mayor Zboray said that 501-C-3 status is required by some trusts. He also said that anyone may contribute to the Pineknott Days fund which will be used to help the Borough.

Mr. Rees noted that the Borough currently has outstanding debts. He feels that the money for the cell tower lease should be used to lower the debt before it is invested. Mr. Klock replied that if the Borough doesn't start saving for the future, there will never be a self-sustaining ballfield or a self-sustaining pool. The Borough Secretary noted that the ballfield's finances for this year aren't complete because all the information from the concession stand has not been provided to the office. She feels that the ballfield cost the Borough very little this year. The two employees were PHEAA employees so a portion of their salaries was reimbursed.

Mr. Klock asked if the pool cost more. Mr. Carl responded that the pool costs the Borough 0.8 of 1% of the budget. Mr. Troup asked how much was made this year at the pool. He was told that the final numbers are not available because the funding from Point Township had not been received and the Degenstein funding toward the payroll was received recently.

Mayor Zboray noted that people from Sunbury and Point Township play at Pineknoller Park. He said that the Borough gets no money from the people from Sunbury. He questioned if Point Township provided money toward the ballfield and was told that they do not. He feels that the Borough should ask these municipalities to contribute toward the field. Mayor Zboray said that he drove down to the Acorn field and saw Borough employees mowing the grass. He said that when he was involved with Little League, the Little League people mowed the grass at the field. He said that volunteers like former Mayor Wetzel and himself used to mow the grass at Pineknoller Park. He feels that the people who run the organizations should get volunteers to work at the fields.

Mr. Klock said that the Borough did not want to give any one individual the ability to run Pineknoller Park whereas volunteers run the Acorn field. Mr. Carl responded that Bryan Luden has been in charge of Pineknoller Park. The Borough Secretary added that because Mr. Luden has been busy with his business, he has not had time to bring everything in to the office so she does not know how much money was made at the concession stand.

Mayor Zboray said that he feels that the Recreation Committee, or whatever committee is in charge of the parks, should go to these people who use the fields and ask them to volunteer to do things at the fields. Mr. Troup noted that the coin-operated timer was installed to cut down on the electric costs. Mr. Troup said that as a new council, they should get back in touch with the people and work with them.

Someone asked how the council could budget for the pool or the park if they don't have any numbers. Mr. Carl responded that he only asks for project money. He does not ask for money for regular expenses such as electricity or water, etc.

Mr. Rees said that at the end of the year, the actual amount spent for the ballfield was close to the budgeted amount. Mr. Luden had requested that the same amount be budgeted for this year, \$8,000. Mr. Rees added that \$9,000 was budgeted for the pool.

Mr. Troup stated that he agrees with Mr. Klock's suggestion. He feels that the Borough had a windfall with the money from the cell tower lease. He said that this was money the Borough never had before and to stick it in the budget to pay bills with is not the way to go. This was free money that the council should use to work for the Borough and thinks that this is where Mr. Klock was going with this. The Borough Secretary noted that the ballfield has gotten to the point where it is close to paying for itself. PHEAA workers are employed at the field to run the concession stand. Mr. Troup said that the money could go into a fund that could be used for a new playground or a new skatepark. The Borough Secretary noted that more than \$100,000 was raised for the 2nd Street Playground and no "Borough money" was used. The playground was funded by donations and grants. Mr. Carl suggested that the council could designate the cell tower lease income for those projects every year. He said that would be the same thing as a trust; that the money would be going to those projects.

Mr. Rees stated that the Borough is contractually obligated to provide the healthcare to the police union and the Teamsters. If the cost of the health care goes up, the Borough must pay for it. He said that if the cell tower money is put in a trust fund, then it would be necessary to raise taxes, essentially for a trust fund. Mr. Klock said that a significant amount of money was set up for a bowl slide and that now we are increasing taxes to pay for a bowl slide because we've taken money out of the streets for the pool. Mr. Carl said that if he hadn't gone to the county for the money for the bowl slide, the funding would have never come to the Borough. Mr. Klock said that however we got it, we got it. The money is there. He said the council could spend it for streets and drop the taxes or spend it for the bowl slide and keep the higher increase in taxes for streets which is 74% of the tax increase. Mr. Rees explained that for 2012, the council could reduce the street tax to where it had been in prior years, to 2.5 mils. This would provide \$67,000 for street work. He noted that the bowl slide did not affect the number of streets that were paved last year. He said that the council still budgeted \$67,000 last year with the block grant funding. Mr. Sees stated that the grant money had nothing to do with the bowl slide and that if Mr. Rees was going to tell him that it did, Bill Seigel is a liar.

Mr. Carl explained that he went to the county and the county figured out how to get this money to our town so that we could free up our own money for the slide. He said that if he hadn't gone to the commissioners, the \$40,000 would never have come to the town.

Mr. Sees said that the bowl slide wouldn't have gotten as far as it got because the money would have been used for streets. Mr. Carl disagreed, saying that no one at the table would have gone to the county to ask for money. Mr. Klock asked if Mr. Carl, as president, wouldn't have represented the Borough to gain the money for the streets.

The Borough Secretary stated that she has applied for CDBG money to obtain funding to install handicapped restrooms in the gym. The Borough was awarded \$51,000 funding shortly after the building was purchased, but because the Borough wasn't ready to do the renovations within the time frame that the money had to be spent, the money was used for other projects in the county. Since then, the director of the Planning Commission has

changed. Grant applications for the handicapped restrooms were submitted several times in the past few years, but were not funded. The county receives around \$200,000 in block grant money each year and the smaller municipalities in the county apply for funding. Since the block grant funding is based on low to moderate income guidelines many of the projects funded are located in other areas of the county. When Mr. Carl asked for money for the bowl slide, the county could not find a way to give money for the bowl slide until they came up with a way to provide block grant money that had not been used by other municipalities within the allotted time. The county officials said that they could give the Borough the CDBG funds for the streets which would allow the Borough to use the money that would have been spent for the streets for the bowl slide. Mr. Klock stated that there was never a stipulation that the Borough had to use the freed-up money for the bowl slide instead of the streets. The Borough Secretary agreed. Mr. Wetzel asked what the new council members want. Mr. Klock said that he would like to see the money spent on streets and cut the taxes. Mr. Rees said that the taxes for streets could be reduced to the same amount that has been budgeted in the past five years. The money for the bowl slide would have no bearing on that.

Mr. Sees asked how much money is budgeted for the pool. Mr. Rees said that \$9,000 is budgeted for the pool and \$8,000 is budgeted for Pineknotted Park. Mr. Carl said that the money budgeted for the pool is for routine maintenance. Mr. Troup agreed that the pool needs maintenance and it needs upkeep. He feels that if there is excess in the pool account, he recommends that it should come back for the streets and drop the street millage.

Mr. Sees asked if there was a specific project that the council was looking at for the significant increase in the street millage. Mr. Reed said that the streets are deteriorating to the point where it is hard to keep up so the committee requested the additional millage.

Mr. Sees asked how much of the Liquid Fuels fund is used for the streets. He was told that most of it is. He asked if equipment was purchased with Liquid Fuels fund. He thought that some Liquid Fuels money was spent toward the mini excavator. The Borough Secretary noted that equipment had been purchased with Liquid Fuels funds in the past, but she did not think the mini excavator had been. [Note: The mini excavator was purchased with general fund money] She said that the Liquid Fuels fund has purchased salt. It may be used for equipment and for payroll. However, the Borough has not used it for payroll. The Liquid Fuels fund is mostly used for the bigger ticket items such as paving, storm drains, and handicapped curbing.

Mayor Zboray informed the council that he called PennDOT about the condition of Route 11 south in the Borough. PennDOT came to look at the road within 15 minutes and said that they will repair it once the weather permits.

Mr. Klock moved to transfer \$30,000 of the \$40,000 for the bowl slide back from the Liberty Pool account to the General Fund and to drop the millage increase by \$30,000. Mr. Carl asked what the council would do when the bill from the engineer is received. Mr. Klock responded that the Borough needs to raise money for the bowl slide through

donations like it was said would be done in the first place. Mr. Carl said that that is what he did; he went to the county seeking funds and they directed the money “our way”. Mr. Carl added that he did what he said he was going to do.

Mr. Rees said that the council could drop the street millage without having to transfer any money from the pool account. He said that the Borough would still spend the same amount on the streets that was spent before. Mr. Klock said that fewer streets would be paved. Mr. Rees responded that not less than in previous years, just less than what was requested for this year. He also said that a lot of people request more in the budget, they don't always get it. Mr. Klock said that the Borough is not keeping up with repairs that are needed to the streets. Mr. Carl said that the reality is that a quarter of a million dollars needs to be spent on streets to keep up with the repairs. Mr. Wetzel asked how much the \$30,000 would pave. Mr. Rees responded about the money would repair about a block. Someone else stated half a block. Mayor Zboray asked if the Street Committee has made a final list of the streets to be repaired. Mr. Reed stated that the committee did come out with a list and that Tom Slodysko is calculating the cost to decide how much can be done. It was estimated that with the Liquid Fuels money, approximately \$200,000 is currently budgeted for 2012. Council discussed some of the streets to be paved. Mr. Klock's motion is to transfer \$30,000 back into the general Fund from the Liberty Pool fund and to drop the millage increase by the \$30,000. Mr. Sees seconded the motion. Mr. Rees said that he personally can't vote for the motion because the commissioners said that the reason they were giving the Borough the money is so the Borough could free up money to install the bowl slide. Mr. Rees said that he feels that this would be going back on their word. Mr. Klock said that he spoke to a commissioner today who said that appropriating money in that fashion for sources other than what the grant was intended for is unethical and will be addressed. So, at the county level, they did what they probably shouldn't have done. Mr. Carl stated that the county spoke to the state about it and the state was fine about it. Mr. Carl said that Bill Seigel came to a Borough Council Meeting and explained the process to everyone. The Borough Secretary added that Mr. Seigel showed the representative from DCED the street project and also took her to the pool to show her the project that the money was really wanted for. Mr. Sees said her name is Beverly Hutzel. He added that he was lied to then. Roll call vote: Mr. Klock, Mr. Reed, Mr. Sees, and Mr. Troup voted yes; Mr. Wetzel, Mr. Carl and Mr. Rees voted no. Motion carried 4-3.

Mr. Rees asked if the street millage could be reduced even more. Mr. Klock said that by bringing the \$30,000 back to the general fund, the street millage would be reduced by that amount. Mr. Rees suggested that the millage could be lowered more. He moved to modify the budget by reducing the street millage to 2.5 mils and changing the street expenses to 95% of the 2.5 mils plus the \$30,000 that is being transferred from the pool account. The total amount for the expense line item for street repairs would be \$97,134. The amount saved from the tax collector commission would be added to the contingency line item of the budget. It was explained that the committee budgets 95% of the millage because the taxes aren't collected at 100%. Mr. Tira advised that the motion should be to revise the budget and to authorize the Borough Secretary to file the property paperwork with DCED for the revised budget. A new

ordinance will also be required. Mr. Rees so moved. Mr. Wetzel seconded the motion. Council voted 6-1 to approve the motion. Mr. Carl cast the dissenting vote.

Mr. Reed asked that Mr. Slodysko email him the estimates for the street repairs.

Mr. Troup asked what the TV Franchise is. It was explained that it is the money that the Borough receives per the agreement that the Borough has with Service Electric. Mr. Tira has left a message for the manager at Service Electric to contact him regarding the new contract.

Mr. Rees stated that if the new millage rates are approved, the tax increase for 2012 would be .7 mills which is a 3.3% increase. Mr. Rees added that this is impressive, given the expenses that have gone up this year. The total millage is 29.

Mr. Troup asked if any new employees would be put into this budget. He was told that no new employees were budgeted for.

Mr. Sees asked if the Borough Secretary shopped around for health insurance. She stated that she did not, adding that she was not asked to do so.

Emergency Service Board

Mr. Troup announced that the Hookies had their company meeting and appointed Brian Ginck as their representative to the Emergency Services Board.

Two vacancies exist on the Emergency Services Board for members at large to be appointed by the Borough Council. Mr. Libby volunteered to serve. Upon motion by Mr. Klock, seconded by Mr. Rees, council appointed Carl Libby to the Emergency Services Board to the five year term. Council voted unanimously to approve the appointment. The meetings are the first Monday of the month at 6:30.

Mr. Brian Ginck informed the council that the Fire Chief has resigned and a new chief has not been appointed because the Board did not meet this week since it was a holiday. He would like to see the group meet this month so they can appoint a chief. It was explained when they decide on a date, he should contact the Borough Secretary who will advertise the meeting.

The council meeting was adjourned at 9:58 for an Executive Session to discuss personnel issues and legal negotiations. It was announced that no action would be taken and the meeting would not be reconvened.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
January 17, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Leonard Zboray offered an Invocation.

Roll Call

Council members present were Gregory Carl, Adam Klock, Stephen Reed, Jonathan Rees, Ty Sees, James Troup and Frank Wetzel. Others present were Mayor Zboray; Ryan Tira, Solicitor; Timothy Fink, Chief of Police; Thomas Slodysko, Street Supervisor; Paul Ruane, Code Enforcement Officer; and Janice Bowman, Borough Secretary.

Fifty-two visitors signed the guest register.

Public Comment

Northumberland County Commissioner Vinny Clausi explained that a year and a half ago the County Commissioners came to see the project for the water slide. He said that the council had asked the county for \$40,000 for the slide. He explained that they had a gentlemen's agreement with the council to give money for the roads to free up money from the general fund that the borough could use for the slide. He asked why the council changed their minds. He said that this was allocated for the children. He said that if the council does not give the money back where it belongs, he will not take their word again. Mr. Klock asked who made the gentlemen's agreement. Mr. Clausi stated that everything was done above board; nothing was illegal.

He requested that Bill Seigel, from SEDA-COG explain the agreement. Mr. Seigel explained that SEDA-COG is under contract with the Northumberland County Planning Commission to oversee the block grant program. Mr. Seigel said that the agreement specifically developed when the borough council requested funding for the bowl slide project. The commissioners asked the Planning Department if block grant funds could be used to fund the project. In August 19, 2010, Mr. Seigel met with borough staff and toured Liberty Splashland. He explained that the Community Development Block Grant funds must benefit low to moderate income people. In order to document that the pool was serving low to moderate people, a survey would have been necessary of all areas that use the pool, this would include Northumberland and Point Township. The survey would have taken a great deal of time and a great deal of work. He explained that often times, with Community Development Block Grant projects, they select a project that might have used general funds that is eligible to use CDBG funds to complete that project. And then the community uses the funds that would have gone into the project funded with the CDBG, to do a project that is not eligible. He said that this is a wise use of funds and is routinely

done across the state and is a very accepted practice. He said that he presented this information to the council as an option. Mr. Seigel met with the public works department on September 7, 2010. He toured the streets and identified Hanover Street and Second Street as streets that would meet the eligibility criteria for the Community Development Block Grant program. He then had a site meeting on September 22, 2010 with the Pennsylvania Department of Community and Economic Development, specifically with Beverly Hutzler, to tour the project. Mr. Seigel explained to her what was being undertaken.

The commissioners then held a public hearing to invest \$63,330, of which \$60,000 was awarded to the Borough for the Hanover Street construction project which was later bid at a cost of \$72,769, awarded and completed. The difference between the \$63,330 and \$60,000 was for costs associated with environmental review work that had to be done to develop the project. He explained that the decision that was made was that the County could not directly assist the bowl slide project with CDBG funds without a great deal of administrative work and costs, as well as time. Consequently, what was done was a routine practice where Northumberland County funded a different project that the council would have invested their funds into, and then the funds that would have been invested could be injected into the bowl slide project. There was no legal agreement in place between Northumberland County and the council to force the council to do that. This is what Commissioner Clausi was referring to as the gentlemen's agreement. The understanding was that this was a methodology for Northumberland County to invest its funds into this community through the Community Development Block Grant program. He explained that there was a great deal of discussion with the council; during November, there was a great deal of discussion with citizens who raised questions about what was being done and how it was being done. He said that some of the citizens contacted the Department of Community and Economic Development. Mr. Seigel provided copies of documents and records and the entire project was done completely transparently, with the approval and recommendation of DCED. Mr. Klock asked who the agreement was with; whether it was done inside or outside of a council meeting. Mr. Seigel said that he presented the proposal at a council meeting.

Mr. Klock explained that there are now three new council members. Mr. Clausi said that he would appreciate it if the council would rescind the motion and give the money to the water slide. Mr. Klock asked if Mr. Clausi would agree that it is the councilmember's responsibility to prioritize the spending in the Borough. Mr. Clause responded that when you make a commitment, if you let him down, council shouldn't come to him because he will never assist them again. Mr. Klock responded, this was a gentlemen's agreement, not one in writing. Mr. Clausi asked if the councilmembers are gentlemen when they don't keep their word. Mr. Klock responded that it was not his word that was taken; he was not on council then. Mr. Wetzel stated that it was the agreement of the council at that time and questioned why the new council members felt that they could come in and decide that the former council's agreement wasn't good enough. Mr. Klock stated that he can't justify raising taxes to fix the streets. He said that the streets get worse and worse and we can't keep up with the streets. Mr. Clausi stated that the money was for the slide according to

the gentlemen's agreement. Mr. Klock stated that the council must decide what benefits the majority of the people and he feels that the money should be spent on the streets.

Mr. Clausi challenged the council, saying that he would give \$10,000 if the council replaces the \$30,000 for the bowl slide. Mr. Klock asked if Mr. Clausi would give the \$10,000 if \$30,000 is raised. Mr. Clausi's response was no; he wanted the council to do what is right.

Mr. Troup asked if Mr. Clausi thought it would be fair to increase taxes year after year to support the slide. Mr. Clausi said that the council is wrong in what they are doing, stating that if you didn't have the money, taxes would have been raised anyway.

Mr. Neal Kramer asked Mr. Troup about his question of whether it is fair to the taxpayers to keep raising taxes year after year to support the bowl slide. Mr. Troup explained to operate it, the upkeep, to maintain it, to hire people to run it. He added that that there has never been a business plan set in place for the bowl slide. Mr. Kramer asked why volunteers couldn't help with operating the bowl slide. He said that the community is known for its volunteers and asked why council wouldn't first look for volunteers to help run the bowl slide.

Mr. Carl stated that he is certified by the state to inspect and train the employees that are required to operate the bowl side. He explained that he went on his own time, the Borough paid the fee, Mr. Carl paid for his hotel stay and took time off from work. The Department of Agriculture regulates amusement rides in the state and there are certain things that must be followed. No one under 16 years old is allowed to operate the slide. Unless an individual is trained by Mr. Carl at the park, he will not be operating it. Volunteers may operate the slide; however, they must be certified in CPR, certified to be a lifeguard, and trained. Mr. Carl said that there is no business plan on paper. For 12 years, Mr. Carl has operated the park for free. No one has overseen the park but Mr. Carl. He feels that this is his passion because he feels that this is something from which the entire community can benefit. He said that it makes no sense to have a facility that is in the red all the time, which is why he has pushed to make this project viable. He added that it wasn't his recommendation that we install a water slide. It was the recommendation of waterpark professionals who conducted the study. The study said that if two amusement park style slides were installed, it would draw enough people because of entertainment value. He asked his sixteen year old son, Taylor, if he enjoys going to the pool now without the bowl slide. Taylor responded that he and his friends are looking forward to the bowl slide. Mr. Carl asked Lana Gulden, a Borough resident, if she is looking forward to riding the bowl slide. Her response was yes, definitely. Mr. Carl said that he wants to push the facility to beyond where tax dollars are required to run it. He feels that people will come to the facility and spend money because it is fun.

Mr. Carl provided information concerning direct costs to the facility for the slide. He said that the slide operation will cost an additional two lifeguards, unless people who are certified volunteer. It will cost of the operation of a 3-phase pump, 7.5 horsepower, which will operate only when the pool is open, unlike the other pumps that operate 24/7. It will

cost 5% more than it does now to fill and treat the pool because of an additional 12,000 gallons of water.

Mr. Kramer asked if any of the foundations have been approached for donations. Mr. Carl stated that they have been.

Mr. Clausi reiterated his offer of \$10,000 if the council put back the \$30,000 that was transferred from the pool fund to the general fund. He added that tonight is the deadline. Mr. Klock asked if it wouldn't be a more challenging fete to have residents raise the money than to have taxpayers forced to pay for this. Mr. Clausi responded that the County gave them the money.

Steve Cimino said that he thinks it is great that Mr. Clausi will donate the money if the council moves the money from the general fund. However, he said that it is not "their" general fund; it is his general fund and it is the other residents' general fund. Mr. Clausi explained that the County gave the Borough the money, and that it was a gentlemen's agreement.

Ty Sees read a portion of an email from Pat Mack to Mr. Clausi and the other commissioners concerning this issue. It stated that Mr. Mack wanted to bring to the board that he has informed Mr. King and the IDA that the plan is to move the money from the project to the Borough paving project and to either refund it in FFY 2010 or that we are not going to refund it. Mr. Sees asked if the money was refunded. Mr. Mack said that he would need to see the entire email which was written over a year ago. Mr. Sees asked if the \$64,000 was refunded or if it was part of the tax increase for this year. Mr. Mack said that he would let Mr. Sees know.

Mr. Clausi asked if Mr. Sees is a member of the union. Mr. Sees responded that he is a union rep. Mr. Clausi asked if it is a conflict of interest for Mr. Sees to represent the union and sit on the board. Mr. Sees responded absolutely not. Mr. Klock responded that Mr. Sees recused himself from representing Borough employees who are in the union.

Mr. Sees said that he would like to get \$64,000 back for the county budget. Mr. Mack stated that this money was not in the general fund. Mr. Mack explained that this was money that was moved from one cost bucket to another, but he doesn't have the exact information. Mr. Seigel said that the \$64,000, which was actually \$63,330, was done by way of a budget revision from county funds that were not being used for another activity. The funds were not county general revenues; they were CDBG funds that could only be used for certain eligible activities. He explained that the project that the funds were reassigned from has not moved forward to this day. Had those funds sat there, they would have expired by this time. Mr. Sees asked why the email says it would have to be paid back. Mr. Seigel stated that he is not familiar with the email.

Mr. Troup read an email that was sent to Mr. Klock questioning if the county officials effectively performed their duty of distributing federally funded street repair grant money by awarding Norry Borough the money to be used for the water slide. Mr. Clausi

responded that the county did everything by the book. Mr. Troup continued the email which asked if it is this fair to surrounding Northumberland County boroughs also in need of street repairs that did not receive this money. Mr. Klock stated that the email came from a county employee who did not want to be identified. Mr. Clausi responded that this is a public meeting and if the council does not want to identify who sent the email they should not use it.

Mr. Montie Peters asked who went to the county to request the money. Mr. Carl stated that he requested the money. Mr. Peters asked if he requested the money for streets. Mr. Carl responded that he requested the money for the bowl slide. Mr. Peters stated that he sits on the Northumberland County Planning Commission and he understands the energy that the Commissioners and Pat Mack put into this and that they got the money for one reason, the bowl slide. He added that the council is using the money incorrectly. He said that legally, it can be done, but it is absolutely not the right thing to do. He added that the money was intended for the kids and the bowl slide.

Mr. Troup read from the minutes, "...moved to approve the agreement for a Community Development Block Grant of \$63,300 from Northumberland County for street repairs on Second and Hanover Street." Mr. Peters asked if none of the four council members realized that the gentlemen's agreement was in place. Ms. Lana Gulden stated that the councilmembers had to know because Mr. Klock went to the County Commissioners meeting and asked if there were strings attached. Mr. Klock agreed, adding that he asked the commissioners point blank if there were any stipulations put on the grant money that it has to be used for the bowl slide and was told that there were not, but the commissioners would like to see it used for the bowl slide. Ms. Gulden asked if the next time there is a project where money is needed from the state or the county, does the council think they will get it because, after this, who will trust them to do with it what they say they are going to do. Mr. Klock said that they would ask for street funding for streets, not for a project.

Mr. Rees commented that it is not accurate to say that taxes were raised because of anything to do with the bowl slide. He explained that it is completely independent. He added that more money was spent on streets last year than had been in the past five years. He explained that the reason it (the block grant funding) was done in the way it was done was so council could save tax money by not having to go through all the red tape and paperwork (for surveys, etc), wasting time and tax money. He said that had the Borough gone through all the hoops, he guessed they wouldn't have a problem with it, but it would have been a waste of tax money so that is the reason it was done the way it was done.

Mr. Troup asked when this first came up and it was in the paper that this was going on, where were the citizens then, where was the concern then if the money was being spent right?

Mr. Gary Klick asked why public notice wasn't made and then the vote taken after all these people were here? He asked why it was done, kind of behind closed doors. Mr. Klock stated that council did everything in a public session. Mr. Sees said that if you attended the meetings since 2009, he would see that the new council members were

opposed to the bowl slide from the beginning; they didn't want to see it get off the ground until the money was raised to do it. Mr. Klick said that the statements made about the tax increase are not true because the council is doubling the street tax, but the increase is not due to the slide. He said that he feels it is sneaky the way things were worded.

Mr. Cimino said most of the people in attendance were never here before and he thanked them for coming and hopes they continue to attend meetings. He asked why there isn't a committee to operate the pool. He said that the reason there is no business plan is because there is no committee. He said that Mr. Carl has committed a lot of time to the pool and he thinks he deserves a lot of credit. However, he feels that the way this went down was wrong. He said that he has attended about 90% of the council meetings over the last five to six years and that three or four people come to these meetings on a regular basis. He said that because these people are in an uproar about the bowl slide, they've come to this meeting. He said that the council is trying to save them from a 10% tax increase this year. He said that the public should come to the meetings. Discussion ensued about the tax increase.

Mr. Robert Long said that the \$30,000 does not equate to a 10% tax increase. Mr. Sees said that the council reduced the street tax to 2.5 mils, what it has been for several years, except for last year when the tax was reduced to .5 mils and the rest of the money went into the general fund. Mr. Long said that it is incorrect to say that the money that was received for the bowl slide project caused taxes to go up. He said it is two entirely separate issues. Mr. Long said that Mr. Reed was on the council and he did vote to accept the money. He said that the only council member who originally voted not to accept the money was Mr. Wetzel and that everyone on council knew what the money was intended for. He said that the council had entered into the agreement and now Borough's reputation is damaged.

Mr. Long noted that Mr. Klock made a comment on Facebook that the reason the Borough received the money is because it qualified for the funding due to income level. Mr. Long explained that the reason the Borough received the money is because Mr. Carl went to the County Commissioners and requested funding for the bowl slide. He added that it has been clear cut from July 14, 2010 on what the money was to be used for. He said the council has damaged the reputation of the Borough, they've set the project back, and they've lied about why the taxes are being increased.

Ms. Margaret Weirick stated that she was on council for five years. She said that when she first got on council she sat back to learn what was going on. She said that she does not care one way or the other about the bowl slide. However, she dislikes the way the new council members have gone about this. After being on council for five minutes, she does not feel that it is the time to take a project like this and tear it apart. She hates to see a borough council that is so divisive on this. She said that they obviously thought about this before. She asked what they plan to do with the slide if they don't get the money and what they plan to do with the relationship with Vinny Clausi and with their relationship with the people who donated to this project.

Mr. Klock stated that every council member is at one time, or another, a rookie. Ms. Weirick said that most people keep their mouths shut and pay attention. Mr. Klock responded that he is not a rookie, per say, because he has attended most of the council meetings for the past three years. He said that he was elected to the position because people have been reading his comments in the paper and he has been questioning the issues. He said that not many people come to these meetings and he is glad to see that a lot of people here because when you get more input from more people, you get more ideas and a better representation of what the Borough wants. Ms. Weirick questioned why the council didn't put this up for public inspection, noting that they didn't have to do this at the first meeting in January. She said that they could have had a public meeting. Mr. Klock responded that it is because the council has a budget deadline to meet. They did not feel the tax increase was warranted and they addressed the tax increase.

He said that for the future, no one who voted to bring the money back to the street repair fund has any intention of letting the project sit there and mothball it. Mr. Klock stated that he has made a list of 30 to 40 fundraising ideas and challenged the people to sign up to volunteer to raise the money. He added that he would post the list in the hallway and that the people could review the list during the Executive Session and sign up to help raise funds for the bowl slide.

Ms. Weirick ended her comments by saying that if the four on the council aren't willing to honor a gentlemen's agreement that was made in the past... Mr. Klock interrupted to state that it was not his gentlemen's agreement and he did not agree with it when it was made. He said that he has always had that opinion and it is public knowledge.

Mr. Taylor Carl asked why Mr. Klock's fundraising ideas couldn't be used to pay for streets. Mr. Troup responded that it is because it is a requirement that the Borough provides these services.

Mr. Long asked how far \$30,000 is really going to go on streets. Mr. Clausi asked why the council is misleading the public and stating that taxes would be raised 10%. He said that 10% would be \$150,000, not \$30,000.

Mr. Rees explained that he knows where they were getting the 10% from and it is incorrect because the property tax millage increased by 2.7 mils, a 10% increase over the rate of 27 mils in 2011. He said that the increase is more than the \$30,000 that was designated for the bowl slide. He reiterated that this is two separate issues, explaining that he was against the tax increase, but he was also in favor of keeping the money where it was intended to go, with the bowl slide. He added that the council could still do this; they could still not raise taxes and put the money to the bowl slide.

Mr. Rees moved to transfer the \$30,000 back to the Liberty Splashland account to fund the bowl slide and to set the street tax at 2.5 mils. Mr. Wetzel seconded the motion. Mr. Rees explained that the expense for streets would be reduced to the amount collected on 2.5 mils of tax, less 5%.

Mr. Klock asked by a show of hands, who would be willing to raise the funds. Mr. Long said that much work has been done to raise the money to get them where they are. He said that he has heard very few people state that the money should not be spent for the slide. He added that the council took county money and changed the intent of the money.

Someone asked if this funding would be enough to complete the project. Mr. Carl explained that when he projected a cost of \$100,000 two years ago, he and Tom Slodysko sat down and estimated every cost as close as possible. Since that time, some costs have increased. Mr. Klock stated that the council has nothing in writing to know how much is needed in the future to run the bowl slide. Mr. Troup stated that he has the profit and loss statement which shows a profit of \$950 and this includes the money from the Borough. Mr. Carl said that he has asked for project money for the pool every year. He said that he and Tom Slodysko volunteer their time. Mr. Troup read an excerpt from council minutes that the slide costs \$40,000 and the project is estimated to cost \$100,000 and that Mayor Brosius stated that if enough funding is not received in donations, the slide could be sold. Mr. Rees stated that Mayor Brosius was referring to the \$40,000 for the purchase of the slide. Mr. Klock asked how much time the street crew has spent on working on the bowl slide. Mr. Carl stated that the pool is Borough property and the street crew works at all Borough property. Mr. Klock asked how much time they've spent working on this (2nd Street) building. Mr. Carl stated that he does not know how many hours, but they have spent time working on this building.

Mr. Mike Daddario asked where the priorities are; would they rather have a Cadillac in front of the house or fix a leaky roof.

Mr. Carl Libby thanked Mr. Carl and Mr. Slodysko for the work that they have done. He said that the streets are neglected. He thinks that the bowl slide is a wonderful thing. He stated that last year he raised funds for the police department for the ENRADD system for the safety of the streets. He said that the council should take a step back and look at the funding for the streets. He asked if the Borough will have to spend any money to operate the bowl slide. Mr. Carl stated that he has a plan. He proposes to charge an extra fee to have the bowl slide operational during private parties. This fee will be kept separate to fund the upkeep of the bowl slide. Mr. Carl said that the company that sold the slide to the Borough does the upkeep on slides. Mr. Carl stated that he doesn't want to ask the taxpayers for anything, adding that the feasibility study that was done stated that by increasing the entertainment value at the pool, revenue would increase.

Mr. Peters stated that he can't debate the operation of the bowl slide because he does not know what it costs. Mr. Troup stated that that is the problem. Mr. Peters agreed, adding that what is also a problem for the council is the incorrect use of the money that was given. He said the reality of the situation is that the Borough got money for streets that they know was designated for the bowl slide. He noted that the streets are bad, but the money that was given was directed for the bowl slide.

Ms. Cynthia Paul stated that she has lived here for ten years and has seen councils purchase this building without a plan and the bowl slide without a plan. She said that the tax dollars

could go for streets, but they want to use it for the bowl slide. She feels that the money should be used for things that are important.

Someone asked how much money is required to finish the bowl slide. Mr. Carl stated that he is waiting for the engineer to complete the plans for the tower so he does not know the exact number of bolts, etc. required to complete the tower.

Someone asked the cost of admission to the pool. Mr. Carl said the cost is currently \$5.00. Mr. Klock asked if residents from other municipalities would be charged the same amount. The response was that they are charged the same for admission.

Mr. Koppen asked if there would be an additional charge to ride the slide. Mr. Carl stated the cost of admission would include the slide and that the pool currently has a dry-dock admission for anyone who does not want to swim but wants to go to the pool.

Mr. Long asked if the council felt that if they request funding from the Commissioners to improve Second Street if that the project would be funded now. Mr. Klock stated that he thinks it is council's responsibility to go after grant funding for streets in the first place. Mr. Long stated that the Commissioners wanted to fund the bowl slide and they found a means to do it. They tried to fund the slide through various means and decided that this was the best way to do it. The project is one that will benefit not just Northumberland, but the whole county.

Mr. Reed asked if anyone has forgotten that there was a waterpark on Route 15 at White Deer that is no longer there, adding that there is a reason for that and it's because it didn't work.

Mrs. Groninger asked if the council had on the agenda for the January 3rd reorganizational meeting that they were going to reopen the budget. Mr. Troup said that they were just sworn in. Mrs. Groninger said that January 3rd was when the council voted to take back the money that the previous council, which she was a member of, had already transferred for the pool and had made up and approved the budget. Mr. Klock stated that the answer to whether reopening the budget was on the agenda is no, but also when other big decisions have come up in the past, there were items that had not been on the agenda either, such as voting to buy the slide in the first place.

Mrs. Groninger said that the money is owed to the bowl slide and that by reopening the budget, the council is now going to reduce the money for streets which is needed. She questioned why the January 3rd council meeting wasn't reported on by the Daily Item, noting that she hadn't known who was elected as council president until tonight.

Mrs. Groninger stated that the previous council did have a gentleman's agreement with the County and she thanked Mr. Seigel for coming to the council meetings a minimum of two times to explain the process which Ty, Jim and Adam couldn't understand what was being done. She had explained that the grant was a "vehicle" for the Borough to get the money.

Mr. Troup asked if the involvement of SEDA-COG cost the Borough any money. Mr. Seigel stated absolutely not. He said that SEDA-COG provides direct assistance to Northumberland County. Nothing was paid by the Borough to SEDA-COG.

Mr. Klock asked if the Borough had applied for money for streets, would they have received the money. Mr. Seigel stated that the process for 2012 is being initiated in two weeks. Through a 45 day process, the applications are reviewed. He said that the county has traditionally ranked environmental infrastructure and street projects as a high priority.

When the request was made by the Borough for funds for the bowl slide it was between project years. The commissioners wanted to support the bowl slide and found this way to do it. In a regular year, Mr. Seigel stated that he can't predict what would be funded because it would depend on what projects are applied for by the municipalities in the county.

Mr. Clausi said that the money could have been shared among different towns, but they gave it to Northumberland. He apologized to the council for being a little rough, but he believes to the bottom of his heart that they were doing what was right for the citizens of the Borough.

Mrs. Spaventa, a Girl Scout leader in Northumberland, stated that she and her children are excited about the bowl slide. She asked where the funding came from for the original purchase of the bowl slide. Mr. Carl explained that the money was from numerous places; the Geraldine Mertz Estate, funding from the Parks and Recreations Account; Nottingham Village among others. Mr. Klock asked how much funding was donated from residents. Mr. Carl estimated that less than \$10,000 was donated by individuals. Mr. Klock stated that he thinks the community is split on this issue. He said that he would compromise and keep \$20,000 for the bowl slide and raise the other \$20,000. Discussion ensued about the amount of money that is currently in the pool account and what is owed for the engineer fees.

Mr. Brian Gink stated that he thinks that it is great that Norry has a pool. He asked, if there is no business plan in place, how the council knows that it is viable. Mr. Carl stated that the feasibility study that was done says it will work. If you go to a water park, it is packed. Other pools have closed because there was no reason to go to the pool.

Mr. Carl stated that the pool attendance has gone from 2,500 to over 10,000 in the past two years because of the improvements that were made. Mr. Troup stated that he had reviewed the numbers and last summer's attendance was 8,670. Mr. Carl stated that that number did not include the private party attendance. Mr. Troup said that other water parks are much larger, such as Camel Beach and Dorney Park. Mr. Carl said that the study that was done said that if the Borough installs two amusement park slides, attendance would eventually be around 40,000. Mr. Carl said that with the addition of one large slide, he would be happy if attendance increases to 20,000 to 25,000.

Mr. Rees said that the question should not be the merits of the bowl slide; it should be what was the money given for and the agreement was that it was given for the bowl slide. .

Mr. Klock again voiced his compromise of transferring \$20,000 to the bowl slide and keeping \$20,000 for the streets. He said that the community could raise the rest of the funding.

Mrs. Groninger stated that fundraising is also needed to renovate the gymnasium. Mr. Troup responded that he opposed both of the projects before he came to sit on the board. He added that he is looking out for the taxpayers.

Roll call vote: Mr. Reed, Mr. Rees, Mr. Wetzel, and Mr. Carl voted aye; Mr. Klock, Mr. Sees and Mr. Troup voted nay. Mr. Klock prefaced his vote by saying he would be in favor of a compromise. Mr. Reed prefaced his vote by stating that he is not going to turn the money away, although he would rather see the money go to the streets. But he would like to see this project finished and he is taking Vinny up on his full offer of a \$10,000 donation.

Mrs. Fran Bogovich requested that the website be updated and that the budget be included on the website. She also requested that the budget be published in the Pineknoller News along with ordinances that council adopts.

Mr. Neal Kramer said that he has made two written complaints and two public complaints in ten years about cats. He feels that the Borough should adopt a cat ordinance requiring people to have their cats licensed and if the cats are put out, they should be tied to the clothesline or chained. He knows that the Borough can't do anything about wild cats, but he would like the council to start an ordinance now that addresses the cats that people own. Mr. Wetzel stated that the council has worked on a cat ordinance, but gets to the problem of what to do with the cats. The Borough does not have an animal officer. Once an animal is picked up, the Borough must have a place to keep them for a few days and must feed and take care of them. Mr. Kramer stated that there is a program in Sunbury where the people will take the wild cats, have them neutered and put them back in the wild. Mr. Wetzel stated that other residents have had problems with cats and the complaints are not falling on deaf ears. Mr. Wetzel said that if he has to have his dog licensed, he agrees that cats should be licensed.

Mr. James Snyder stated that there was a cat problem on the hill. One summer he trapped 14 cats, took them to the SPCA and made a donation each time. He was told by the SPCA that the wild cats have feline aids and should be put down.

Ms. Barbara Spaventa stated that she owns a cat which never leaves her house. Her neighbor has a cat that had kittens and they are left outside. Ms. Spaventa has recently set out food for the cats in the neighborhood. She asked if she is considered responsible for these cats. Mr. Wetzel replied that he feels that she is now the owner.

Mayor Zboray listed the ordinances that address animals from other municipalities that have been obtained by the Borough Office.

Mr. Troup thanked the members of the public for attending the meeting. He invited them to attend future meetings adding that the council would listen to what they have to say.

Mayor's Report

- Mayor Zboray informed the council that he thanked the PennDOT crew for patching the potholes on Front Street. He understands that PennDOT will pave the street in the spring.
- Mayor Zboray thanked Ann Roll for helping to take down the decorations in the King Street Park.
- Parking permits are available for businesses and residents in the downtown metered area. Some have been sold.
- 17857.org is a new non-profit organization for Northumberland and Point Township to work together to obtain funding for the communities.
- An end of summer fundraiser in the park is being planned for September 2nd.
- More parking meters were repaired downtown.
- TRA Electric was called to repair the cameras at the Duke and Water Street intersection.
- Mayor Zboray thanked the council for their vote tonight, adding that he appreciates Vinny's contribution.
- Mayor Zboray thanked the public for coming to the meeting.

Street Supervisor's Report

- Mr. Tom Slodysko reported that the costs for truck maintenance were up for the month of December. He noted that the crew takes very good care of the equipment. However, equipment does break down. He offered to explain any invoices that are on the bill list.
- Christmas trees have been picked up.
- The crew is patching the potholes with a material from Eastern Industries that can be applied on cold days.
- Mr. Slodysko is working on the street name signs again. They will begin at King Street and go north.
- The heater box which holds the seat up on the 1993 backhoe has rusted. He has designed a new box which is being welded by K & T Welding for \$200 and will replace the old box.
- The crew has started to remove the trees along the fence line between Pineknottter Park and the railroad property. Permission has been obtained from the railroad.
- The crew is awaiting the appointments of committees because they have some issues to address with the streets and with personnel committees.
- Mr. Slodysko informed council that the cost of parts for the trucks is overwhelming. The 2004 GMC truck fuel line assembly rusted at certain points and leaks. The cost to repair was \$700. The 2004 Ford truck repair cost approximately \$2,000 due to a serious oil leak. Mr. Slodysko is going to see if Ford will help with the expenses because it was a manufacturer's flaw. After the

truck was back, it was stalling. They discovered that the wire harnesses were breaking. Mr. Slodysko said that the question for the future is whether to purchase a new truck when the five year warranty expires, or to pay for repairs.

- The truck that was purchased to replace the big blue truck had a fuel line leak. It was purchased last year at auction for \$23,000 and the fuel line broke on the way home. A warranty was purchased. However, according to the company, it is not a defective part. The plow is in excellent shape; the truck is in good shape. The plus side is that the big blue truck requires a class B license while the new truck can be driven by the college students who are hired for the summer.
- The bill from Sunbury Motors for the “blower” includes the entire aluminum wheel guard and mud flap being welded.

Code Enforcement Officer’s Report

Mr. Paul Ruane reported on the activity of the code enforcement office for the month of December 2011. He also reported that the house on Orange Street that caught fire several months ago has been gutted. The contractor is going to rebuild the structure.

Emergency Services Board Report

Mr. Brian Ginck reported that the board met this month and voted to move the Deputy Fire Chief, Brian Crebs, up to the Fire Chief position. Upon motion by Mr. Troup, seconded by Mr. Wetzel, council voted unanimously to approve Brian Crebs as Fire Chief.

Committee Assignments

Mr. Troup announced the following Committee Assignments:

Community Development Committee will meet the 2nd Monday of the month at 7:00 p.m.

Greg Carl, Chairman; Steve Reed; Adam Klock

Finance Committee will meet the 3rd Wednesday of the month at 6:30 p.m.

Jonathan Rees, Chairman; Jim Troup; Greg Carl

Personnel Committee will meet as needed.

Jim Troup, Chairman; Steve Reed; Jonathan Rees

Public Safety Committee will meet the 3rd Tuesday of the month at 6:00 p.m.

Frank Wetzel, Chairman; Jim Troup; Ty Sees

Rules Committee will meet the 2nd Monday of the month at 6:00 p.m.

Ty Sees, Chairman; Frank Wetzel; Adam Klock

Streets Committee will meet the 2nd Tuesday of the month at 7:00 p.m.

Steve Reed, Chairman; Jonathan Rees; Ty Sees

Sewer Committee will meet the 1st Tuesday of the month at 5:30 p.m.

Adam Klock, Chairman; Frank Wetzel; Jim Troup

Planning Commission will meet the 4th Thursday of the month at 7:00 p.m. The council representative is Frank Wetzel.

Mr. Slodysko asked that the Personnel Committee meet with the street department as soon as possible.

Old Business

1. Mr. Rees moved to further amend the proposed amended 2012 budget to remove the \$30,000 on the income side that was transferred from the pool account and to reduce

2. Mr. Klock questioned whether the council wants to leave the street budget where it is or increase the millage for streets. April Giesen informed the council that she has lived in the boro since 1990 and feels it is a privilege to live in Northumberland. She mentioned the things that we have in the boro, such as the playground, the water park, this building. She commends the people who work on projects in the Borough like Bob and Noelle Long. She said that everyone must pay more for everything in their lives. She thinks that residents who choose to live here need to work to make the Borough better. She feels that the streets should be repaired and thanked the council for hearing her comments.
3. Mr. Klock moved to increase the street millage rate by 1 mil to 3.5 mils. Mr. Carl seconded the motion. Discussion ensued. Roll call vote: Mr. Sees, Mr. Carl, and Mr. Klock voted aye; Mr. Troup, Mr. Wetzel, Mr. Reed, and Mr. Rees voted nay. Motion failed 3-4.
4. Upon motion by Mr. Wetzel, seconded by Mr. Rees, council voted unanimously to approve Ordinance 2012-1, the Tax Levy Ordinance. The ordinance is as follows:

ORDINANCE NO. 2012-1

AN ORDINANCE OF THE BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY, PENNSYLVANIA, FIXING THE REAL PROPERTY TAX RATES FOR THE YEAR 2012.

The Borough of Northumberland hereby ordains:

Section 1. Tax Levy.

That a tax be and the same is hereby levied upon all real property within the Borough subject to taxation for the fiscal year 2012 as follows:

1. Tax Rate for General Revenue Purposes, the sum of 18.500 mils on each dollar of assessed valuation.
2. Tax Rate for Debt Service, the sum of 2.300 mils on each dollar of assessed valuation.
3. Tax Rate for Fire Equipment Purposes, the sum of 2.700 mils on each dollars of assessed valuation.
4. Tax Rate for Special Road Fund Purposes, the sum of 2.500 mils on each dollar of assessed valuation.
5. Tax Rate for Recreation Purposes, the sum of 1.000 mils on each dollar of assessed valuation.

Section 2. Discounts.

Pursuant to Pennsylvania's Local Tax Collection Law, a taxpayer subject to the payment of a tax levy by their ordinance shall be entitled to a discount of 2% from the amount of such tax upon making payment of the whole amount of such tax by or before April 30, 2012.

Section 3. Penalties.

A taxpayer subject to the payment of a tax levy by this Ordinance who shall fail to make payment of such tax by June 30, 2012 shall be charged a penalty of 10% (which penalty shall be added to the tax by the Tax Collector and shall be collected by the Tax Collector).

Section 4. Effective Date.

This Ordinance and the real estate tax shall take effect on January 17, 2012.

Section 5. Severability.

That any ordinance or part of Ordinance conflicting with this Ordinance be and the same is hereby repealed insofar as the same affects or is inconsistent with this Ordinance.

ENACTED AND ORDAINED into an Ordinance this 17th day of January, 2012 by the Borough Council in the lawful session duly assembled.

ATTEST:

BOROUGH OF NORTHUMBERLAND

Secretary

President, Borough Council

Approved this 17th day of January, 2012.

Mayor

5. Harleysville Insurance Company has provided a Proof of Loss Statement related to the Flood Insurance for the Fire Police Building. The amount claimed under the policy, pending the insurance carrier's final approval, is \$27,500. Mr. Carl moved to accept the proposed amount from Harleysville Insurance Company for the damage at the Fire Police Building from Tropical Storm Lee. Mr. Wetzel seconded the motion. Council voted unanimously to approve.

Mr. Troup announced that the council would conduct an Executive Session to discuss litigation and personnel issues. He added that the meeting would be reconvened. The meeting was adjourned at 9:20 p.m. for the Executive Session.

The council meeting was reconvened at 10:26 p.m. Mr. Carl left the meeting during the Executive Session.

New Business

1. Mr. Klock asked for records from the Recycling Center volunteers to review outside the public session. Mr. Troup asked how many organizations work with the recycling center. They are the Sunbury Kiwanis, Norry Kiwanis, the Sunbury Lions, and the Norry Lions. The Masonic Lodge is going to begin helping this year. It was noted that all of the income received by the organizations is returned to the community. The volunteers worked over 1,000 hours in 2011. Mr. Klock noted that there has not been much interaction with the Borough Council in recent years as there had been in the past. Mr. Bill Gross explained that the group has not come to the council to apply for any grants lately.
2. Upon motion by Mr. Wetzel, seconded by Mr. Reed, council voted unanimously to approve the payment of the bills. Bills to be paid from the General Fund total \$15,069.66.

3. Mr. Rees moved to approve Resolution A-2012. Mr. Wetzel seconded the motion. Resolution A-2012 designates signers for the accounts at the Northumberland National Bank. Council voted 5-0-1 to approve with Mr. Troup abstaining.
4. Mr. Rees moved to approve Resolution B-2012. Mr. Wetzel seconded the motion. Resolution B-2012 designates signers for the accounts at the 1st National Bank. Council voted 5-0-1 to approve with Mr. Troup abstaining.
5. Upon motion by Mr. Rees, seconded by Mr. Klock, council voted unanimously to re-appoint Jim Sanders as the Borough's primary Sewage Enforcement Officer and Kenneth Young as the Borough's alternate Sewage Enforcement Officer.
6. ABN Lighting has submitted proposals to upgrade lighting at four locations in the Borough, the 2nd Street Community Center, the Borough Garage, the Recycling Center, and the Borough-owned street lights in the downtown area. A portion of the cost for the upgrades would qualify for rebates from PPL. The topic was tabled.
7. Northumberland Sewer Authority Report
Mr. Klock reported that a work session was held last night with two board members and the secretary. The payment of the monthly bills was discussed.

Mr. Wetzel moved to adjourn the meeting. Mr. Klock seconded the motion. The meeting was adjourned at 10:44 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street
Northumberland, PA 17857
Northumberland Borough Council Meeting
February 7, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Leonard Zboray offered an Invocation.

Roll Call

Council members present were Gregory Carl, Adam Klock, Stephen Reed, Jonathan Rees, Ty Sees, James Troup and Frank Wetzel. Others present were Mayor Zboray; Ryan Tira, Solicitor; Timothy Fink, Chief of Police; Thomas Slodysko, Street Supervisor; Paul Ruane, Code Enforcement Officer; and Janice Bowman, Borough Secretary.

Public Comment

The ten visitors present introduced themselves.

Mr. Gary Klick stated that he is glad to see that the Borough website is updated with the meeting minutes and meeting dates. He said that he hopes the website continues to be updated. He suggested that the website include the holidays when the cars do not need to be off the streets. Mr. Klick also asked why the street sweeper isn't being run since the weather is warmer.

Mr. Klick suggested that the sign on Duke Street that warns that retarder brakes are prohibited be moved closer to the edge of town. Mr. Tira stated that PennDOT regulations determine where the signs are placed on state routes and the size of the signs. Mayor Zboray stated that the police have been heavily enforcing this ordinance on Front Street. He will ask the police to monitor the traffic on Duke Street.

Mr. Klick asked about the status of an ordinance regarding cats in the Borough. Mr. Wetzel replied that the topic would be discussed at the Rules Committee meeting on Monday at 6:00 p.m.

Mr. Klick stated that there are forty-three signs on Bob's Washington Tavern and it is unsightly. Mr. Troup requested that the Code Officer check if there is any ordinance that may be enforced.

Mr. Don Troxell stated that the Northumberland Sewer Authority planned to hold a meeting here on Monday at 3:00. He said that he was told that the Authority could not meet here and asked who decided that the meeting could not be held here. Mr. Troup stated that he said that the

meeting could not be held in the Borough building. Mr. Klock asked why the meeting wasn't scheduled to be held at the Northumberland Sewer Authority, where they are normally held. Mr. Troxell stated that two of the authority members called for the meeting as is permitted according to the bylaws. He added that Mr. Klock did not have a right to cancel the meeting. Mr. Klock stated that Mr. Troxell should read the next sentence in the bylaws, adding that two of the board members were not consulted on the date and time, the meeting was to be held on a week day during business hours when these two board members work and would not be able to attend. Mr. Klock added that this was the reason the meeting was changed. Mr. Troxell stated that the authority should be able to use the Borough building. Mr. Troup asked why the authority members would use the Borough building to underhand the Borough and the residents of the Borough of Northumberland. He said that if they (the sewer authority members) are going to stick a knife in their back, he's not going to give him the knife. Mr. Troxell responded that it is not right; Mr. Troup replied that what is not right is the way that they operate.

Council Meeting Minutes of January 3, 2012

Upon motion by Mr. Reed, seconded by Mr. Klock, council unanimously approved the meeting minutes of January 3, 2012.

Mayor's Report

- Mayor Zboray reported that he swore in Brian Crebs, the new Fire Chief, on January 20th.
- Mayor Zboray announced that he attended the quarterly meeting of the S. Luther Savidge Community Trust where he is a on the board. He informed the council that the trust has awarded a grant of \$5,000 to Liberty Splashland for the bowl slide.
- Mayor Zboray spoke to the Cub Scouts of Pack 3333 at Zion Lutheran Church. He gave them a trivia test on the Borough after his speech and received a nice thank you letter from them.
- Mayor Zboray attended a 17857.org meeting that he, Ann August and some local businesses are trying to get started to promote the area encompassing 17857. Additional meetings are scheduled.
- Mayor Zboray made several calls to various people and the press about the fundraising for the Acorn Little League Field and a checking account was set up at Northumberland National Bank for donations.
- The Ford Crown Victoria was painted because the roof was peeling. Money toward the repair was received from Ford Motor Company.
- Tra Electric repaired the alignment of the cameras at the Duke and Water Streets traffic lights.
- The Mayor and Chief worked on meters. Some were repaired and new batteries were installed. Seven tickets were issued for speeding on Duke Street on January 29th while the ENRADD system was in operation.
- The Mayor thanked Chief Fink for painting the brackets and poles on the police sign outside the station.
- The Mayor and Chief took money from the meters to the bank and fixed additional meters.
- Vinny Clausi presented a check for \$10,000 for the bowl slide to Greg Carl and the Mayor. Other county officials were also present. A picture of the check presentation was in the newspaper.

- Mayor Zboray spoke to a representative from the water company about leaks at Seventh and Prince Streets. They are going to check the water tank again.
- Mayor Zboray thanked Tom (Slodysko), Todd (Snyder) and Steve (Carr) for installing the sign at Taylor's Meats.
- More parking permits are being sold for parking in the downtown area.
- Mayor Zboray met the Borough's auditor, Patricia Young, today. She has begun work on the 2011 audit.

Chief Fink requested permission to order a 2013 Ford Taurus police interceptor. The base price is \$28,397. Keystone Communications will install the equipment for \$4,542.77. There is currently \$7,000 in the meter fund and \$6,000 budgeted in the general fund. Mr. Rees requested that the Finance Committee review the proposal at their meeting this month. Mr. Troup asked if the Chief has looked at other models such as the Dodge Charger. Chief Fink said that he has not. He will see what other vehicles are available.

Street Supervisor's Report

- Mr. Thomas Slodysko reported that since the last meeting, the department has patched potholes. Mr. Slodysko stated that some potholes cannot be repaired with cold patch. The pothole located at the intersection of Priestley and Wheatley is one that will require hot macadam. The storm line on Wheatley Avenue is deteriorating and the sanitary sewer line runs below the storm sewer line.
- Mr. Slodysko said that Todd Snyder and Steve Carr are cutting the trees along the fence between the Pineknott Park and the railroad. He said that the area all the way back to the cell tower will look nice by spring. He noted that Todd Snyder has used some of his skills to repair the backhoe. It is being used at Pineknott Park.
- The department is replacing street signs.
- The newly purchased truck should be out of the garage tomorrow. The fuel injector pump was replaced. Mr. Slodysko had obtained a warranty that should pay for some of the repairs.
- Signs will be installed along Elliott Drive, prohibiting parking on one side of the street.
- Mayor Zboray said that he has had some comments about the flags on the bridge. Mr. Slodysko said that the flags will be replaced; however the chains require replacement and the work cannot be done until warmer weather. The bucket truck is used to replace the flags. Mr. Troup stated that the ladder truck could be used if needed.

Code Enforcement Officer's Report

Mr. Paul Ruane stated that he will have a report for the next meeting. He asked that the council address the rental ordinance. The fees should be adjusted to more closely reflect the Borough's costs.

Emergency Services Board Report

Mr. Troup noted that the board did not have a quorum so the committee meeting was not held.

Committee Reports

Community Development

Mr. Carl stated that the committee would meet on Monday at 7:00 p.m.

Mr. Reed moved to accept the quote of \$6,153 from Apollo Fencing for the fence at the Pineknotted Park ballfield. Mr. Carl seconded the motion. This company had installed the fencing that is in place at the ballfield and the new fence will match. The Legion Team received a grant from the Anselmo Trust to pay for the fence. Council voted unanimously to approve the purchase.

Mr. Carl said that he has gotten some quotes for the stair structure for the bowl slide.

- He has received 4 quotes for the timber, the lowest being from Knoebel's Lumber at a cost of \$10,682.84. He moved to approve the purchase. Mr. Rees seconded the motion. Council approved unanimously.
- Mr. Carl moved to purchase dimensional lumber for the bowl slide from Lewisburg Builders' Supply at a cost of \$3,476.54, delivered. Mr. Troup seconded the motion. This was the lowest quote received. Council voted unanimously to approve the purchase.
- Mr. Carl moved to approve the purchase of fasteners from wholesalebolts.com at a cost not to exceed \$3,469. Mr. Klock seconded the motion. Roll call vote to approve was unanimous.

Mr. Reed informed the council that he was approached by a citizen who requested a donation of a family pass to Liberty Splashland for a fundraiser for 5th grade camp. Mr. Reed so moved. Mr. Wetzel seconded the motion which was approved unanimously.

Mr. Reed said that he knows that the council had voted to sell Jolly Hollow. However, he requested that the council revisit the topic because he would like to see the land kept in the Borough. Mr. Wetzel said that he was also approached by someone requesting that a dog run be put there. Mr. Mike Spickler asked if his Cub Scout Pack could be involved with the property. Discussion ensued. The property has not been advertised. Council was considering an auction for the property in the spring. Mr. Reed moved, and Mr. Rees seconded a motion that the sale of the Jolly Hollow property be tabled. The motion passed unanimously.

Mr. Klock stated that volunteers are needed to help with the work at the Acorn Field. To date, \$13,090 has been donated for the repairs. Mr. Mike Spickler said that Dean Paul has inspected the building and has advised how to repair the structure. The dugouts at the t-ball field have been torn down and will be replaced. The dugouts at the Acorn Field will also be replaced. K & N is donating the labor to rewire the concession stand; the Little League will purchase the materials. The scoreboard hasn't been inspected yet. It was underwater to eight inches from the top. Mr. Spickler stated that the group has work parties scheduled. The final work parties are set for April 6th and 7th. They also hope to replace the fencing that was damaged. Mr. Klock said that Career Link will provide six people to help with repairing the flood damage at the field. A representative will be at the Community Development Committee meeting on Monday at 7:00 p.m. to discuss the field repairs.

Finance

Mr. Rees said that the Finance Committee will meet on February 15th at 6:30 p.m.

Personnel

Personnel issues will be discussed in the Executive Session.

Public Safety

Mr. Wetzel stated that the committee would meet on February 21st at 6:00 p.m.

Rules

Mr. Sees announced that the committee would meet here at 6:00 on February 13th.

Sewer

Mr. Klock stated that the committee was to have met earlier this evening but the meeting was cancelled. The litigation will be discussed in the Executive Session.

Streets

Mr. Reed stated that the committee would meet on February 14th at 7:00 p.m.

Old Business

1. Lighting proposals to replace lights in four locations in the Borough were received from one company. The properties are the 2nd Street Municipal and Community Center, the Borough Garage, the Recycling Building, and the streetlights in the downtown area that are owned by the Borough. Discussion ensued. Due to the estimated cost before rebates, Mr. Tira recommended that the project be advertised for bids. Mr. Klock moved and Mr. Wetzel seconded the motion to advertise for bids the lighting replacement for the Borough properties. Council voted unanimously to approve the motion. The bids will be opened at the March 6, 2011 council meeting.

New Business

1. Upon motion by Mr. Wetzel, seconded by Mr. Klock, council voted unanimously to approve the payment of bills. Bills to be paid from the General Fund total \$62,087.03; Liberty Splashland bills total \$877.91; bills to be paid from the Parking Meter account total \$58.97; and bills to be paid from the 2nd Street Community Center account total \$1,956.63.
2. Upon motion by Mr. Wetzel, seconded by Mr. Reed, council voted unanimously to approve payment of bills for budgeted items due before March 9, 2012.
3. Mr. Rees moved to approve Resolution C-2012 which designates signers for the Acorn Field Donations Account at the Northumberland National Bank. Mr. Wetzel seconded the motion. Council voted unanimously to approve James Troup, Gregory Carl, Jane Sanders-Ressler, and Janice Bowman as the designated signers for the account.
4. Upon motion by Mr. Wetzel, seconded by Mr. Rees, the council voted unanimously to approve the agreement with the Central Susquehanna Opportunities, Inc. (CSO, Inc.) for flood clean-up at the Acorn Little League Field.

5. The Northumberland County Community Development Block Grant Application is due March 8th. A meeting is scheduled for February 28th at the County. Mr. Klock suggested that the Borough apply for funding for street projects.
6. Northumberland County is developing a Flood Hazard Mitigation Plan. The Borough will qualify to adopt this plan as the new Borough plan since the Borough Secretary has attended a meeting with the County and has submitted information to the County to be included in the plan.
7. A company has contacted the Borough Secretary about developing a Directory Map of the Borough. The company will obtain advertisements from local businesses to pay for the maps which will be distributed throughout the community. Upon motion by Mr. Rees, seconded by Mr. Sees, the council voted unanimously to pursue the idea and for the Community Development Committee to determine the informational content.
8. Mr. Troup moved to approve the Copier Maintenance Agreement from C.S.P. at a rate of \$.012 per copy. Mr. Klock seconded the motion. Roll call vote was unanimous.
9. The Pennsylvania Department of Labor & Industry has provided a notice of solvency fee for 2012 at a cost of \$663.05. If council elects to pay this fee, the Borough may be eligible to request relief from charges for unemployment benefits that take effect in 2012. No motion was offered.
10. Mr. Slodysko informed the council that the trench that was dug at Pineknott Park for the cell tower is settling. The Borough Secretary stated that she has spoken to their representative and they will be back to make the necessary repairs.

Executive Session

Mr. Troup announced that the council would hold an Executive Session to discuss litigation, real estate, and personnel issues. He added that the meeting would not be reconvened.

Mr. Wetzel moved to adjourn the meeting. The council meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

**Borough of Northumberland
175 Orange Street
Northumberland, PA 17857
Northumberland Borough Special Council Meeting
February 10, 2012**

President James Troup called the meeting to order at 3:30 p.m. The Pledge of Allegiance was recited and Mayor Leonard Zboray offered an Invocation.

Roll Call

Council members present were Adam Klock, Stephen Reed, Ty Sees, James Troup and Frank Wetzel. Others present were Mayor Zboray and Janice Bowman, Borough Secretary. Council members Gregory Carl and Jonathan Rees were absent.

Dean Paul, a member of the Northumberland Sewer Authority, was present.

Public Comment

No public comment was offered.

Resolution D-2012

Mr. Troup read the resolution as follows:

RESOLUTION NO. D-2012

***WHEREAS**, Council of the Borough of Northumberland (“Borough Council”) desires to acquire the sewage treatment facility plant and the related real estate, facilities and assets, including, but not limited to pumping stations, collection lines, sewer mains, accounts, contracts and agreements of the Northumberland Sewer Authority (the “Project”); and*

***WHEREAS**, the Borough Council previously on December 6, 2011 passed a resolution stating its desire to acquire the Project from the Northumberland Sewer Authority; and*

***WHEREAS**, the Borough Council desires to further the acquisition of the Project from the Northumberland Sewer Authority and to direct the Northumberland Sewer Authority to satisfy all outstanding debts and to the extent debts remain to transfer said obligations to the Borough; and*

***WHEREAS**, the Borough Council agrees to assume any remaining obligations of the Northumberland Sewer Authority; and*

WHEREAS, the Borough Council desires to direct the Northumberland Sewer Authority to take all necessary steps to dissolve the Northumberland Sewer Authority; and

WHEREAS, the Borough Council desires to direct the Northumberland Sewer Authority to take all steps necessary to implement all provisions of this Resolution.

NOW, THEREFORE, BE IT RESOLVED, this 10th day of February, 2012 as follows:

The Northumberland Borough Council hereby directs the Northumberland Sewer Authority to transfer the Project and all of its assets to the Northumberland Borough. Further, the Northumberland Borough directs the Northumberland Sewer Authority to satisfy all of its outstanding debts. To the extent that any debts cannot be satisfied by the Northumberland Sewer Authority, the Borough agrees to assume all remaining obligations. Further, the Northumberland Borough Council directs the Northumberland Sewer Authority to dissolve. Furthermore, the Northumberland Borough Council hereby directs the Northumberland Sewer Authority to take all necessary steps to consummate all of these directives.

ADOPTED as a resolution of the Council of the Borough of Northumberland, Northumberland County, Pennsylvania, this 10th day of February, 2012.

ATTEST:

BOROUGH OF NORTHUMBERLAND

By: _____
Janice R. Bowman, Borough Secretary

By: _____
James E. Troup, Council President

APPROVED this 10th day of February, 2012.

By: _____
Leonard M. Zborary, Mayor

Upon motion by Mr. Wetzel, seconded by Mr. Klock, the council voted unanimously to adopt Resolution D-2012.

Mr. Klock questioned if the Borough would have a Sewer Committee, whether members of the public could be appointed, in addition to council members. Discussion ensued with the end result being to consult with the solicitor. Mr. Wetzel suggested that the council give the thirty day notice to the North Point Sewer Authority that the council is no longer interested in the merger. Mr. Klock stated that according to Attorney Joel Wiest, a resolution would be required to withdraw from the joint authority. Solicitor Ryan Tira was contacted by telephone. He explained that the thirty (30) day notice referenced in the resolution to approve the North Point Sewer means that the Borough had thirty (30) days to withdrawal from the date the resolution was adopted.

Mr. Klock suggested that council approve advertising a resolution to repeal the resolution that created the joint sewer authority. Discussion was held about the time frame required for the advertisement. Mr. Tira agreed to have the advertisement for the resolution submitted to the Daily Item on Monday and he will provide the draft of the resolution for public inspection.

Mr. Sees moved to advertise the resolution to repeal entering into the joint sewer authority and to take all necessary steps in doing so. Mr. Klock seconded the motion. Mr. Klock asked if the ownership of the land at the Point could compromise the DEP grant. The Borough Secretary responded that the grant requires either ownership or a lease for the property and the Borough has a lease with the Sewer Authority for the land. The council voted unanimously to approve advertising the resolution.

Mr. Wetzel moved to adjourn. Mr. Sees seconded the motion. The meeting was adjourned at 4:03 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
March 6, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Leonard Zboray offered an Invocation.

Roll Call

Council members present were Gregory Carl, Adam Klock, Stephen Reed, Jonathan Rees, James Troup, and Frank Wetzel. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Paul Ruane, Code Enforcement Officer; Thomas Slodysko, Street Supervisor; Timothy Fink, Police Chief; and Janice Bowman, Borough Secretary. Council member Ty Sees was absent.

Public Comment

The eight visitors present introduced themselves. No public comments were made.

Council Meeting Minutes

Upon motion by Mr. Wetzel, seconded by Mr. Rees, the council meeting minutes of February 7, 2012 were unanimously approved.

Upon motion by Mr. Reed, seconded by Mr. Wetzel, the council meeting minutes of February 10, 2012 were approved by a vote of 5-0-2. Mr. Rees and Mr. Carl abstained.

Bid Opening – Lighting Upgrades

Paige Electrical Services bid of \$23,887.50 was the only bid received for the lighting upgrades. Council discussed the bid and the rebates included in the bid. The rebate amount was less than the amount that had been estimated by another company. Upon motion by Mr. Reed, seconded by Mr. Carl, the council voted unanimously to reject all bids and authorized to re-advertise the project.

Mayor's Report

- Mayor Zboray stated that a great deal of work is being put into the police rules and regulations. Once completed, the document will be presented to the council to review and approve. After approval, the officers will have access to them for a period of time prior to implementation and a written knowledge test will be given to each officer.
- On March 1st, the police department ceased using paper daily activity report logs. The logs are now being completed on the daily activity report module on Informant, the police software. This will save paper and better enable the department to track officer activity, including information regarding mileage and fuel consumption.

- The department was involved in a “Click It or Ticket” mobilization campaign through PennDOT from February 14th to March 3rd. Five officers participated in the wave.
- A representative of the Northumberland County Department of Emergency Services performed an audit of the Commonwealth Law Enforcement Assistance Network records maintained by the department. The audit was a success. The department was in compliance with no deficiencies in the records or the maintenance of the records.
- 17857.org
Mayor Zboray attended another meeting of 17857.org. He stated that the committee is comprised of representatives from the area that encompasses 17857. Justin Dunkleberger was present from the Township. Other members include representatives from area businesses. This non-profit organization is a 501-C-3 which will be eligible to apply for grants. The committee discussed the idea of publishing the Pineknott News for both Borough and Township residents. The proceeds from the newsletter would reimburse the Borough for Ann August’s pay for her time spent on the newsletter, with any additional proceeds earmarked for 17857.org activities. Additional advertisers will be sought with the goal being for the advertising proceeds to pay for the cost of the newsletter and postage. The proposal will be presented to the Township Supervisors at their meeting next week. Mayor Zboray asked if the council would be agreeable to this proposal. Upon motion by Mr. Rees, seconded by Mr. Klock, council voted unanimously to move forward with the newsletter under 17857.org.
- Touch-A-Truck
Mayor Zboray explained that the Revitalization Committee and the Priestley Forsyth Memorial Library would like to sponsor an event called Touch-A-Truck. Various types of trucks would be on display at the King Street Park for children to view and learn about. Mr. Wetzel moved to permit the Revitalization Committee to hold the event in the King Street Park on June 16th from 10:00 a.m. to 2:00 p.m. Mr. Klock seconded the motion. Council voted unanimously to approve the request.
- Police Vehicle
Mayor Zboray presented the quotes received for the police vehicle. The police are proposing to purchase a 2012 Dodge Charger. Discussion ensued. \$6,000 is budgeted toward the purchase of the vehicle. The balance in the Parking Meter Fund is approximately \$7,000. The vehicle would be purchased from Zimmerman Enterprises through Co-Stars, the Pennsylvania cooperative purchasing program.

Council member Ty Sees arrived at 7:24 p.m.

Mr. Wetzel moved to purchase the vehicle at a price of \$24,324 plus \$441 for the street package and \$1,205 for a maintenance agreement. Mr. Carl seconded the motion. The purchase was approved with a 6-0-1 vote. Mr. Klock abstained because he is related to Mr. Zimmerman.

Upon motion by Mr. Wetzel, seconded by Mr. Klock, council voted unanimously to authorize the council president and secretary to complete the necessary documentation for financing up to \$20,000 for the 2012 Dodge Charger at the Northumberland National Bank at an interest rate of 2.38%. [Note: This is the correct interest rate; the rate of 2.39 was quoted erroneously at the meeting.]

Upon motion by Mr. Wetzel, seconded by Mr. Rees, council voted unanimously to approve the purchase of lights and radios from Keystone Communications at a cost of \$4,692.

- Mayor Zboray informed the council that Tristan Brosious, a Boy Scout with Troop #342 from Christ United Methodist Church, is interested in replacing the Pineknott Park sign as his Eagle Scout project. The new sign will be similar to the signs located at the entrances to the Borough. He will also landscape the area and add solar lights. The volunteer work will be done this summer at no cost to the Borough. When the plans are completed, Mr. Brosious will present them to council for approval.

Street Supervisor's Report

Mr. Tom Slodysko stated that the street sweeper is scheduled to be serviced and will be running in two weeks.

Work is continuing at Pineknott Park. The pile of wood that was at Pineknott Park is practically gone because people have been cutting it and taking it. Mr. Slodysko said that some of the trees that are located in the area in front of the Sewer Authority fence are dying and weeds are growing up through the mulch. Mr. Slodysko suggested that the mulch be replaced with grass. His suggestion met with council's approval.

The department will install the no parking signs along Elliott Drive.

With the warmer weather, the street department will repair the streets by crack sealing them.

The discussion about the fire police building will take place at the Community Development Meeting. The fire police would like to paint the building and possibly obtain help through the Career Link as suggested by Mr. Klock.

Code Enforcement Officer's Report

No report.

Emergency Services Board Report

No report

Committee Reports

Community Development

Mr. Carl reported that he has obtained quotes for bolts for the bowl slide tower. The lowest quote of \$3,380 was from Haydon Bolts. The freight cost was not provided. Discussion ensued. Mr. Wetzel moved to purchase the bolts from Haydon Bolts at the price of \$3,380 and to approve up to \$1,000 for freight with the Council President

deciding whether to pay for the freight or have someone pick up the bolts at the Philadelphia based company. Mr. Klock seconded the motion. The council voted unanimously to approve the purchase. [Note: Freight cost was included in the quote of \$3,380.]

Mr. Reed stated that he spoke with Phil Hallden about developing a dog park/pet park area at Jolly Hollow. The council had tabled the sale of the property during an earlier council meeting. He said that Mr. Hallden belongs to a group that is interested in helping with fundraisers, etc. Mr. Tira explained that a group in South Williamsport has Paws Park, a dog walking park in South Williamsport, and would be a good source of information. Mr. Wetzel noted that Selinsgrove and Lewisburg also have dog parks. The topic will be discussed at the Community Development meeting on Monday night.

Finance

Mr. Rees stated that he looked at the 2011 budget numbers and the account was more in the black than anticipated by approximately \$10,000. One reason is that the realty transfer tax was higher than budgeted due to the transfer of the Sarah Lee property to Bimbo.

Personnel

Mr. Troup stated that personnel issues would be discussed in Executive Session.

Public Safety

No report

Rules

Mr. Sees stated that the committee would meet on March 12 at 6:00 p.m. He stated the he would like to see an ordinance that addresses cats in place by May.

Sewer

Mr. Klock stated that the committee met earlier tonight. A court hearing is set for March 12th at 3:00 p.m.

The NSA voted to retain Brinjac Engineering at a cost of \$7500 to conduct a study on the three options to the NSA – build a new plant; upgrade the current plant; or construct a pipeline to Sunbury. A compliance plan for DEP will be determined. There will be an interim basis where NSA will be purchasing credits. The number of credits is determined by the load. The cost of credits is currently around \$2.30. DEP will be involved with the determination of the number of credits that must be purchased.

Streets

Mr. Reed announced that the committee would meet next Tuesday at 7:00 p.m.

Old Business

1. Upon motion by Mr. Klock, seconded by Mr. Troup, council voted unanimously to accept volunteers from the United Way 2012 Day of Action to clear brush at Pineknottter

Park on April 27, 2012 and to accept volunteers from Susquehanna University on April 14, 2012 to assist at Liberty Splashland as part of SU Serve.

2. Mr. Slodysko asked if the council is in favor of opening the recycling center for a brush drop-off this spring. Council voiced approval of conducting the brush drop-off. Mr. Troup stated that the council will discuss the dates and hours.

New Business

1. Upon motion by Mr. Rees, seconded by Mr. Carl, council voted unanimously to pay the bills, including \$90 for the police officers for cell phone reimbursement and \$200 for dues for the Central Susquehanna COG. Discussion ensued. Mr. Troup stated that the EMA director could use one of the Fire Department pagers instead of a separate pager. The Borough Secretary will check on suspending telephone service to Liberty Splashland when the pool is not open. General Fund bills total \$38,611.39; Park & Recreation Fund bills total \$922.00; Acorn Field bills total \$3,326.87; and Liberty Splashland bills total \$6,189.20.
2. Upon motion by Mr. Rees, seconded by Mr. Reed, council voted unanimously to approve payment of bills for budgeted items due before April 6, 2012.
3. Mr. Rees moved, and Mr. Reed seconded the motion to approve Resolution F-2012 which designates the signers for Northumberland National Bank checking account for the DEP grant. The designated signers are James Troup, Gregory Carl, Jane Sanders-Ressler, and Janice Bowman.
4. Upon motion by Mr. Wetzel, seconded by Mr. Klock, council voted unanimously to approve Resolution G-2012 and Resolution H-2012 which are as follows:

RESOLUTION G-2012

A RESOLUTION OF THE GOVERNING BOARD OF THE BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY, PENNSYLVANIA, AUTHORIZING AND EMPOWERING ITS LOCAL TAX COLLECTOR, BERKHEIMER, TO IMPOSE AND RETAIN COSTS OF COLLECTION ON DELINQUENT TAXES.

WHEREAS, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania (53 P.S. §6901 et seq.), enacted December 31, 1965 and effective January 1, 1966, authorizes certain political subdivisions, including the **BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY**, to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and

WHEREAS, the **BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY**, has entered into contractual agreement with **BERKHEIMER** of Bangor, Pennsylvania, whereby and whereunder the **BOROUGH OF NORTHUMBERLAND** appointed Berkheimer to collect **Earned Income Tax**; and

WHEREAS, said Act 511 specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes; and

WHEREAS, any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment; and

WHEREAS, Berkheimer requires passage of a resolution by the governing body of **the BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY** specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

NOW, THEREFORE, BE IT RESOLVED that:

1. The **BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY**, hereby **appoints** the **Borough Secretary-Treasurer** as its **authorized representative** to make requests upon and receive any and all tax information and records from Berkheimer, relative to the collection of taxes for the **BOROUGH OF NORTHUMBERLAND**, as desired and deemed necessary by the **BOROUGH OF NORTHUMBERLAND**, to be used for official purposes only; and

2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for the **BOROUGH OF NORTHUMBERLAND**, upon request, to **Janice R. Bowman** as the authorized contact representative for it.

3. **BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY** hereby saves harmless, indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information.

RESOLVED, ENACTED AND ADOPTED at a meeting held on the 6th day of March, 2012.

BY: _____
Borough Council President

ATTEST:

Borough Secretary

RESOLUTION H-2012

A RESOLUTION OF THE GOVERNING BOARD OF THE BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY, PENNSYLVANIA, AUTHORIZING AND EMPOWERING ITS LOCAL TAX COLLECTOR, BERKHEIMER, TO IMPOSE AND RETAIN COSTS OF COLLECTION ON DELINQUENT TAXES.

WHEREAS, **NORTHUMBERLAND BOROUGH, NORTHUMBERLAND COUNTY**, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of certain local taxes under and pursuant to the authority of the Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania, enacted December 31, 1965, and effective January 1, 1966, as amended; and

WHEREAS, **NORTHUMBERLAND BOROUGH, NORTHUMBERLAND COUNTY**, has hired Berkheimer to collect said taxes levied by the **BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY**, including taxes that are or may become delinquent; and

WHEREAS, pursuant to Act 192 of the 2003-2004 General Assembly of the Commonwealth of Pennsylvania, **CLIENT, COUNTY**, has the right to impose a cost of collection on taxes that become delinquent and/or that remain due and unpaid;

NOW, THEREFORE, BE IT RESOLVED that

1. **BOROUGH OF NORTHUMBERLAND, NORTHUMBERLAND COUNTY** APPROVES AND ADOPTS the Cost of Collection Schedule attached hereto and made apart of this Resolution to be imposed by BERKHEIMER upon any taxpayer whose taxes are or become delinquent and/or remain due and unpaid.

2. **BERKHEIMER** is authorized to retain said costs of collection set forth in the attached schedule incurred in recovering delinquent taxes and assessed to the delinquent taxpayer as allowed by law.

3. Any resolution or part of this resolution conflicting with the provisions of this resolution be and the same are hereby repealed to the extent of such conflict.

ENACTED into a RESOLUTION this 6th day of March, 2012.

BY: _____
Borough Council President

ATTEST:

Borough Secretary

SCHEDULE OF COLLECTION COSTS TO BE IMPOSED AND ADDED TO DELINQUENT TAX

TAXPAYER NOTIFICATION AND ADMINISTRATION

1) Taxpayer late filing, Failure to File, Underpayment or Failure to Pay notice.	\$25.00
2) Employer late filing notice or underpayment penalty notice for quarterly or annual earned income tax or local services tax return or reminder notice 10% of the tax, penalty and interest due - minimum charge \$50.00.	\$50.00
3) Delinquent account servicing fee, including records imaging or other detailed record keeping, office staffing, computer equipment and software, office space, telephone, printing and imaging equipment, supplies used to generate delinquent notices and to establish payment plans. 10% of tax, penalty and interest due - minimum charge \$50.00.	\$50.00
4) Establishment of Payment Plan (per planned payment).	\$5.00
5) Fee for check returned from bank or failed electronic payment (NSF, Acct. Closed, etc.).	\$29.00
6) Notice of intent to file suit.	\$50.00
7) Certified Taxpayer notice prior to wage attachment.	\$25.00
8) Employer wage attachment notice.	\$25.00
9) Paid before Service.	\$10.00

LITIGATION

1) Prepare Magisterial District Court complaint.	\$75.00
2) Prepare for hearing.	\$100.00
3) Attend Magisterial District Court trial or hearing.	\$150.00
4) Attend Constable Execution sale.	\$350.00
5) Prepare Arbitration complaint/appeal.	\$150.00
6) Attend Trial.	\$350.00
7) Enter default judgment.	\$150.00
8) Issue Sheriff Writ of Execution.	\$250.00
9) Attend Sheriff Sale.	\$250.00
10) Non-litigation legal work.	\$70.00/hr.
11) Litigation legal work.	\$80.00/hr.
12) All other clerical work not itemized above.	\$60.00/hr.

AUDIT OF EMPLOYERS HOLDING TAXES IN TRUST

1) Tax Assessed Cost"	
\$40.00 - 100.00	\$31.25
\$101.00 - 500.00	\$62.50
\$501.00 - 1000.00	\$125.00
\$1,001 - 5,000.00	\$312.50
Over \$5,000.00	\$1,000.00

REAL ESTATE TAXES

1) Pre collection letter	\$45.00
2) Delinquent tax notice	\$40.00
3) Final Notice	\$28.00
4) Lien Satisfaction Fee	\$30.00

Civil Complaint: Court cost is advanced by Berkheimer and billed on a monthly basis to the taxing body. This cost is recovered at the time judgment is issued of the taxing body and is reimbursed to the taxing body when paid by the taxpayer.

Judgment Execution: Cost for either lien filing fee or actual Sheriff Sale is advanced by Berkheimer and billed to the taxing body on a monthly basis. Once the cost is recovered from the taxpayer it is reimbursed to the taxing body. All mechanics in either case are handled by Berkheimer.

Notices, which are in most cases used mutually exclusive from one another, may be sent in any order depending on collection efforts required and associated charges are not listed in order of mailing or use. The fees and cost of notices may be cumulative based upon the number and type of notices that Berkheimer must send to successfully collect the delinquency.

All Costs also pertain to electronic tax returns, payments, etc.

Berkheimer retains the right to automatically escalate these fees by 3% (rounded to the nearest dollar) on a yearly basis.

5. Council discussed the method to sell the 2003 Ford Crown Victoria. More information will be obtained from Municibid. A reserve may be placed on the vehicle. The topic was tabled.
6. Lynda Schlegel-Culver has requested permission to conduct a Town Hall meeting at the 2nd Street Municipal Building. The date has not been determined. Upon motion by Mr. Rees, seconded by Mr. Wetzel, council voted unanimously to approve the request.

Executive Session

Mr. Troup stated that the council would hold an Executive Session to discuss personnel and litigation issues, adding that the meeting may be reconvened. The meeting adjourned at 8:38 p.m. The meeting was reconvened at 9:30 p.m.

Mr. Sees moved to amend an earlier approval for a personnel consultant at an amount not to exceed \$3,200. Mr. Troup seconded the motion. Council voted unanimously to approve the motion.

Mr. Sees moved to adjourn. The meeting was adjourned at 9:31 p.m.

Respectfully submitted,

Janice R Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
April 3, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Leonard Zboray offered an Invocation.

Roll Call

Council members present were Gregory Carl, Adam Klock, Stephen Reed, Jonathan Rees, James Troup, and Frank Wetzel. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Paul Ruane, Code Enforcement Officer; Thomas Slodysko, Street Supervisor; Timothy Fink, Police Chief; and Janice Bowman, Borough Secretary. Council member Ty Sees was absent.

Public Comment

- Mr. Ray Pfleeger from Milton presented a letter and pictures to the council regarding property he owns at 126-130 Second Street and requested that the Borough intervene in a problem with the neighbor concerning a private alley.

Mr. Tira responded that the issue was raised by Mr. Pfleeger at the work session last month and that he has researched the ownership of the private alley. He advised that both deeds reference the alley as a private alley owned by Mr. Mordan and that this is an issue between the property owners.

Councilman Ty Sees arrived at 7:15 p.m.

- Mr. Pat Ward, President of Uni-Tec Consulting Engineers, Inc., introduced himself, explaining that his firm has submitted a proposal in response to the Borough's request for engineering services. He added that he is attending the meeting to show his interest and to learn about how the Borough conducts business.
- Mr. Zach Stotter, from the Susquehanna River Clean-up Project, informed the council that the group will be cleaning up the shoreline of the West Branch of the Susquehanna River from the Chillisquaque Boat access to the Point on May 5th. He is requesting the council's permission to place dumpsters from Jeff's Recycling near the Fire Police Building for metal and recyclable items that are gathered during the cleanup. He explained that Penn DOT will have requested that the bags of garbage be placed along Route 11 for pick up on May 7th. Following the clean-up a volunteer appreciation picnic is planned at pavilion. Mr. Stotter requested that the council waive the rental fees for the pavilion.

Mr. Wetzel moved to approve the Susquehanna River Clean-Up Project and to waive the fee for the use of the pavilion. Mr. Rees seconded the motion. Council voted unanimously to approve. It was suggested that the event be included in the Pineknoller News.

- Mr. Gary Klick stated that he had informed the council several meetings ago about a business that has an exorbitant amount of signs on their building. Mayor Zboray stated that the Borough does not have an ordinance regulating the number of signs on a building. Mr. Wetzel explained that the Rules Committee is working on the cat ordinance and would consider a sign ordinance when the cat ordinance is finalized. Mr. Wetzel also stated that the signs on this business would be grandfathered in if an ordinance is adopted. Mr. Reed suggested contacting the business owner and requesting that the signs be removed. Mayor Zboray volunteered to contact the business.
- Ms. Susan Smith, Director of the Columbia Montour Hospice & Home, invited the council to a celebration of the 10th anniversary of Maria Hall on May 31 at 7:00 p.m.
- Mr. Michael DeFeo introduced Boy Scout Troop 332 and explained that the nine members of the troop were present to satisfy the merit badge Citizen of a Community.

Municipal Engineer Proposals

Municipal Engineer proposals were received from four engineering firms, Uni-Tec Consulting Engineers, Inc., Larson Design Group, Inc., Mid-Penn Engineering, and Bassett Engineering.

Mr. Pat Ward, President of Uni-Tec Consulting Engineers, Inc. provided some information about his company including municipalities and authorities that are current clients.

Council requested that copies of the proposals be emailed to them so they may discuss them at the next meeting.

Council Meeting Minutes

Mr. Reed moved to approve the council meeting minutes of February 21, 2012. Mr. Klock seconded the motion. Motion carried 6-0-1 with Mr. Rees abstaining.

Mr. Rees moved to approve the council meeting minutes of March 6, 2012. Mr. Reed seconded the motion. The motion carried unanimously.

Mayor's Report

- Mayor Zboray reported that the unmarked police cruiser has been ordered from Zimmerman Enterprises.
- Mayor Zboray participated in a conference call with PPL Electric Utilities hosted by Don Bernhard, Director of Community Affairs. He discussed procedures to notify public officials during emergencies, outages and storms.

- A new Pineknott Park sign is being designed by a Boy Scout who is replacing the old sign for an Eagle Scout Project. He will attend a Community Development Committee meeting to get approval for the design of the sign.
- Mayor Zboray sent an email to Joe McGranahan, chairman of the Central Susquehanna Valley Thruway Committee. Mr. McGranahan read the email to the Chamber and said that it would be used for the updates on the thruway project.
- On March 25th, Mayor Zboray swore in the Northumberland Fire Police.
- Mayor Zboray attended the 17857.org meeting. The Point Township Supervisors voted unanimously to contribute toward the Pineknott News to have a combined newsletter for the Borough and Township. The understanding is that the ad revenue will be sufficient to cover the paper and mailing costs and the Township will pay half of the incurred cost for the Borough employees' time in the assembly of the newsletter. If the ad revenue does not cover the costs, the supervisors are to be informed in order to increase the aid to 17857.org.
- Mayor Zboray attended the County Area Agency on Aging meeting on Friday with state representatives for a discussion on how to help seniors. They are looking into other ways the state can help seniors with property taxes. Transportation issues for seniors were also discussed.
- Chief Fink was asked by Shikellamy Fifth Grade Teacher Bill Zeigler to assist with the instruction of rifle shooting at Fifth Grade Camp. The only cost to the Borough would be for gas expense; no labor costs are involved. Upon motion by Mr. Rees, seconded by Mr. Carl, the council voted unanimously to approve Chief Fink helping at the Fifth Grade Camp as requested.
- Mayor Zboray presented the following Proclamation for National Library Week:

“WHEREAS, libraries and librarians have historically served as our nation’s great equalizers of knowledge by providing free access to all, regardless of age, ethnicity, or socioeconomic background;

WHEREAS, our nation’s libraries are ideally positioned as the community’s center of information technology that fuels educational and economic opportunity for all;

WHEREAS, our libraries have moved far beyond just being book repositories, becoming agile institutions serving the real-life needs of our citizens;

WHEREAS, our libraries provide Pennsylvanians with the knowledge and information they need to master 21st Century Literacies that are essential to their success as students, parents, money managers, health consumers, and citizens;

WHEREAS, our libraries help our citizens achieve Basic Literacy, which leads to a better trained and skilled workforce, and a growing economy;

WHEREAS, our libraries help our citizens achieve Information Literacy, where a command of new online resources and technologies leads to enhanced job skills and the ability to fully participate in a digital society;

WHEREAS, our libraries help our citizens achieve Civic and Social Literacy, which leads to the ability to participate and contribute effectively to their community, government and society and to connect with one another through civil discourse;

WHEREAS, our libraries help our citizens achieve Health Literacy, which leads to healthier, more productive lives;

WHEREAS, our libraries help our citizens achieve Financial Literacy, which leads to greater self-sufficiency and stronger economic futures for all;

WHEREAS, libraries are part of the American dream, places for education, opportunity and lifelong learning;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I *Leonard M. Zboray, Mayor* proclaim National Library Week, April 8-14, 2012. I encourage all *Borough of Northumberland* residents to visit their local library this week to take advantage of the wonderful resources available at your library.

Leonard M. Zboray, Mayor"

- Mayor Zboray informed council that work continues on the Police Department Rules and Regulations.
- The switch from the paper daily logs to the computerized version was made easily making data collection easier. There is a glitch with the fuel consumption data which they are working on to ascertain if it is the software or an error with the data entry.
- Officer evaluations will begin this month.
- The Police Department is involved in the Aggressive Driving Grant. The wave will run until the end of April.
- The Northumberland Christian School has invited Mayor Zboray to a 40th anniversary celebration on April 21st. Mayor Zboray plans to attend. He congratulated the school on this milestone.

Street Supervisor's Report

- Mr. Slodysko stated that the Street Committee will meet next Tuesday.
- Street signs have been ordered.
- Mr. Slodysko reported that a leak has been discovered in the roof at the Girl Scout House.
- Mayor Zboray thanked Tom and his staff for replacing the flags on the Priestley Bridge. Mr. Slodysko stated that the flags on the Barry King Bridge will also be replaced.
- Mr. Troup informed the council that PPL has received a request from a resident on Lincoln Street for a street light base to be removed from her driveway. PPL is agreeable to removing it, providing the council approves. Mr. Slodysko advised the council that enough light is obtained in the neighborhood from other street lights. Mr. Carl made a motion, seconded by Mr. Klock, to request that PPL remove the street light. The vote to approve the request was 6-0-1 with Mr. Troup abstaining.

Code Enforcement Officer's Report

No report

Emergency Services Board Report

Mr. Wetzel stated that the board met last night. The Number 1's new fire truck will be here in a few months. The board would like to provide a more detailed budget to submit to council and is requesting that the fire companies help in this effort. Mr. Rees stated that the council had previously approved that the money in the Fire Apparatus Account be given to the company toward payment of the truck.

Northumberland Sewer Authority

Mr. Klock reported that a meeting was conducted in Sunbury with the Sunbury Sewer Authority and DEP regarding the options of contracting with Sunbury to treat the borough's sewage or constructing a new facility at the Point. He provided information from minutes of the meeting. DEP specified that they would put the NSA under a consent order which would include the requirement for the NSA to address, over time, the inflow and infiltration issues that they have with the aging sewer system. By fixing the leaks, if the option selected is to treat in Sunbury, the flow would be significantly reduced and the rate is based on the flow. With a new facility, it would still be necessary to eliminate the leaks. The group has about six months to review the options and to commit to DEP which option is selected. In the meantime, the NSA must purchase nitrogen credits. The NSA currently receives credits for treating waste from other areas. If the option chosen is to contract with Sunbury, those credits would transfer to Sunbury with the potential to negotiate their value. DEP is requiring Sunbury to prove that they can remove excess stormwater from their system in order to accept the flow from Northumberland. Mr. Klock stated that the minutes were prepared by Pat Ward of Uni-Tec Consulting Engineers, Inc. Mr. Ward noted that the elected officials approve the planning of whatever is determined by the authorities therefore they should be aware of what is going on in the planning process. Mr. Klock said that the option of contracting with Sunbury has become more attractive since DEP has approved the elimination of certain aspects of the initially proposed design. He stated that as information becomes available he will share it with the council.

Committee Reports

Community Development

Mr. Carl announced that the committee would meet on Monday night at 7:00 p.m. He said that Jon Apple will be invited to attend to discuss the options for the Fire Police building. Mr. Klock stated that he met with Jon Apple over the weekend to look at the area at the Recycling Center for a possible location for a shed for the Fire Police.

Mr. Carl stated that the plans for the stair tower at the pool have been submitted for approval.

Someone has expressed an interest in the former Borough Building. Mr. Tira advised that the topic be discussed in Executive Session.

Mr. Reed stated that he is getting bids for fencing for the dog park. He is hoping to obtain funding for the fencing. Mr. Ruane stated that handicap accessibility is required for the dog park.

Finance

Mr. Rees announced that the committee would meet on Wednesday, April 18th, at 6:30.

Personnel

Mr. Troup stated that personnel would be discussed in the Executive Session.

PMRS representatives will meet with Borough employees at 3:30 p.m. on Thursday, April 5th, to discuss the pension plans. Council members are invited to attend.

Public Safety

No report

Rules

Mr. Sees announced that the committee would meet on Monday at 6:00 p.m. to review the cat ordinance. Mr. Klock stated that he does not feel that a TNR program would be feasible if funding is not available. He said that if the SUN Pets Group is not willing to work with the council to obtain financing because they are not willing to compromise on the terms of cat release and where the cats would be relocated, he does not think the program is possible. He said that it could be a hybrid where the TNR program could be implemented if funding is available. Mr. Troup stated that it is the responsibility of the owners. With the TNR program, there is still the problem of cats in peoples' yards who don't want them. Discussion ensued.

Streets

Mr. Reed stated that the committee would meet at 7:00 on April 10, 2012.

New Business

1. Mr. Rees moved to approve payment of the bills, including the items for the Acorn Field. The items are a hood and fan system, a hot dog roller, a deep fryer, a snow cone maker, shutters for the large window, a rubber mat, and a fence topper. The exact costs of these items are not known because shipping charges may be added. Mr. Klock seconded the motion. Discussion ensued. Council voted unanimously to pay the bills. Bills to be paid from the General Fund total \$35,985.94; bills to be paid from the Parks and Recreation Account total \$433.71; Liberty Splashland bills total \$14,602.64; and Acorn Field bills total \$4,028.95.
2. Upon motion by Mr. Rees, seconded by Mr. Klock, council voted unanimously to approve payment of bills for budgeted items due before May 4, 2012.
3. Upon motion by Mr. Carl, seconded by Mr. Wetzel, council voted unanimously to approve Resolution I-2012. This resolution authorizes the Borough Council President and Borough Secretary to be the agents authorized to borrow money for the Borough from the Northumberland National Bank for the loan for the police vehicle.
4. Upon motion by Mr. Wetzel, seconded by Mr. Klock, council voted unanimously to approve Resolution J-2012. This resolution designates the Borough Secretary as the signer of the Grant Signature Page for the DCNR Grant Application for the Northumberland Riverfront Trail (NRT).

5. Upon motion by Mr. Wetzel, seconded by Mr. Rees, council voted unanimously to approve the PHEAA Remote Access Agreement and Authoritative Source Form. Mr. Sees asked about the hourly rate for the PHEAA employees. It was explained that the wage range for PHEAA employees is \$7.25 to \$10.00 per hour. PHEAA reimburses the Borough for 40% of the wage up to earnings of \$3,600 and the Degenstein Foundation reimburses the Borough for 50% of the wage up to earnings of \$2,500. The students must be eligible for PHEAA grants to be eligible for the work-study program. Applications are available online and at the Borough Office.
6. Harleysville and Nationwide Mutual are entering into an agreement and plan a merger. Since the Borough's flood insurance is through Harleysville, a proxy was sent to the Borough. No action was taken.
7. Northumberland Christian School has requested permission to close Sheetz Avenue from Fifth Street to Pond Avenue from 5:00 p.m. April 20th to 3:00 p.m. April 21st for their 40th Anniversary Celebration. Mr. Tira advised that a Special Events permit be submitted to the Borough. Mr. Sees moved to approve the request, contingent upon the permit being obtained. Mr. Klock seconded the motion. Roll call vote was unanimously approved with Mr. Rees abstaining.
8. Mr. Klock moved to submit an application to Career Link for workers to clean and repair the damage at the Fire Police building. Mr. Sees seconded the motion. Discussion ensued. Council voted unanimously to approve.
9. Mr. Klock attended a DEP meeting in Sunbury regarding the treatment facility that is proposed for the Moran Industry site where they will be treating drill cuttings from the gas industry. Mr. Klock submitted a right-to-know request for a copy of a videotape of the meeting. He stated that there may be fees associated with obtaining a copy of the tape. A public comment session is planned in thirty days and Mr. Klock felt it would be beneficial for the council to view the videotape in that the meeting was very informative. He stated that the estimate is that initially twenty trucks will be going in and out of the site in one day. However, the site has the capacity to treat 1000 tons per day. Council voiced concern about the number of trucks that will be traveling through the Borough. Discussion ensued. Mr. Troup moved to allow Mr. Klock to obtain a copy of the videotape of the DEP meeting in Sunbury under the right-to-know request at a cost not to exceed \$100. Mr. Klock seconded the motion. Roll call vote was 5-2 with Mr. Wetzel and Mr. Carl voting no.
10. Mr. Klock informed the council that at the last NSA meeting, the solicitor provided a letter indicating that the second payment of \$25,000 was being challenged and would not be forthcoming until the council can provide justifiable reasons for providing the money. Mr. Klock asked who was challenging the payment and Mr. Troxell stated that he was. When asked if withholding payment was in retaliation for the lawsuit, Mr. Troxell said that in part it was and that they wanted to see how much the lawsuit would cost the NSA before payment would be made to the Borough. The members of the sewer committee had discussed the reasons why these payments were made. The payments were called

donations and began in 2004, and have been made each year since then. Mr. Tira advised that this topic should be discussed in Executive Session since it concerns litigation.

Executive Session

Mr. Troup announced that the council would recess for an Executive Session at 9:05 p.m. to discuss personnel and litigation issues. He added that the meeting would be reconvened.

No action was taken following the Executive Session.

The council meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
April 17, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Stephen Reed, Jonathan Rees, James Troup, and Frank Wetzel. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Paul Ruane, Code Enforcement Officer; and Janice Bowman, Borough Secretary. Council members Gregory Carl, Adam Klock, and Ty Sees were absent.

Three visitors introduced themselves.

Public Comment

No public comment was offered.

Committee Reports

Community Development

Mr. Reed stated that the committee met and discussed a Dog Park. Mr. Reed has followed up with emails to interested parties.

Finance

Mr. Rees announced that the committee would meet tomorrow night at 6:30 p.m. to review the 2012 budget.

Personnel

Mr. Troup stated that personnel issues would be discussed in Executive Session.

Public Safety

Mr. Wetzel stated that the committee did not meet this evening and there is no report.

Rules

Mr. Wetzel reported that the committee met last Monday and the committee members plan to meet this week with members of SUN Pets to draft an ordinance to bring to the board at the May meeting.

Sewer

No report

Streets

Mr. Reed reported that street signs are on order.

Mr. Reed informed council that FEMA has looked at the problem with the pipe at the pool and has said that the pipe was rusted before the flood so they will not replace the pipe. The FEMA employee is recommending that the Borough be provided with funding to remove the pipe and install stones. The Borough and PEMA feel that while bottom of the pipe had rust, the force of the water going through the pipe during the flood created the ground subsidence and contributed to the deterioration of the pipe. FEMA's findings may be appealed once their report is finalized.

The committee is looking into replacing the bricks in the downtown crosswalks with stamped concrete.

It was noted that residential garbage is being found in downtown baskets. The street department will keep an eye on it.

Brush drop-offs are planned for several days in May and June.

Councilman Adam Klock arrived at 7:06 p.m.

Sewer Authority Report

Mr. Klock informed the council that the Sewer Authority met last night and that the second \$25,000 donation will not be forthcoming. Mr. Troxell indicated that the authority would wait to see the outcome of the lawsuit. A letter to this effect will be forthcoming from the Sewer Authority.

The group is moving forward with investigating the option of contracting with Sunbury for services. They are meeting twice a month. DEP is involved in the process. The meetings are scheduled for May 3rd, May 31 and June 11 at 7:00 p.m. The regular meetings are held the third Monday of the month.

IRS has informed the Sewer Authority that they will abate all the interest and penalties associated with the non-payment of payroll taxes due to the theft. The NSA has paid all payroll taxes that were due.

A new employee was hired to replace the employee who had resigned.

Old Business

1. Municipal Engineer Proposals

Council discussed the municipal engineer proposals that were submitted at the April 3rd council meeting. Mr. Klock moved to authorize the use of Mid-Penn as the Borough Engineer on an as-needed basis. Mr. Rees seconded the motion. There is no retainer fee and the council has the option to obtain quotes or bids for specific projects. Council voted unanimously to approve the motion.

2. FEMA – Flood damage from Tropical Storm Lee

FEMA has requested information about the future plans for the Fire Police Building. They have been informed that the front of the building will be used for storage of equipment for the street department. The council must decide if the restrooms in the rear

of the building are going to be restored. FEMA has agreed to pay toward the replacement of the stones that were washed away during the flood. They include the parking area around the Fire Police Building and pavilion, the road to the Sea Scout Dock, the parking area at the Point, and the path that goes under the Barry King Bridge. Council's consensus was to restore the restrooms to working order.

Another area that was damaged during the flood was the Queen Street culvert. FEMA will pay toward the removal of a dead tree by the street department and for a contractor to install concrete under the base of the culvert where the ground was washed away, and to install riprap with grout along the sides of the culvert. Proposals are being obtained from contractors for this work.

Councilman Greg Carl arrived at 7:21 p.m.

New Business

1. American Cancer Society's Walk

Mayor Zboray explained that two representatives visited the office and requested permission to conduct a 5-K walk against breast cancer in the Borough to benefit the American Cancer Society. They would like to stage the walk from the tennis courts. The Riverview Cemetery Board has agreed that they may walk through the cemetery as part of the walk. The proposed dates are Saturday, October 27th or Sunday, October 28th. Some streets may have to be closed. Mr. Tira advised that they should submit an application to the council. It was noted that the group will need to contact the school district for permission to use the parking lot.

2. Mayor Zboray stated that David Hollenbaugh, one of the owners of the Priestley-Savidge House contacted him about obtaining banners for the town. He has designed a banner that includes a picture of Joseph Priestley with Northumberland printed vertically and Welcome, Yours to Discover at the top of the banner. Mr. Hollenbaugh suggested that sponsors could be obtained to pay for the banners. Mr. Troup suggested that the banners be placed along the street coming into town. He noted that advertisements may not be displayed on the banner if they are hung on PPL poles but suggested that sponsors could be recognized in the newsletter. Mr. Troup offered to get information from PPL about hanging banners on light poles. The banners are available in several sizes. The cost for the larger size banner (28" x 60") is \$105.24. The 24" x 48" banner costs \$93.57. The cost for two brackets is \$158. Various groups will be approached to sponsor the banners. Individuals will also be able to purchase banners in memory or in honor of someone.

3. Mayor Zboray said that the Northumberland Ministerium will hold the local observance of National Day of Prayer at noon on Thursday, May 3rd, in the King Street Park.

4. Upon motion by Mr. Rees, seconded by Mr. Carl, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$10,693.27; Acorn Field bills total \$264.68; and Liberty Splashland bills total \$27.97.

5. An audit was conducted of the Borough's pension plans. The auditor noted that the 2000 ordinance required a 5% contribution from the police toward their pension plan. The police contract had changed the contribution rate to 1.5%. Therefore the auditor has

requested that council adopt a resolution to approve the lower rate of 1.5% for years 2009 to 2012, the current contract years. Upon motion by Mr. Carl, seconded by Mr. Reed, council voted unanimously to approve Resolution K-2012 setting the police contribution to the pension plan at 1.5% of their gross earnings.

6. Upon motion by Mr. Rees, seconded by Mr. Wetzel, the Borough Secretary was appointed as the Chief Administrative Officer for the uniform and non-uniform pension plans.
7. A correspondence was received from Terry McBride, Communications Director for PPL, about meetings that PPL is conducting with officials from municipalities to review their policy for clearing the right-of-ways at transmission lines. Mayor Zboray volunteered to attend the May 21st meeting at the Montour Preserve.
8. On May 3rd at 5:30 p.m., State Representative Lynda Schlegel Culver will be holding a public presentation on the Shikellamy State Park Complex at the Degenstein Library. Frank Nanna, Park Manager will also be present to answer questions. The presentation will include an overview of the 2012 Shikellamy Park Complex, future plans for the Marina's building project, seasonal activities to take place throughout the complex in 2012, and a history and information on the Adam T. Bower Inflatable Dam.
9. On Thursday, April 19th at 6:00, representative Lynda Schlegel Culver will be conducting a town meeting at the Northumberland Municipal Building.

Executive Session

Mr. Troup announced that the council would adjourn for an Executive Session to discuss personnel issues and that the meeting may be reconvened. Council adjourned for the Executive Session at 7:52 p.m.

The meeting was reconvened at 9:00 p.m.

Mr. Wetzel moved to authorize the F.C.I.S. Consultant to return for up to two additional days to complete his work at a cost of \$120 per hour. The cost for the hotel stay and meals is to be provided by the Borough for the second individual. Mr. Carl seconded the motion. The motion was approved by a vote of 5-1 with Mr. Klock voting no.

Mr. Wetzel moved to adjourn the meeting. The meeting was adjourned at 9:12 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
May 1, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Leonard Zboray offered an Invocation.

Roll Call

Council members present were Adam Klock, Stephen Reed, Jonathan Rees, Ty Sees, and James Troup. Others present were Mayor Zboray; Ryan Tira, Solicitor; Timothy Fink, Chief of Police; Thomas Slodysko, Street Supervisor; Paul Ruane, Code Enforcement Officer; and Janice Bowman, Borough Secretary. Council members Greg Carl and Frank Wetzel were absent.

The six visitors present introduced themselves.

Public Comment

Tamara Runyan stated that she has a wonderful neighbor, Adam Klock. She said that he told her to stop feeding the cats because he has a problem with cats in his yard. Ms. Runyan said that she will continue to feed the cats because one has four kittens. She explained that Mr. Klock had taken the Sunday paper to her and noticed that she had food for the cats on her porch. Three of the kittens are missing and Ms. Runyan said that Mr. Klock took them out to the farm. Mr. Klock stated that he did not trap or take any kittens to a farm. He added that he has photos of the cats that he did trap and took to a farm. Ms. Runyan said that there was an article in the newspaper about Mr. Klock having to walk his dog on a leash in his yard because of the cat feces in his yard. She said that she has never seen Mr. Klock walk his dog on a leash; she has been awakened by him calling his dog in the night because he lets him run loose. Mr. Klock said that his dog stays in his yard and that he has had to walk his dog on a leash in the evenings when it's dark and he can't see what the dog is getting into. Ms. Runyan stated that his dog runs throughout the neighborhood. Mr. Klock asked what this has to do with a cat ordinance. Ms. Runyan replied that there should not be a limit on the number of cats that may be kept in the house. She concluded her comments by stating that Mr. Klock should not lie about keeping his dog on a leash; but that Mr. Klock is a very good neighbor.

Terri Propst asked why Northumberland does not have a Spring clean-up. She said that some residents cannot afford to take their garbage to the dump. She stated that Selinsgrove used to have a Spring clean-up and that Sunbury has a clean-up. Mr. Slodysko stated that clean-up was done years ago and that it took many weeks until it was completed. Mr. Troup stated that with the limited number of crew members, it would be difficult for them to conduct a clean-up. The cost of transferring the garbage to the Lycoming Landfill would also be too prohibited. Ms. Propst asked if the Borough has an ordinance about cleaning up after a dog. She was told that

there is and that if she sees someone walking a dog and not cleaning up after their pet, she should call the police and take a picture with her cell phone, if possible, to prove the violation.

Council Meeting Minutes

Upon motion by Mr. Rees, seconded by Mr. Reed, council voted unanimously to approve the council meeting minutes of April 3, 2012.

Upon motion by Mr. Rees, seconded by Mr. Reed, the council meeting minutes of April 17, 2012, were approved by a vote of 4-0-1. Mr. Sees abstained.

Mayor's Report

- Mayor Zboray noted that the new unmarked police vehicle is in transit. It will arrive within the next two weeks. Mayor Zboray asked how the council would like to sell the 2003 Ford Crown Victoria. Discussion ensued. The vehicle has transmission problems, the extent of which are unknown. Mr. Sees made a motion to advertise the vehicle on Muncibid with a \$1,500 minimum reserve. Mr. Reed seconded the motion. Council voted unanimously to approve.
- Mayor Zboray sent a thank-you letter to Tom Bohner for removing the signs from the Washington Tavern.
- The Mayor and Chief changed the batteries in the parking meters and put numbered labels on them. He thanked Ann August for printing the labels.
- Mayor Zboray said that a tree was down on Front Street at A Street. He has contacted PennDOT about the trees that are along the side of Front Street lying on the guide wires. PennDOT will not trim the trees; they will respond if a tree falls on the street. The Code Office is contacting the property owners to ask them to remove the trees. Mr. Troup suggested contacting Verizon since the trees are on their guide wires. Mayor Zboray will follow up on the issue.
- Mayor Zboray attended the 40th anniversary of the Northumberland Christian School and said it was a great event.
- 17857.org did not meet because it was Election Day. The meeting will be rescheduled.
- Mayor Zboray contacted Dan Saxton about the high grass and weeds around the tennis courts and football field at the C.W. Rice building. The school district's agreement with the borough is for the tennis courts, not for any of the land around it. Mr. Saxton said that the district will take care of the high grass and weeds.
- Mayor Zboray attended the NorthPoint Sewer Authority meeting. He said that he spoke with the NSA member that were there and requested that the 2nd payment of \$25,000 be made to the Borough. Mr. Troup stated that it would be a good idea for the public and council members to attend the authorities' meetings. The NSA meets on Thursday at 7:00 p.m.
- On Thursday at noon, the Northumberland Ministerium will host a prayer service at the flagpole in King Street Park as part of the National Day of Prayer.
- The police will continue to enforce the intersection blocking at Duke and Water Streets and King and Water Streets.
- Mayor Zboray is meeting with the Red Cross personnel on Friday to map the 5K walk for Making Strides against Breast Cancer that is scheduled for this fall.

- Officer Kevin Rushton has requested permission for his brother to ride along with him on patrol on May 11th. His brother will be entering the police academy in the fall and will be pursuing a career in law enforcement. Mr. Tira advised that a citizen who rides along with the police should sign a waiver. Chief Fink stated that the department does have a waiver to be signed. Mr. Tira also advised that anyone riding along should remain in the vehicle when the officer is on a call. Upon motion by Mr. Rees, seconded by Mr. Reed, council voted unanimously to permit Officer Rushton's brother to ride along with him on May 11th.
- Ann Kerstetter and her Band of Cronies will perform a free concert in the King Street Park this summer.
- Memory Lane will hold a concert on the Sunday of Labor Day weekend.
- Mayor Zboray has spoken with Nancy Gautsch VanKirk about a visit from Dutch VanKirk this year. Mr. VanKirk, a native of Northumberland, was the navigator on the Enola Gay and has written a book, My True Course: Dutch VanKirk Northumberland to Hiroshima. Mr. VanKirk will conduct a book signing in Northumberland. Several dates are being considered.
- Mayor Zboray noted that the fundraiser at the Social Club for the Acorn Little League went very well.

Street Supervisor's Report

- Mr. Tom Slodysko stated that last Friday, he and the street department worked with the United Way volunteers at Pineknott Park. He said that they did not clear the area along the river because of the amount of poison that is there. Instead, they cleared out the area under the bridge and on the Point side of the bridge. Some of the volunteers cleared the weeds from the fence line between the ballfield and the railroad property. Mr. Slodysko noted that this was a fantastic group of volunteers.
- Mr. Slodysko dug out the sink hole on Prince Street. They have installed stone and plan to monitor the street. Another sink hole has developed at Fifth and Prince Streets. He plans to redo this area. Mr. Sees questioned if Bimbo could be charged due to the number of heavy trucks that travel this street. Mr. Tira noted that a traffic study would have to be completed before the road could be posted with a weight limit. Once a weight limit is established, a restriction may be posted. If the trucks exceed the limit, the company could post a bond.
- Two locations on Susquehanna Road need repaired. Mr. Slodysko said that he was told that Mr. Troxell opened the one and the gas company bored under the road at another location. Mr. Slodysko will check if permits were obtained.
- Mr. Slodysko said that several locations on King Street between Fifth and Sixth Streets will be repaired once hot patch is available.
- The street signs should be delivered next week.
- A tree in front of the Girl Scout house was removed because it was diseased.
- The 2004 GMC was taken to the Paul Stine garage for repair. Discussion ensued about the vehicle and the repairs that had been made.

Sewer Authority Report

Mr. Klock reported that both the Northumberland Sewer Authority and the North Point Sewer Authority met. The North Point Sewer Authority met last Thursday. Mayor Zboray was present

and asked that the \$25,000 payment be made to the Borough. Mr. Klock stated that Montie Peters said that the NSA should be asked for the payment. The township supervisors commented that they may install a packaging facility to treat their waste. Mr. Sees stated that both the NSA and North Point agreed to explore the options of building a new facility in Northumberland or contracting with Sunbury to treat the sewage. If the NSA is dissolved, the Borough would assume the responsibilities of the NSA, and a treatment agreement with Point Township could continue.

Mr. Propst stated that he has been having a problem with sewage odor on Priestley Avenue. He explained that the problem has been ongoing. Mr. Klock stated that they should attend the meeting on Thursday at 7:00 at the Sewer Plant. He added that if they cannot make the meeting, they should contact the office and ask that the topic be put on the agenda.

Mayor Zboray stated that Mr. Peters had asked him how the people in the borough would react if we were to send the sewage to Sunbury, rather than it being processed in the Borough. Mayor Zboray had replied that based on the estimates from Brinjac, the savings would be approximately \$2,000,000 by sending the sewage to Sunbury. The Mayor said that if money could be saved by sending the sewage to Sunbury, he felt that the residents would be in favor of that option. Mr. Klock added that the residents' quality of living would improve. By eliminating the sewer plant, the Borough residents would not have the odor, which Point Township residents do not experience. The Borough would still maintain the collection system and infrastructure. Because the treatment costs would be based on flow, replacing old lines would lower the amount of flow and the costs. Mr. Klock explained that the treatment costs would be calculated every year. He said that Mr. Ramer explained to him how the rate would be calculated on only the collection system. He also noted that Upper Augusta has been a customer for many years and has had no problems with the billing. Additionally, the PUC could be contacted if it was felt that the costs were higher than warranted. The only costs that would be permitted would be collection costs and a share of the cost of any capital improvements. The smaller discharge events that have occurred in the past few years would go away with the size of the line that would be built going to Sunbury. As part of the plan, the Borough must address the inflow and infiltration in the Borough to reduce the amount of storm water that is going into the sewer.

Mr. Klock explained that the Northumberland residents would be billed for treatment costs, which would be the bill from Sunbury, plus collection costs for maintaining the collection system in the Borough and the overhead. He noted that eventually the number of staff required in the Borough could be reduced once the collection system is repaired and if treatment is in Sunbury. He added that this would be in the future and he does not anticipate any layoffs since by that time some employees would be eligible for retirement.

The NSA has received an official letter from their attorney, John Sheridan, which informed them that the IRS has abated all penalties and accrued interest for the taxes that had not been filed by Cindy Lark and a refund will be issued to the NSA for the interest that was paid.

W & L had filed a complaint about a back bill and NSA's solicitor will be responding to them.

Committee Reports

Community Development

The Borough Secretary informed the council that she has been looking for tables and chairs to purchase for the Savidge Room. The S. Luther Savidge Community Trust has provided funding for furnishings for the room. It would be possible to purchase 125 folding chairs, 14 tables, one dolly for chairs and one for tables at a total cost \$5,887. She requested that the council approve the purchase of these items and will compare prices to obtain the best price. Mr. Rees moved to authorize the Borough Secretary to spend up to \$6,000 to purchase these items with funds from the Savidge Trust. Mr. Klock seconded the motion. Council voted unanimously to approve.

Mr. Troup stated that he had visited Liberty Splashland and looked at the structure that is being built for the bowl slide. He added that he was impressed.

Mr. Klock questioned the amount of time that the street crew has spent on the project and felt that the Borough should be compensated for the time that is being spent on the bowl slide. He said that he would like to review the time sheets to see the amount of time that has been spent by the crew on the bowl slide.

Finance

Mr. Rees stated that the budget was reviewed. He noted that when the budget was passed, the amount budgeted for the solicitor was for one meeting per month, not two, so this line item is over-budget. The amount spent for vehicle fuel is also higher than the amount budgeted for this part of the year.

Mr. Rees explained that when the 2004 GMC truck was purchased last year, \$18,242.03 was borrowed from the General Contingency Fund. The money was budgeted in the Streets budget this year for the truck so the General Contingency Fund may be reimbursed. Upon motion by Mr. Klock, seconded by Mr. Rees, council voted unanimously to transfer \$18,242.03 from the General Fund to the General Contingency Fund.

Mr. Rees moved to transfer \$1,000 from the General Fund to the Shade Tree Account. Mr. Reed seconded the motion. Discussion ensued. The fund currently has approximately \$3,000. In the past, the fund was used to purchase trees and to pay to have the trees downtown sprayed. Mr. Klock suggested that the money not be transferred at this time. Mr. Rees said that he would be inclined to transfer the funds at some time this year unless there are extenuating circumstances, but he withdrew his motion.

Personnel

Personnel issues will be discussed in the Executive Session.

Public Safety

Mr. Klock stated that the video of the public meeting in Sunbury regarding the Clean Harbors facility at the former Celotex site has been received from DEP. He suggested having a public viewing of the video or making it available in the office for anyone wishing to view it. Mr. Sees suggested tabling the topic until Mr. Klock views the video and can report on the length of it. Mayor Zboray recommended posting a date for the viewing on the website and in the next newsletter.

Rules

Mr. Sees stated that he hopes to have an animal ordinance prepared by the end of May. He has reviewed Lewisburg's and Selinsgrove's animal ordinances and thinks that these are reasonable ordinances that could be used as models for the Borough's ordinance. The next committee meeting is scheduled for May 14th at 6:00 p.m. Mr. Klock noted that the majority of the cats that are being treated at the mobile cat clinic are pets, not feral cats. He said that this clinic takes business away from the local veterinarian. Mr. Klock stated that he would rather support the local veterinarians. A local veterinarian has stated that she is okay with the mobile clinic treating feral cats, but not domestic cats. Mr. Klock added that our local veterinarian is willing to work with the council. He suggested that the committee meet separately from the committee meeting to develop an ordinance to present at the meeting.

Streets

Mr. Reed informed council that Barry Garverick from PennDOT has provided some estimates to replace the downtown bricks with stamped concrete. He requested that council provide some direction for the committee because of the costs of the project. He asked if the council wishes to install stamped concrete or to pave the crosswalks to asphalt. Mr. Klock suggested that instead of spending the money for stamped concrete, a fund could be established to provide an incentive for downtown business to improve the appearance of their properties. Mr. Slodysko stated that paving the crosswalks would cost almost as much as installing concrete. He estimated that paving may be about \$5,000 less. One cost is for traffic control which requires specific signs, flashing lights, and following the PennDOT specs. It was also noted that this funding is tax money or liquid fuels money that is specified for street repairs. Mayor Zboray asked if it would be possible to replace the bricks that are in the crosswalks. Mr. Slodysko responded that the concrete that is under and on either side of the bricks is breaking up.

The bid for stamped concrete has been prepared by Mr. Garverick. The advertisement will state that the Borough will conduct a mandatory pre-bid meeting so all contractors will be present to view the project site and obtain the same information. It was estimated that the project will be completed in two phases with each phase requiring street closures for five days. The ad also includes a clause that the Borough may reject all bids.

Mr. Troup moved to advertise the bid for repairing the downtown crosswalks with stamped concrete. Mr. Rees seconded the motion. The motion was approved 4-0-1 with Mr. Reed abstaining due to owning the building at the corner of Queen and Front Streets.

Old Business

1. Fire Police Building

Workers from Career Link will be coming to clean and repair the restrooms at the rear of the Fire Police Building that were damaged during the September 2011 flood. FEMA will not be contributing toward the Fire Police Building since the Borough had insurance on the building.

2. Mr. Slodysko stated that a representative from PEMA will be coming to look at the pipe along the parking lot at the pool.

New Business

1. Mr. Rees moved to approve payment of the bills. Mr. Klock seconded the motion. Council voted unanimously to approve. Bills to be paid from the General Fund total \$29,049.71; Liberty Splashland bills total \$2,882.12; and Acorn Field bills total \$2,971.69.
2. Upon motion by Mr. Rees, seconded by Mr. Reed, council unanimously approved payment of the bills for budgeted items due before June 8, 2012.

Mr. Troup requested a motion to adjourn the council meeting for an Executive Session to discuss litigation and personnel issues. Mr. Rees moved to adjourn. Mr. Klock seconded the motion.

The council meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Work Session/Council Meeting
May 15, 2012

Borough Council President James Troup called the council work session to order at 7:00 p.m.

Public Comment

No public comment was offered.

Code Enforcement Officer

Paul Ruane informed the council that he is attending school to renew his BOC this week. He recommends that the council review the rental ordinance and the fees. Mr. Ruane also provided copies of his April 2012 report to the council.

Mr. Troup asked if the property at Fifth and Wheatley should be condemned. Mr. Ruane will look into the codes and determine if it is safe. Mr. Tira advised that the outside of the building must appear unsafe in order to condemn the property.

Committee Reports

Streets

A pre-bid meeting was held for the downtown crosswalks project. The contractors who were present determined that the project would require more than five days for each of the two phases and estimated that the bids would come in higher than the estimated costs. Mr. Reed explained that it was originally thought that the concrete under the bricks had deteriorated. Mr. Slodysko removed some bricks today and discovered that the concrete under the bricks did not break, just the concrete on each side of the bricks. He is obtaining prices for brick that will withstand heavy traffic. The Street Department would be able to replace the bricks, installing them in one half the intersection at a time.

It was learned that the Borough will not receive a Community Development Block Grant for fiscal year 2012. An application had been submitted to install curbing and pave a portion of Second Street.

Mr. Slodysko informed the council that the GMC truck has been repaired at Paul Stine's. The truck was originally taken to General Sales in Bloomsburg for repairs; however, the truck was not fixed. Mr. Tira suggested that the council discuss the topic in an Executive Session.

Executive Session

Mr. Troup announced that the meeting would be adjourned at 7:26 p.m. for an Executive Session to discuss the bill from General Sales for the repair of the GMC truck.

Mr. Troup convened the council meeting at 7:38 p.m. and a roll call was conducted. Council members present were Adam Klock, Stephen Reed, Ty Sees, and James Troup. Others present were Mayor Len Zboray; Ryan Tira, Solicitor; Thomas Slodysko, Street Supervisor; and Janice Bowman, Borough Secretary. Council members Greg Carl, Jonathan Rees, and Frank Wetzel were absent.

Mr. Klock made a motion to pay \$1,355 to General Sales, Inc. as payment in full for the parts and services rendered on the GMC truck. Mr. Sees seconded the motion. Council voted unanimously to approve the motion.

Old Business

1. Mayor Zboray said that he received a call from Bud Mertz about the street cut across Susquehanna Road. Mr. Mertz told him that Fine Line Homes had dug up the street in 1996, not Mr. Troxell. Discussion ensued.
2. Mr. Slodysko will be meeting with a contractor to obtain a price for repairs to the tennis courts.
3. Mayor Zboray had received a complaint about high grass at a property on WestWay. The Code Office has contacted the owner.

New Business

1. Mayor Zboray announced that a community event, See You in September at King Street Park, will be held on September 2, 2012, from 2:00 to 9:30 p.m. Ted "Dutch" VanKirk, the navigator on the Enola Gay, will be honored by the American Legion Post 44. He will be signing copies of his book, "My True Course: Dutch VanKirk Northumberland to Hiroshima". Lynda Culver will be invited. Plans for the day include a Cruise In of classic cars at the King Street Par. Bob Haile has volunteered to barbeque chicken and other foods will be sold. TM Sounds will be playing W.W. II music and "oldies" during the afternoon. Memory Lane will be performing in the evening. The Revitalization Committee is sponsoring the event. Mayor Zboray hopes this will become an annual event. Mr. Troup suggested having a cruise through town before the cars are put on display at the park.
2. Representatives from the American Cancer Society will be in the Borough next Friday to determine the final route for the 5K walk called Making Strides against Breast Cancer. The walk is planned for Saturday, October 27th. The group is also planning to hold a kick-off breakfast or lunch to publicize the event.
3. Mr. Troup said that Travis Fisher called him to look at the tennis courts. Mr. Troup met with him and Justin Michaels and told them that the Borough has a lease with the school district for the property. Mr. Troup stated that the surface is in poor condition. Mr. Slodysko will have Jeff Tate provide an estimate to repair them.

4. Adam Klock stated that he would like to host an Art Gallery in his home during Pineknotters' Days. He said that they would also like to have wine tasting. Discussion ensued. Mr. Tira asked that Mr. Ruane check on the ordinance to determine if any permits would be required of the artists. He recommended that Mr. Klock check with the winery regarding the liquor laws. He noted that the winery should know what is required to be compliant and advised that Mr. Klock should make sure they are complaint for his own protection.
5. Mayor Zboray said that he would like to sell chances at the event in September and said that he would check with the county to see if a one-day permit could be obtained.
6. Mr. Reed asked if an account could be created for contributions for the dog park. Contributions that are received will be deposited in the Parks and Recreation bank account with the donors and the amount of the donation listed in a separate line item in QuickBooks.
7. Mayor Zboray stated that he and the Borough Office staff are working on posting the police vehicle on MunicBid.
8. In response to a letter received from Mr. Pfleeger, Mr. Tira stated that there was no intention to state who was the legal owner of the property. He said that the Borough is not the owner of the property in question and that this is not a Borough matter but a matter to be handled by the private landowners. He commented that there is no action to be taken by the Borough in this matter. Mr. Tira added that he does not believe he commented on the property after Mr. Pfleeger left the meeting.
9. Mr. Troup announced that Phil Hallden has submitted an application to be appointed to the vacancy on the Emergency Services Board. Mr. Troup moved to appoint him to the position that runs until January 1, 2015. Mr. Klock seconded the motion. Council unanimously approved the appointment.

Executive Session

The meeting was recessed for an Executive Session at 8:03 p.m. to discuss personnel issues.

No action was taken following the Executive Session. Mr. Sees moved to adjourn. The council meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland

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Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
June 26, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Gregory Carl, Adam Klock, Ty Sees, James Troup, and Frank Wetzel. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Timothy Fink, Police Chief; Thomas Slodysko, Street Supervisor; Paul Ruane, Code Enforcement Officer; and Janice Bowman, Borough Secretary. Council members Stephen Reed and Jonathan Rees were absent.

Public Comment

The five visitors present introduced themselves. No public comment was offered.

Mr. Bill Geise of Geise Associates, LTD, addressed the council about the technology management service he has provided for the police department for over two years. He said that he was recently contacted because the server was not running. The current server has a bad motherboard. They have managed to get it running temporarily with a used motherboard and have ordered a new server which will come in next week. The new server is a Dell with a five-year warranty. He feels that he has gotten a very good deal on the server and will be able to transfer the data over smoothly. With the new server, he does not feel that much service will be required.

Mr. Geise explained that his company is here to advise the council in how to use technology to offer better services to the community or to save money for the community. He noted that he has served on Borough Council in the past and appreciates the work of the council. He provided copies of their client policy to the council. He explained that their policy is that they do not enter into contracts. They do ask that if the Borough is going to work with them, that they do so exclusively. He would like to get a better backup for the police server. Mr. Geise said that he is willing to meet with the council to discuss any technology or questions that they may have. Mr. Klock asked if there would be a charge for the discussion, adding that he would not want to be surprised by a bill. Mr. Geise replied that as a resident of the Borough, he would not charge the council for advice. He added that the council would know when he is billing for a service before the service is provided.

Council Meeting Minutes

Upon motion by Mr. Wetzel, seconded by Mr. Sees, council vote was 3-0-2 to approve the council meeting minutes of June 5, 2012. Mr. Klock and Mr. Carl abstained.

Mayor's Report

Mayor Zboray informed the council that a Certificate of Appreciation has been received for Patrol Officer Kevin Rushton from the PA Aggressive Driving Enforcement Education Program. The police department also received one for 2011.

A letter of appreciation was received from Bill Ziegler, Director of Shikellamy Outdoor Education, and staff members for Chief Fink's instruction in firearm safety at the 5th Grade Camp.

Jon Apple, Captain of the Fire Police, has requested permission for the Fire Police to assist the Danville Fire Police on July 20, 2012 at the Danville Iron Heritage Parade and on July 21, 2012 at the Iron Heritage Fireworks Display.

Mr. Carl moved to approve the requests and Mr. Klock seconded the motion. Motion carried unanimously.

Municipal Auction – 2003 Ford Crown Victoria

The Municipal auction for the 2003 Ford Crown Victoria ended today. The high bid was \$711. Discussion ensued. Upon motion by Mr. Carl, seconded by Mr. Wetzel, council voted unanimously to accept the bid of \$711 for the 2003 Crown Victoria.

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- The street department will be working along the old Danville highway to gain more access for the water runoff.
- The patch on Prince Street has been repaired. The area will be paved this year when the other paving work is done.
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said that he personally is trying to be as transparent as possible and get the issues out on the table, and take our time to make these decisions that are going to affect generations of residents here; but things have been happening very quickly and there has been very little discussion. Ms. Ford said that this doesn't seem lawful to her because the people that do not have to live with it are making the decision.

Committee Reports

Community Development

- Mr. Carl stated that the committee did not meet in June because of his work schedule. They will have a meeting at 7:00 p.m. on July 9th.
- Mr. Wetzel asked when the bowl slide will be finished. Mr. Carl stated that he anticipates that it will be done before summer is over. He has lost time working at the bowl slide because a co-worker was injured and he has had to work twelve hour days. He added that he has probably lost 80 hours so far that he could have worked there. Mr. Klock offered his lift to do whatever they can to get it going. Mr. Troup asked if anyone has shown up to help. Mr. Carl responded a couple kids have helped, but in other people's defense, it is hard to schedule times to work because either he or Mr. Slodysko must be there. Discussion ensued about the work involved.

Finance – no report

Personnel

Mr. Troup stated that the council would discuss personnel issues in the Executive Session.

Public Safety – no report

Rules

Mr. Sees said that the committee would meet on July 9th at 6:00 p.m.

Sewer – no report

Streets

- The opening of the bids for the Curbing Project was advertised for the Street Committee Meeting at 7:00 p.m. on July 10th. Since the Shade Tree Commission must conduct a public meeting regarding the trees to be removed, it was determined that the council could award the bid at the July 17th council meeting.
- Mr. Troup reported that the high bid on the Municibid Auction for the 1991 GMC Dump Truck was \$3,099.99. He stated that the council was hoping to receive more for the truck. Mr. Slodysko explained that when the truck was advertised on Municibid, the original ad was posted at the end of the day and not all the information about the spreader and plow was included. The next day, when more information was to be posted, a bid had already been received and Municibid would not allow additional information to be posted. He feels that there was not real representation of what it could have been. Mr. Tira advised that the council could reject the bid. Mr. Troup asked Mr. Slodysko to estimate what amount could

be obtained for the truck. He responded that he feels the Borough should be able to get \$5,000 with the spreader and plow. Mr. Klock moved to reject the bid and repost the listing on Municibid. Mr. Wetzel seconded the motion. Motion carried 5-0.

Old Business

1. Mr. Troup stated that he has learned from Todd Snyder and Steve Carr that there is a trash problem at the Pineknott Park baseball field again. The teams are not collecting their trash after the games. Mr. Slodysko said that there are photos of the garbage. Mr. Klock recommended that the teams be sent a letter about collecting the trash. The Borough Secretary stated that no teams have obtained permits from the Borough Office. Mr. Troup said that a letter should be sent to Brian Luden, telling him about the trash problem, and asking why the teams haven't obtained permits to play there. The cost of the permit is \$20. Discussion ensued. Mr. Sees stated that the trash is not just at the ballfield, it is also at the Sea Scout Dock and the Point.

New Business

1. Mr. Wetzel made a motion to pay the bills, seconded by Mr. Klock. Discussion ensued. Council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$14,653.04; Bills to be paid from the Park and Recreation account total \$2,431.13; Liberty Splashland bills total \$4,843.08; Parking Meter account bills total \$684.19; and bills to be paid from the General Contingency fund total \$194.83.
2. Upon motion by Mr. Klock, seconded by Mr. Wetzel, council voted unanimously to transfer \$77.95 from the General Fund to the Acorn Field Account. This amount was the discount on shipping for an item paid with the Borough's debit card.
3. Upon motion by Mr. Wetzel, seconded by Mr. Carl, council voted unanimously to transfer \$6,460.80 from the Liberty Splashland account to the General Fund for payroll through the June 22, 2012 payroll.
4. Mr. Wetzel moved to approve DEP Grant reimbursements of \$40,000 to James Gilfert, Sunbury Airport; and \$10,000 to Stahl Sheaffer Engineering. Mr. Klock seconded the motion. Discussion ensued. Mr. Sees asked if the bills were available for review. They are in the Borough Office. Mr. Sees asked there are guidelines for the grant so the Borough doesn't get into trouble with DEP. The Borough Secretary responded that there are guidelines and a contract. Roll call vote was 2-3. Mr. Wetzel and Mr. Carl voted yes; Mr. Sees, Mr. Troup and Mr. Klock voted no. Council requested to see the bills so they can reconsider the request after the Executive Session.
5. Mr. Klock moved to approve a handicap parking space requested by Angel Gonzalez near 284 Priestley Avenue for a period of one-year, after which point it must be re-visited on or after June 30, 2013. Mr. Gonzalez lives at 3 King Street.

Mr. Sees seconded the motion. Discussion ensued. The motion passed 4-1 with Mr. Wetzel dissenting.

Executive Session

Mr. Troup announced that council would be adjourning for an Executive Session to discuss personnel and litigation issues. He said that the meeting would be reconvened to consider the DEP grant disbursements.

Mr. Klock moved to adjourn the council meeting for an Executive Session at 8:37 p.m.

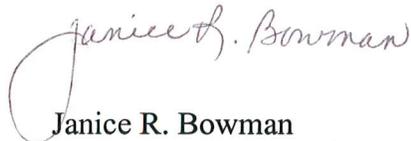
Mr. Carl left the council meeting at 9:30 p.m. during the Executive Session.

Mr. Troup reconvened the council meeting at 9:40 p.m.

Council discussed the DEP grant reimbursements. Mr. Sees moved to approve DEP grant reimbursements of \$10,000 to Stahl Sheaffer Engineering, and the actual amount of the invoices submitted to the Borough by James Gilfert, up to \$40,000. Mr. Klock seconded the motion. Motion carried unanimously.

Mr. Wetzel moved to adjourn. Mr. Troup adjourned the meeting at 9:50 p.m.

Respectfully submitted,



Janice R. Bowman
Borough Secretary

Borough of Northumberland

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NORTHUMBERLAND, PA 17857

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Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
June 26, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Gregory Carl, Adam Klock, Ty Sees, James Troup, and Frank Wetzel. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Timothy Fink, Police Chief; Thomas Slodysko, Street Supervisor; Paul Ruane, Code Enforcement Officer; and Janice Bowman, Borough Secretary. Council members Stephen Reed and Jonathan Rees were absent.

Public Comment

The five visitors present introduced themselves. No public comment was offered.

Mr. Bill Geise of Geise Associates, LTD, addressed the council about the technology management service he has provided for the police department for over two years. He said that he was recently contacted because the server was not running. The current server has a bad motherboard. They have managed to get it running temporarily with a used motherboard and have ordered a new server which will come in next week. The new server is a Dell with a five-year warranty. He feels that he has gotten a very good deal on the server and will be able to transfer the data over smoothly. With the new server, he does not feel that much service will be required.

Mr. Geise explained that his company is here to advise the council in how to use technology to offer better services to the community or to save money for the community. He noted that he has served on Borough Council in the past and appreciates the work of the council. He provided copies of their client policy to the council. He explained that their policy is that they do not enter into contracts. They do ask that if the Borough is going to work with them, that they do so exclusively. He would like to get a better backup for the police server. Mr. Geise said that he is willing to meet with the council to discuss any technology or questions that they may have. Mr. Klock asked if there would be a charge for the discussion, adding that he would not want to be surprised by a bill. Mr. Geise replied that as a resident of the Borough, he would not charge the council for advice. He added that the council would know when he is billing for a service before the service is provided.

Council Meeting Minutes

Upon motion by Mr. Wetzel, seconded by Mr. Sees, council vote was 3-0-2 to approve the council meeting minutes of June 5, 2012. Mr. Klock and Mr. Carl abstained.

Mayor's Report

Mayor Zboray informed the council that a Certificate of Appreciation has been received for Patrol Officer Kevin Rushton from the PA Aggressive Driving Enforcement Education Program. The police department also received one for 2011.

A letter of appreciation was received from Bill Ziegler, Director of Shikellamy Outdoor Education, and staff members for Chief Fink's instruction in firearm safety at the 5th Grade Camp.

Jon Apple, Captain of the Fire Police, has requested permission for the Fire Police to assist the Danville Fire Police on July 20, 2012 at the Danville Iron Heritage Parade and on July 21, 2012 at the Iron Heritage Fireworks Display.

Mr. Carl moved to approve the requests and Mr. Klock seconded the motion. Motion carried unanimously.

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Mr. Geise said that when he was on council, they had the sewer plant also. He said that there is a lot of confusion about who is in charge of the sewer authority. Mr. Tira explained that there is a lawsuit in which the Borough has challenged the validity of the transfer of any assets from the Northumberland Sewer Authority to the NorthPoint Sewer Authority. The Borough is waiting, for about two months, for something to come back from Judge Sacavage. The NSA is charged to continue with the day to day operations until we have a decision. Mr. Klock said that he doubts if it qualifies as day to day operations, making those kinds of decisions (to build a new treatment facility).

Ms. Ruth Ford asked who would make the final decision. Mr. Klock stated that it depends on the judge's ruling on the outstanding litigation. Ms. Ford asked how much the people of Northumberland have to pay as far as the pros and cons. Mr. Klock explained that the NSA hasn't determined what percentage of any option the Borough would be responsible for, Point Township would be responsible for, and what Upper Augusta would be responsible for. He noted that under the current treatment agreements with the two townships, they are responsible to pay a percentage of any capital project that is performed that has anything to do with the treatment process itself. He explained that in the past there was a pumping station project that Point Township was responsible for 42% of the cost, the Borough was responsible for 53%, and Upper Augusta was responsible for the remaining percentage. Ms. Ford said that many residents of the Borough do not know what is going on and she feels that it is irritating that several people decide what's going to happen to our town and our facility. Mr. Tira said that he thinks Mr. Klock would love to have more people attend the sewer authority meetings to become informed on the issue and give their input. She said again that a lot of them don't know what's going on. Mr. Klock

said that he personally is trying to be as transparent as possible and get the issues out on the table, and take our time to make these decisions that are going to affect generations of residents here; but things have been happening very quickly and there has been very little discussion. Ms. Ford said that this doesn't seem lawful to her because the people that do not have to live with it are making the decision.

Committee Reports

Community Development

- Mr. Carl stated that the committee did not meet in June because of his work schedule. They will have a meeting at 7:00 p.m. on July 9th.
- Mr. Wetzel asked when the bowl slide will be finished. Mr. Carl stated that he anticipates that it will be done before summer is over. He has lost time working at the bowl slide because a co-worker was injured and he has had to work twelve hour days. He added that he has probably lost 80 hours so far that he could have worked there. Mr. Klock offered his lift to do whatever they can to get it going. Mr. Troup asked if anyone has shown up to help. Mr. Carl responded a couple kids have helped, but in other people's defense, it is hard to schedule times to work because either he or Mr. Slodysko must be there. Discussion ensued about the work involved.

Finance – no report

Personnel

Mr. Troup stated that the council would discuss personnel issues in the Executive Session.

Public Safety – no report

Rules

Mr. Sees said that the committee would meet on July 9th at 6:00 p.m.

Sewer – no report

Streets

- The opening of the bids for the Curbing Project was advertised for the Street Committee Meeting at 7:00 p.m. on July 10th. Since the Shade Tree Commission must conduct a public meeting regarding the trees to be removed, it was determined that the council could award the bid at the July 17th council meeting.
- Mr. Troup reported that the high bid on the Municibid Auction for the 1991 GMC Dump Truck was \$3,099.99. He stated that the council was hoping to receive more for the truck. Mr. Slodysko explained that when the truck was advertised on Municibid, the original ad was posted at the end of the day and not all the information about the spreader and plow was included. The next day, when more information was to be posted, a bid had already been received and Municibid would not allow additional information to be posted. He feels that there was not real representation of what it could have been. Mr. Tira advised that the council could reject the bid. Mr. Troup asked Mr. Slodysko to estimate what amount could

be obtained for the truck. He responded that he feels the Borough should be able to get \$5,000 with the spreader and plow. Mr. Klock moved to reject the bid and repost the listing on Municibid. Mr. Wetzel seconded the motion. Motion carried 5-0.

Old Business

1. Mr. Troup stated that he has learned from Todd Snyder and Steve Carr that there is a trash problem at the Pineknott Park baseball field again. The teams are not collecting their trash after the games. Mr. Slodysko said that there are photos of the garbage. Mr. Klock recommended that the teams be sent a letter about collecting the trash. The Borough Secretary stated that no teams have obtained permits from the Borough Office. Mr. Troup said that a letter should be sent to Brian Luden, telling him about the trash problem, and asking why the teams haven't obtained permits to play there. The cost of the permit is \$20. Discussion ensued. Mr. Sees stated that the trash is not just at the ballfield, it is also at the Sea Scout Dock and the Point.

New Business

1. Mr. Wetzel made a motion to pay the bills, seconded by Mr. Klock. Discussion ensued. Council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$14,653.04; Bills to be paid from the Park and Recreation account total \$2,431.13; Liberty Splashland bills total \$4,843.08; Parking Meter account bills total \$684.19; and bills to be paid from the General Contingency fund total \$194.83.
2. Upon motion by Mr. Klock, seconded by Mr. Wetzel, council voted unanimously to transfer \$77.95 from the General Fund to the Acorn Field Account. This amount was the discount on shipping for an item paid with the Borough's debit card.
3. Upon motion by Mr. Wetzel, seconded by Mr. Carl, council voted unanimously to transfer \$6,460.80 from the Liberty Splashland account to the General Fund for payroll through the June 22, 2012 payroll.
4. Mr. Wetzel moved to approve DEP Grant reimbursements of \$40,000 to James Gilfert, Sunbury Airport; and \$10,000 to Stahl Sheaffer Engineering. Mr. Klock seconded the motion. Discussion ensued. Mr. Sees asked if the bills were available for review. They are in the Borough Office. Mr. Sees asked there are guidelines for the grant so the Borough doesn't get into trouble with DEP. The Borough Secretary responded that there are guidelines and a contract. Roll call vote was 2-3. Mr. Wetzel and Mr. Carl voted yes; Mr. Sees, Mr. Troup and Mr. Klock voted no. Council requested to see the bills so they can reconsider the request after the Executive Session.
5. Mr. Klock moved to approve a handicap parking space requested by Angel Gonzalez near 284 Priestley Avenue for a period of one-year, after which point it must be re-visited on or after June 30, 2013. Mr. Gonzalez lives at 3 King Street.

Mr. Sees seconded the motion. Discussion ensued. The motion passed 4-1 with Mr. Wetzel dissenting.

Executive Session

Mr. Troup announced that council would be adjourning for an Executive Session to discuss personnel and litigation issues. He said that the meeting would be reconvened to consider the DEP grant disbursements.

Mr. Klock moved to adjourn the council meeting for an Executive Session at 8:37 p.m.

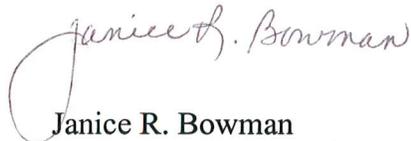
Mr. Carl left the council meeting at 9:30 p.m. during the Executive Session.

Mr. Troup reconvened the council meeting at 9:40 p.m.

Council discussed the DEP grant reimbursements. Mr. Sees moved to approve DEP grant reimbursements of \$10,000 to Stahl Sheaffer Engineering, and the actual amount of the invoices submitted to the Borough by James Gilfert, up to \$40,000. Mr. Klock seconded the motion. Motion carried unanimously.

Mr. Wetzel moved to adjourn. Mr. Troup adjourned the meeting at 9:50 p.m.

Respectfully submitted,



Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
July 17, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

Roll Call

Council members present were Gregory Carl, Adam Klock, Stephen Reed, Ty Sees, and James Troup. Others present were Paul Ruane, Code Enforcement Officer; Thomas Slodysko, Street Supervisor; Timothy Fink, Police Chief; and Janice Bowman, Borough Secretary. Council members Jonathan Rees and Frank Wetzell and Mayor Len Zboray were absent.

Eighteen visitors introduced themselves.

Public Comment

Todd Snyder introduced himself as a Borough crew member, and stated that he did have issues that he would like to address. He stated that on 6/29/12, as a private citizen, he filed a right-to-know request and today he received a call at 1:30 from his supervisor requesting him to come to the office after hours, on his personal time, to be interviewed by Sgt. Kriner about his right-to-know request. When he did not show up, Mr. Slodysko contacted him at 3:22 p.m., asking if he went to see Mr. Kriner. When he responded no, Mr. Slodysko said that he would catch up with him on Thursday. The reason he is asking this question is because Sgt. Kriner has nothing to do with the request that he filed with Jan Bowman and Chief Fink. He would like to know why Mr. Kriner is involving himself and not following the chain of command while on the taxpayers' dime. He stated that apparently he (Sgt. Kriner) was talking to Mr. Slodysko about his right to know request and Mr. Snyder wants to know why. Mr. Snyder said that he (Sgt. Kriner) is supposed to be out patrolling the streets so what is he doing in here. Mr. Snyder would also like to know how Mr. Kriner became aware of his request and the contents of his request. Mr. Snyder said that it was not addressed to him; it was addressed to Jan Bowman and Mr. Fink. Mr. Snyder feels that he is being harassed and retaliated against by his supervisor and the police department for bringing up possible issues of wrong-doing. He said that he would like to schedule a meeting and sit down with the council to discuss the possible wrongdoing that he is talking about. He added that he would like some answers. Mr. Troup stated that it would be discussed in the Executive Session at the end of the meeting. Mr. Troup said that he is unaware of it. Mr. Snyder asked Mr. Carl if he was aware that Mr. Slodysko called him to meet with Mr. Kriner. Mr. Carl stated yes. Mr. Snyder asked the other council members if they were aware of it. Mr. Troup and Mr. Reed stated no; Mr. Klock and Mr. Sees stated that they were after Mr. Snyder contacted them. Mr. Snyder asked why it was only a select few who knew about it. Mr. Carl stated that he found out about it just minutes ago. The Borough Secretary stated that there is an explanation that has to do with his right to know request. Mr. Troup stated that he would like to know why, as head of personnel. Someone stated that Mr. Snyder could call Mr. Troup.

Mr. Snyder stated that he does not have anybody's phone numbers. Mr. Troup stated that he would give Mr. Snyder his phone number.

Mr. Lee Hopewell, a resident of the township, explained that yesterday, someone backed into his wife's car. The unlicensed driver of the other vehicle is in the country illegally. Mr. Hopewell stated that Chief Fink came to the accident and was going to cite the driver for driving without a license. The individual did have insurance. His wife asked about contacting ICE and Chief Fink replied that he wouldn't be contacting ICE. Mr. Hopewell said that he understands that there is a duty to contact ICE. Mr. Klock stated that after he spoke to Mrs. Hopewell's daughter on the phone, he contacted the Mayor to ask about the protocol. The Mayor spoke to Chief Fink and learned that Chief Fink had contacted ICE. Mr. Hopewell stated that he heard two different lengths of time that the man has been here; seven years and ten years. He noted that the illegals are probably using a lot of social services. Mr. Troup stated that unfortunately, enforcement is up to the federal government. Mr. Troup stated that the council would find out what the Borough's responsibility is.

Sue and Russ Palkendo stated that they are residents whose tree is affected by the Second Street project.

Ms. Robin Kieffer informed the council that she lives at 154 Duke Street, across from the Chinese Restaurant. Occasional she is blocked from getting into her driveway and garage by restaurant patrons who park in front of her driveway. She requested that the council install no parking signs on both sides of the alley. She has installed poles along the side of her house because her home has been hit several times. Her new deck was hit by a delivery truck and she didn't really get reimbursed for that. Mr. Klock said that if someone is parked in front of her driveway, she should call the police. Ms. Kieffer stated that she has gone to the restaurant and asked that the car be moved. She said that this has happened many times. Mr. Reed said that he would follow up on her request.

Ms. Fran Bogovich stated that she has been at the pool twice early in the day and the ladies' bathrooms have been a mess. Mr. Carl stated that the bathrooms are cleaned at the end of the day. Ms. Bogovich said that the Health Department could come in. Mr. Carl responded that the Department of Health was at the pool yesterday and found no problems with anything at the pool. They went through the records, they wanted to know about lifeguards; how the chlorine is hooked up, etc. However, he said that he knows there are times when the bathrooms are dirty because of the patrons. He said that he has spoken to the managers about checking the bathrooms. He said that he knows that there are times when people go in and make messes in the bathrooms. Ms. Bogovich also questioned why there is only one high lifeguard station at the pool. Mr. Carl said that the Department of Health says that the pool meets state code. He added that the state prefers that, at the shallow end, the lifeguards are on the deck, not on elevated stands because they can step right into the water. Ms. Bogovich said that she feels that it is a liability issue. Mr. Carl said that up to five lifeguards are scheduled to work each day. For the size of the pool, only two lifeguards are required by the state. Mr. Klock asked about the cost of the tall stands. Mr. Carl said that the tall lifeguard stands cost \$2,000 to \$3,000 per piece and that if someone wished to make a donation he would order them. He said that a lifeguard should not jump from a tall lifeguard stand into the shallow end of the pool; he would have to climb down and then jump into the water. Mr. Troup stated that the council will look into it for next

year. He also said that his wife has commented on the condition about the bathrooms. Ms. Bogovich requested that someone check the bathrooms each hour.

Ms. Elizabeth Lockcuff stated that if she sees something at the pool that she doesn't like, she tells someone who works there and they have always taken care of it. She also said that a microphone is needed during the council meetings because they cannot hear what council is saying.

Mr. Norman Minnier explained that he has a business at the other end of 2nd Street. He requested a time frame of when the street work will be done so he may schedule his patients around the work. He said that two weeks to a month would be helpful. He was told that the trees are to be removed next week and the curbing would be installed shortly after that. The paving would be done sometime in September.

Victoria Rosancrans informed that council that she has a business that provides candlelight walking tours through the community. She said that she is working with the visitors' bureau, the Historical Society and the library. The business name is Spirit Reachers, located on S. Front Street in Sunbury. The company is insured. She wants to bring the walking tour into Northumberland. One dollar for every ticket sold will be given to the library. She would like to teach the children the history of the town and encourages family involvement. The group is working with Bucknell and other colleges. She stated that there is nothing sinister about the business. The tours will begin at the King Street Park and go past the Priestley House. She has permission to go on the grounds at the Priestley-Savidge House. She stated that while the business is making money, they are also giving back to the communities. The tours would be conducted at dusk and would last for one to one and a half hours. Ms. Rosancrans was told that the borough would require a certificate of insurance, per the special events permit.

Upon motion by Mr. Carl, seconded by Mr. Klock, council unanimously approved the candlelight walking tours as requested.

Mr. Gary Klick stated that he understands that the council has a lot to do and he appreciates the time that they spend. He said he finds it disturbing, the attendance record of this council. He said that committee meetings after committee meetings are cancelled. There has not been a Rules Committee meeting since April. The Public Safety Committee meeting was cancelled. The Community Development Committee meeting was cancelled. He added that he appreciates anyone in public service who donates their time; but if they can't give 100%, resign the position, because there are other people in the Borough who are willing and able to do the job. He noted that council couldn't conduct a meeting in March because there were only three council members here. He said that, by comparison, he looked at Selinsgrove Borough's website and they had one member who missed two meetings all year. He said that the same can't be said for this council. The Rules Committee had said that they would present an ordinance in May. He questioned if they would meet in August. He added that there are things that need done for the residents and they are not getting done.

Mr. Klock said that he would like to speak to Mr. Klick after the meeting to tell him how much they have going on and that there are personal reasons why people have missed meetings. He said that he drove home from Philadelphia for this meeting. Mr. Klick asked why the Rules

Committee hasn't met since April. Mr. Klock said that it isn't that anything isn't happening; they are working on a draft of the ordinance. He added that there are other issues for the council to deal with and they must prioritize. He said that the Borough has a lawsuit with the sewer authority that he is dealing with. Mr. Klock said that he has put many hours into the ordinance, just because the committee has not met; the committee members are still doing research. He noted that the two committee meetings were taken up with public comment. Mr. Klock said that he has put many hours into the ordinance and there are many more hours to be spent. Because they are creating rules for the residents to live with for many years, they want to get it right. They are doing research on other communities' ordinances to see what works. Mr. Troup said that there is a lot of work after the meetings. Greg puts in countless hours at the pool, Steve is busy with streets, and he is busy with personnel issues. The meetings provide the residents a chance to voice their opinions.

Mr. Klick asked if the council is going to be pro-active with our rental ordinance, noting that Sunbury is adopting a rental ordinance. Mr. Klock said that he is watching to see what happens in Sunbury. He was informed that the Borough's rental ordinance requires that whenever the police are called to a rental property, the code office contacts the landlord and tells them that the police had been called to their property and that they may contact the police to learn the reason. If the police are called to a rental property three times in a one year period, the code office will assist the landlord in having the tenant evicted. Mr. Carl stated that there was a situation where the tenants were evicted and moved to another town. Within a year the man killed his girlfriend.

Mr. Klick stated that he has seen patrons at Chinese restaurant block the sidewalks.

Mr. Troup thanked everyone for their comments, adding that he appreciates everyone being here.

Council Meeting Minutes

Upon motion by Mr. Sees, seconded by Mr. Carl, council voted 4-0-1 to approve the council meeting minutes of June 26, 2012. Mr. Reed abstained.

Street Supervisor's Report

- Mr. Tom Slodysko stated that the crew is trimming trees. He asked if the Fire Department takes the trucks down the alleys. Mr. Troup responded that they do.
- There is a problem with the rubber matting on the playground. Mr. Slodysko has contacted Ely Associates. Mr. Ely came to examine the matting which has a 10 year warranty and the company is checking into the problem.
- Mr. Slodysko said that he attended the Community Development meeting to make a request which will be discussed under the committee reports.

Code Enforcement Officer's Report

- Mr. Paul Ruane reported on the code office activity for the month of June.
- He noted that the abandoned property at 572 Duke Street needs to have the grass cut.
- Mr. Klock requested that the sewer authority be contacted whenever a building permit is issued and there are changes to a building that would affect the sewer lines. Mr. Ruane stated that he would inform the sewer authority.
- Mr. Ruane stated that a resident may do anything he wants to do inside his house.
- Council said to cut the grass at the 572 Duke Street property.

Emergency Services Report – no report

Sewer Authority Report – no report

Committee Reports

Community Development

Mr. Carl reported that the committee met on July 9th. The following topics were discussed:

Fire Police Building

The Fire Police would like to move back into their building at Pineknotted Park. They would like to have the walls and floor painted. They would also like to have a bathroom installed with block walls. The Borough Secretary had contacted Career Link to see if workers could be obtained to paint the walls and floor and construct the block walls. Originally, they were to be available in October; however, they had a free week and started painting the walls yesterday. The painting will be finished this week and they will return in October to build the walls and paint the floor. Mr. Carl moved to approve the Fire Police move back into the building. Mr. Reed seconded the motion. Council approved unanimously.

Mr. Carl stated that the committee discussed Mr. Slodysko's request for permission to remove the trees in the alley at the playground. Mr. Carl moved to approve removing the trees, Mr. Reed seconded the motion. Council vote was 4-1 with Mr. Troup dissenting.

Pineknotted Park

Mr. Carl said that there were complaints about garbage being strewn at Pineknotted Park, the concession stand was not opened during the games, and the scoreboard was not accessible. Mr. Carl stated that he would contact Mr. Luden. Four teams have paid the permit fee; the Legion teams had paid Mr. Luden and the money came into the Borough Office last week; the Renegades and Little League fees were paid by Don Leitzel last week. Mr. Reed stated that Dick Simpson has offered to help with the ballgames at Pineknotted Park. Mr. Luden has contacted the office to see if there is money in the budget to purchase poles for the batting cage. There is funding to purchase the poles. It was suggested that he speak to the Community Development Committee to decide where to place the batting cage.

Dog Park at Jolly Hollow

Mr. Reed stated that approximately \$6,000 is needed to purchase a fence for a Dog Park at Jolly Hollow. Volunteers will install the fence. Letters have been mailed to business for donations for the dog park. Mr. Reed said that Phil Hallden is going to assist with the fund raising.

Jolly Hollow

Mr. Carl stated that Tom had told the committee that the head wall at Jolly Hollow is being undermined and estimated a cost of \$400 for rip rap to be installed under the head wall. The committee approved the repairs.

Liberty Splashland

Mr. Carl said that the tower is progressing and described what is being done. He thanked Adam Klock for the use of his lift and help, and also thanked Tom and Mary Slodysko, Phil Hallden, Joe Snyder, Sam Swinehart, and Taylor Carl for volunteering their time to help. He hopes to have the bowl slide opened in August.

Mr. Carl said that nine more lifeguards have been hired. He thanked Rebekah Kline for providing Life Guard training last week at a cost of \$75 per student. He noted that she only made \$10 per student and worked for five hours a day for five days. Mr. Carl has spoken with her about providing all of the lifeguard training and working at the pool next season. She is also willing to oversee swimming lessons at the pool next year.

A dog swim may be held at the end of the season. The closing date has not been set. It is typically the last Sunday before school starts which would be August 19th. Because there are a number of high school students who are lifeguards, the pool may be opened for one more week this year.

Municipal Directory and Map

Work for the Municipal Directory and Map is started. The company will obtain advertisements from local businesses. Information for the directory will be gathered by the office employees.

Lighting Upgrades

The lighting upgrades must be rebid. More information is needed before the bid documents can be completed.

Finance

Mr. Troup stated that the letters will be sent to the various departments and groups for the 2013 budget requests.

Personnel

Mr. Troup stated that personnel issues would be discussed in the Executive Session.

Public Safety – no report

Rules

Mr. Sees stated that although the committee has not met, they are working on the animal ordinance and hope to have something available in the near future. August 13th is the next scheduled committee meeting.

Sewer

Mr. Klock stated that the lawsuit is still pending. They are waiting for the judge's final ruling. Work continues on the upgrades for the facility. Mr. Klock stated that he has not received notice that the judge's injunction was vacated.

Streets

Mr. Reed announced that the Street Committee plans to pave Second Street from Orange Street to Prince Street. In order to install new curbing, eleven trees and 14 stumps must be removed. Mr. Reed said that quotes have been received to remove the trees and stumps. A meeting was held last night by the Shade Tree Commission. Many of the residents were here. Mr. Reed read the following letter from the Shade Tree Commission:

“To the members of the Northumberland Borough Council:

As you requested, the members of the Shade Tree Commission examined the tree sites listed on the following page. Tom Slodysko and Jan Bowman had explained the Borough’s plans to repave Second Street from Orange Street to Prince Street and replace the curbs, accompanied us. The trees we looked at were not in good condition. Many had been topped or are slowly dying. The roots are so close to the curb that removing enough roots to replace the curb will result in killing the trees at a later date. We concur that these trees need to be removed. As you finalize your plans for this project, we would hope you would take into consideration the following. Because of all of us who helped to take care of Northumberland know that this is a town of many senior citizens on a fixed income, retired persons, and unemployed persons with little extra disposable income, and because the residents of Second Street have had little warning and scant information as to what is going to take place, giving them little time to save to purchase new trees and old tree removal. It is the strong recommendation of the Shade Tree Commission that the cost of the removing of the trees and stumps and of replacing the trees with choices that the Shade Tree Commission would provide, would be included in the Second Street project bid with the cost of this whole project paid for by the Borough.”

Mr. Reed explained that originally they were going to try to cut the roots on the trees that were in question, but after talking to the tree man, he said that they would die relatively quickly if we did that. Mr. Reed said that the Shade Tree Commission has offered \$1,500 from their budget to be spent toward the purchase of new trees to replace those that are being removed. Mr. Reed made a motion that the Borough pay for the removal of the trees for the Second Street project at a cost of \$3,850 and for the Shade Tree Commission to pay up to \$1,500 for new trees. Mr. Carl seconded the motion. Discussion ensued. Mr. Reed amended his motion to state that the Borough paying for tree removal would be reviewed on a case to case basis in the future. Mr. Carl agreed to second the amended motion. Council voted unanimously to approve the motion.

Mr. Reed said that the low bidder for the curbing project was Robert Lytle’s Concrete of Sunbury with a bid of \$50,400. He moved to accept the bid. Mr. Carl seconded the motion. The other bids received were \$95,850 from Wolyniec Construction and \$144,810 from Mid-State Paving. Council voted unanimously to approve the bid of \$50,400 from Robert Lytle’s Concrete.

Old Business

1. Quotes were obtained by Mary Walden for the repairs to her vehicle. The quotes were \$155.51 from Sunbury Motors to repair the transmission pan and gasket pan, and \$511.98 from Nye’s Body Shop to repair the bumper. These quotes total \$667.49. The other quote was \$819.81 from Budman Auto Body to do the entire repairs. Mr. Klock moved and Mr. Reed seconded the motion to approve payment of \$155.51 to Sunbury Motors

and \$511.98 to Nye's Body Shop to repair Ms. Walden's vehicle. Council voted 4-1 to approve payment with Mr. Sees dissenting.

New Business

1. Mr. Reed moved and Mr. Carl seconded the motion to pay the bills. Discussion ensued. Council voted unanimously to approve the payments. Bills to be paid from the General Fund total \$71,373.27; Liberty Splashland bills total \$11,526.92; bills to be paid from the Park and Recreation Fund total \$1,026.81; and Parking Meter Fund bills total \$730.17. Mrs. Bogovich requested that the monthly income be provided at the council meetings. Mr. Klock requested that all correspondence be scanned and emailed to the council members since many times they do not get the correspondence until the night of the meeting. He said that he is unable to get into the office before the night of the meeting. He also requested that the agenda be and council correspondence be placed on the website whenever possible. Mrs. Bogovich questioned payment to the building inspectors. The response was that when a commercial property is constructed, the cost of the inspections is included in the building permit fee and the Borough contracts with Building Inspection Underwriters, Inc. to inspect the construction. Whenever a building permit is obtained for a residential property, Paul Ruane is certified to conduct all the inspections except for the electrical inspections which are contracted through Building Inspection Underwriters, Inc.
2. The Senior Action Center has requested that the Borough install a handicap parking space on Second Street. Mr. Klock moved and Mr. Reed seconded the motion to approve the request. Council voted unanimously to approve.
3. Mr. and Mrs. Reichner of 532 Queen Street requested that the Borough install a handicap parking space at their residence. Upon motion by Mr. Klock, seconded by Mr. Reed, council unanimously approved the request. The motion includes a clause that they reapply after one year. The Borough Secretary informed the council that the office does keep a listing of handicapped parking spaces and periodically checks with the residents to determine if the space is still needed. The office also checks the real estate transfers and when someone moves who had requested the handicap parking space, the sign is removed.
4. Susquehanna University Give – student volunteers are scheduled for August 25th. Council is requested to provide suggestions of work that can be accomplished by the volunteers, by the August 7th council meeting. Approximately ten volunteers will come to assist with the project(s).
5. Bob Long contacted the office with a request to purchase some of the slate chalkboards that were in the 2nd Street building. Council discussed keeping the chalkboards since they have historical significance. No motion was offered.
6. A request was received from Alyssa Zerbe for a donation toward her service trip to VietNam through the Brittany's Hope Foundation and the Social Work Department of Elizabethtown College. The cost of the trip is \$3,200. Council did not feel that it could donate to personal fundraising efforts such as this, but wished her well.

7. A correspondence was received from SEDA-COG that the property at 170 Orange Street is one of five Northumberland County Homes that will be rehabilitated with Community Development Block Grant funds. The letter requested that as part of an Environmental Review, the borough contact them if any planning, zoning, floodplain management, or other environmental issues, or any historical significance relating to the property exist. None were noted.
8. The Fire Police have requested permission to assist with traffic control at the Evangelical Community Hospital picnic on August 9, 2012, and at the 6th annual LARA Sprint Triathlon on August 18, 2012. Upon motion by Mr. Klock, seconded by Mr. Sees, council unanimously approved the requests.
9. The Borough Secretary provided information about the 2012-2013 Susquehanna Greenway Mini-Grant that has a deadline of September 27, 2012. The Borough has obtained a DEP grant to install riprap along the north shore of the Susquehanna River from the Priestley Bridge to the boat ramp. The grant requests may be up to \$5,000 for planning grants or \$10,000 for implementation grants. The match is at a ratio of 1:1 and may be cash or in-kind services. She stated that a webinar is being offered and that the office would learn whether any portion of the DEP grant could be used toward the match. Council members stated that they would like to obtain a copy of the webinar, if possible. The council will be provided with additional information at the August 7th meeting.

Mr. Troup announced that an Executive Session would be conducted to discuss personnel and litigation issues. Mr. Klock moved to adjourn.

The meeting was adjourned at 8:48 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
August 7, 2012

President James Troup called the meeting to order at 7:45 p.m.

Roll call

Council members present were Stephen Reed, Jonathan Rees, and James Troup. Council member Adam Klock was present by telephone. Others present were Mayor Len Zboray; Ryan Tira, Borough Solicitor; Clifford Kriner, Police Sergeant; Paul Ruane, Code Enforcement Officer; Thomas Slodysko, Street Supervisor; and Janice Bowman, Borough Secretary. Council members Gregory Carl, Frank Wetzel, and Ty Sees were absent.

Committee Reports

Community Development – no report

Finance

Mr. Rees announced that letters will be distributed to the departments about the upcoming 2013 budget meetings. The committee will meet to start the 2013 budget process on September 19, 2012 at 6:30 p.m. Mr. Rees noted that the departmental budgets are due by Friday, September 14th. Mr. Rees stated that he has reviewed the budget numbers as of July 31st and everything looks good.

Personnel

Mr. Troup stated that personnel issues would be discussed in the Executive Session.

Public Safety – no report

Rules – no report

Sewer

Mr. Klock informed the council that he has contacted an engineering service to obtain a quote to provide a cost estimates for treating the sewage at the Sunbury Treatment Plant as opposed to constructing a new sewage plant in Northumberland. The proposal at a cost of \$3,800 was provided by Hazen & Sawyer, P.C. The evaluation would be performed in three to four weeks. Mr. Troup read the scope of services:

“This proposal is therefore to provide a letter report which will identify the major components of a local solution to the Northumberland Borough sewage needs over a 20 year life cycle and compare the costs associated with a local project that provides wastewater

treatment at the existing WWTP to the costs associated with a regional project that conveys flows to the Sunbury WWTP. Specific efforts will include:

- Development of a preliminary cost estimate associated with the conveyance improvements necessary to address sanitary sewer overflows at the existing NSA WWTP.
- Evaluation of flow equalization for either the NSA WWTP or SMA Conveyance alternative.
- Evaluation of existing capital cost estimates for a new NSA WWTP compliant with the CBTS and adequate to handle the projected 20 year flows. Depending upon the existing capital cost estimates, Hazen and Sawyer may develop an independent cost estimate.
- Evaluation of existing capital cost estimates for an interconnection with the SMA system adequate to handle the projected 20 year flows. Depending upon the existing capital cost estimates, Hazen and Sawyer may develop an independent cost estimate.
- Development of operating costs for the two alternatives.
- Development of an annualized present worth over the 20 year life cycle for both alternatives.
- Preparation of a letter report summarizing the life cycle for the two alternatives, discussing the comparative cost differences as well as any risks associated, and finally evaluating associated impacts to the community where the projects differ but which are not related to cost (i.e. The impact to the Northumberland community associated with the loss of the WWTP operator jobs.)
- Attendance at up to two public meetings to review the letter report and answer questions.”

When asked, Mr. Tira Stated that council’s decision to approve this study is completely independent of the litigation.

Mr. Klock moved and Mr. Rees seconded a motion to retain the services of Hazen & Sawyer, P.C. to conduct a study comparing the options for the sewer facility. Mr. Troup added that if the court rules in the Borough’s favor, the council must be prepared to make the right decisions. Mr. Klock said that the Borough would be held to the schedule with DEP. Mr. Klock said that the study would be available within eighteen business days. Mr. Rees stated that he feels that the council has to have this study completed. Mr. Klock noted that there was a discrepancy in the cost estimates that were provided to the sewer authority. He explained that additional costs of building a new treatment facility were not factored into the original estimates, such as the tanks.

Council voted unanimously to retain the engineering firm of Hazen & Sawyer, P.C. at the quote of \$3,800. The company is from State College.

Streets

Mr. Reed noted that the Shade Tree Commission is providing \$1,500 toward the purchase of trees to replace those that are being removed as part of the Second Street

paving project. He asked if the Shade Tree Commission would consider replacing the trees in the downtown area that have come down recently. Mr. Slodysko stated that nine trees have been removed. The Borough Secretary stated that the Shade Tree Commission planned to meet to discuss the types of trees that should be planted in the curb space. She added that they were also planning to discuss the downtown tree situation and possibly replace trees there.

Mr. Reed said that Robin Kieffer had asked council about installing “no parking” signs on Park Avenue by her property. He asked about the process to post the signs. Mr. Tira advised that an ordinance would be required. Mr. Reed requested that the Rules Committee follow up on the ordinance.

Old Business

1. SU Give student volunteers are scheduled for 1:00 p.m. on August 25th. The council discussed how to use the volunteers and decided upon using the volunteers to spread mulch at the 2nd Street Community Center. Ten students are expected. Mr. Troup stated that he would be available to meet with the group.
2. Susquehanna Greenway Mini-Grant application is due on August 20, 2012. The Borough Office checked to see what projects would be eligible and learned that since the Borough does not own the land at the Point, funding would not be available for improvements to that property. One eligible project would be to apply for funding for signage along Route 11 and near the pavilion. The Eagle Scout candidate who is planning to build a new Pineknott Park sign has been contacted about using the funding that he is raising for that sign as a match for the grant. With those funds and his in-kind services, more signage could be installed. The signage would be the Susquehanna Greenway signage so the original design that was proposed for the Pineknott Park sign could not be used. However, other signs that show maps of the Borough and trails could be installed. The Susquehanna Greenway representative suggested that a sign could be installed facing Blue Hill about an endangered falcon that inhabits the area. The Borough Secretary requested that the council approve applying for a mini-grant of up to \$10,000 for the signage and to designate Ann August as the contact person for the grant. The amount of the application would be determined by the amount of match that is raised by the Eagle Scout. Mr. Reed so moved. Mr. Rees seconded the motion and council approved unanimously. Council discussed the possibility of clearing out the bank along the West Branch of the Susquehanna River where kayaks and canoes could be launched.
3. Mr. Reed questioned if there is any more information on the old borough building. He was informed that someone has contacted the Borough Secretary with questions about the building. Discussion ensued. Council discussed options of contracting with a realtor or conducting an auction.

New Business

1. Upon motion by Mr. Rees, seconded by Mr. Reed, council voted unanimously to approve payment of bills. Bills to be paid from the General Fund total \$35,700.52; Liberty Splashland bills total \$25,005.66; bills to be paid from the General

Contingency account total \$62.64; and bills to be paid from the Park and Recreation account total \$49.96.

2. The Northumberland County 2012 Hazard Mitigation Plan has been received. The Borough Secretary explained that the Borough had adopted its own Hazard Mitigation Plan in 2002. FEMA has recommended that any plan older than five years be updated. The Borough may approve the county plan or could adopt a new plan developed by the Borough. The Council tabled action on adopting the resolution until the August 8, 2012 meeting.
3. A list of properties included in the 2012 Tax Sale of Property for Delinquent Taxes has been received from the Northumberland County Tax Claims office. The Borough is to submit any bills that are due on the properties. The Borough Secretary noted that the Borough is owed money for work that was done on Neil Neidig's property on Duke Street. Copies of the bills will be submitted to the Tax Claims office. Discussion ensued.
4. Upon motion by Mr. Reed, seconded by Mr. Rees, council voted 3-0-1 to approve the council meeting minutes for July 17, 2012. Mr. Rees abstained.
5. Mr. Reed had a question about the police report and the number of assists to other agencies. Sgt. Kriner stated that the majority of the calls listed in this category are ambulance, public assistance, and fire calls.
6. Mr. Slodysko stated that the trash issue at Pineknott Park has not been dealt with effectively. On Monday, trash was strewn all over after the weekend games. Another issue is that there are cars that drive around the field to get to the Sea Scout dock. Mr. Slodysko stated that he would like permission to lock the park up during the day and provide key people with the combination to the lock for the games in the evening. Mr. Troup stated that the utilities must be provided with a means to get back to their utilities. Discussion ensued. The condition of the field will be discussed at the Community Development meeting.
7. Mr. Troup stated that the gentleman who was going to have the Duck tours is now going to offer Trolley Tours instead. Flyers were provided.

Mr. Troup announced that the meeting would be adjourned for an Executive Session to discuss personnel and litigation issues and would not be reconvened.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
September 4, 2012

President James Troup called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Greg Carl, Adam Klock, Stephen Reed, Ty Sees, James Troup, and Frank Wetzel. Others present were Mayor Zboray; Levi Woodward, substituting as the solicitor in place of Ryan Tira; Timothy Fink, Chief of Police; Tom Slodysko, Street Supervisor; and Janice Bowman, Borough Secretary. Council member Jonathan Rees was absent.

Public Comment

The six visitors present introduced themselves. No public comment was offered.

Mayor's Report

Mayor Zboray noted that he and the Police Chief collected money from the meters last week and he feels that with the additional enforcement, there is more money in the meters.

Issues continue with tractor trailers at Duke and Water Streets. The police assist to relieve traffic congestion.

A cancer walk will be conducted on Saturday, October 27th. The walk organizes at the C.W. Rice building.

New planters, two rectangular and two round, arrived for the downtown. They will be planted this fall and placed downtown.

The event on Sunday, See You in September, was well attended. Mayor Zboray noted that approximately 2,000 people were in town for the event. The vendors in the park were pleased with the turnout and all made money. He noted that the book signing was unbelievable. He said that Theodore "Dutch" Van Kirk signed over 200 books. Mayor Zboray thanked Tom Slodysko for his help to get the park ready for the day. He also thanked the Borough office employees, Jan, Jane, and Ann, for their work. He noted his appreciation to all the volunteers for their work to make the event a success.

Emergency Services Board Report

The committee will meet next Monday at 6:00 p.m.

Committee Reports

Community Development

Mr. Carl reported that he and Steve Reed met with Dick Simpson and others who are interested in overseeing the Pineknoller Park Ballfield.

Mr. Carl reported that the pool was opened a week longer than usual, mainly because there were lifeguards who were able to work.

A dog swim was held the last two days that the pool was opened. More than \$600 was raised and will be designated for the Dog Park.

The Bowl Slide was opened in August. The original agreement with Jimmy James of FMS Waterslides was that he would return before the slide opened to do a final coating on the slide. However, Mr. James was unable to complete the work and the Borough completed the work, and purchased the supplies. Mr. Carl moved to send a letter to Jimmy James of FMS Waterslide Services requesting that he reimburse the Borough for the money spent on the supplies to coat the Bowl Slide. Mr. Klock seconded the motion. Discussion ensued. Council voted unanimously to approve.

Mr. Klock asked if any of the people who attended the meeting about the ballfield agreed to serve on a Pineknoller Park Ballfield committee. He noted that because there was not a committee this past year, but just one person in charge, the concession stand was not opened this summer. Mr. Reed stated that the subject did not come up, but the group was willing to help at the ballfield. Mr. Klock suggested forming a committee with this group to provide oversight to the ballfield.

Mr. Klock asked if someone would contact the recycling volunteers to see if they are willing to serve on a committee for the Recycling Center. Mr. Wetzel stated that he would contact Bill Gross.

Mr. Klock asked if there is an account set up for the dog park, if someone would like to make a contribution. He was informed that there is. Mr. Reed stated that the price for the fencing is \$12,000 completely installed and \$6,000 for the materials with volunteers installing the fence.

Mr. Klock stated that there are trees at the pool that were identified as needing to come down. He said that they will do the work on a weekend.

Mr. Carl said the committee would meet next Monday. He said that the preliminary numbers for attendance are not yet available. He noted that the committee will need to consider a soda vendor for next year. The ten year contract with Coca Cola ended this year. Money is still owed to the Borough from the contract. \$6,000 was received at the beginning of the agreement, and another \$6,000 is owed. The company office in Harrisburg has been contacted about the money due because the office in Sunbury was closed.

Mr. Carl told the council that Rebecca Kline has agreed to manage the pool next year. She worked at the pool part-time at the end of this season. She is certified to teach water safety through the Red Cross. Mr. Carl stated that Phil Hallden volunteered to assist with building the tower for the Bowl Slide. He has offered to continue to help at the pool with maintenance. Mr. Klock stated that the drainage system that was engineered at the pool is pretty involved. He suggested that the system be documented for future reference.

Mr. Carl stated that he would like to have a discussion with the council and solicitor about the engineering bill that was received for the bowl slide project.

Mr. Reed noted that the steps at the old police station are in poor shape. He feels that something should be done about them.

Finance

The committee will meet on September 19th at 6:30 to begin the 2013 budget. The departments have been requested to submit their budgets to the committee.

Personnel

Personnel issues will be discussed in the Executive Session..

Public Safety - No report.

Rules

The committee will meet at 6:00 on Monday. Mr. Klock added that the solicitor has been given the draft of the animal control ordinance.

Mr. Carl stated that he was asked if the Borough is going to address rental properties because of the new rental ordinance in Sunbury. He was concerned that tenants who are evicted from Sunbury will move to Northumberland. Discussion ensued. The Borough's current ordinance includes a clause that provides for the property owner to receive notice whenever the police are called to a rental unit for some type of disruptive conduct. If the police are called to a rental property three times within a one year time frame, the tenant is to be evicted. Police Chief Tim Fink told council that people are concerned when the police are called because of the 3-strike rule.

The cat issue was discussed.

Sewer

The next NSA board meeting is scheduled for 7:00 p.m. on September 17th.

A resignation letter from James Orner, effective August 31, 2012, was read by Mr. Klock. Mr. Klock moved to accept Mr. Orner's letter. Mr. Wetzel seconded the motion and added that a letter of appreciation for his service be sent to Mr. Orner. Roll call vote to approve was unanimous.

Mr. Klock recommended that the sewer authority is still serving an important role and he requested that the vacancy be advertised on the Borough website so a new member may

be appointed at the Borough Council meeting on September 18th. Mr. Klock said that he does not know how much longer the authority must remain in existence but there are topics to be discussed about the transition of the employees from the authority to the Borough. Mr. Troup stated that he would set up a meeting with the Personnel Committee, the solicitor and the Teamsters' representative.

Mr. Klock stated that three sewer committee meetings have been held in the past two weeks to review the study conducted by the engineer from Hazen and Sawyer.

Several items are not yet available and the Sunbury Sewer Authority is meeting tonight to discuss questions that were submitted to them.

Mr. Klock said that the committee has heard the results of the evaluation and his personal opinion is that both options warrant fair consideration. The current consent order with DEP is for building a new plant. Mr. Klock said that there is a meeting on Friday with DEP and that he would like permission to request that DEP allow the Borough to explore two options to treat the Borough's sewage, not just the option of building a new plant per the consent order.

Mr. Brian Book, the engineer, stated that the consent order establishes a time line of March 28, 2013, to submit a water quality permit application; of May 31, 2014, to issue a notice to proceed to the contractor(s) to build; and of July 31, 2015, to issue a certificate of substantial completion.

The main question is whether DEP would accept any alternative on this schedule which currently references the SBR alternative. This is the alternative that NSA submitted to DEP in May.

Mr. Klock stated that there would be several items of negotiation with Sunbury to make that option viable. One is whether they would contractually dedicate capacity to the Borough to accommodate growth to Point Township that is already in their 537 Plan. Another item would be offsetting credits which would alleviate cost to the Borough.

Mr. Book explained that beginning October 1, 2012 the Borough must comply with the Chesapeake Bay Tributary strategy at the Maryland line. The Borough will be short on the nitrogen and phosphorus removal that must be done as part of Pennsylvania's compliance. DEP allows for trading so Pennsylvania as a whole is compliant with the amount of nitrogen and phosphorus that is contributed to the Chesapeake Bay. He has estimated that the Borough will be short about 30,000 to 40,000 pounds, based on the Borough's operating plant to date. The cost to purchase the credits for this amount is about \$120,000. Sunbury will have credits and it may be possible to secure some of the credits at a reduced cost if the option to contract with Sunbury is selected. He explained that when the flows are below the 1.125 million gallons, the Borough's capacity has a value to Sunbury if we regionalize. If Sunbury were willing to help the Borough with the credits up front, it could have an impact on the total cost of going to Sunbury and also if the Borough would receive consideration for capacity allocated for the Borough that is not required, Sunbury could sell credits in the future.

Mr. Klock explained that the committee reviewed the pros associated with each alternative. He said that the pros of building a new treatment facility are local control of land development process and clear capacity allocation. The Borough would be guaranteed of the capacity needed and there would be no chance of the capacity being used by someone else. He noted that if an agreement with Sunbury would include a guaranteed capacity, it would level the playing field.

Mr. Book explained how land development occurs. Anyone with a raw piece of land makes application to the treatment plant which determines whether the treatment plant has the capacity to accept the additional sewage. The application would be made to Northumberland, if a new treatment facility is built; or to Sunbury, if the option to contract with Sunbury is chosen.

Mr. Book noted that the Borough's plant, currently permitted for 1.125 million gallons, is hydraulically overloaded now. Both options, contracting with Sunbury or building a new plant, are to be planned for the 1.125 million gallon capacity. He stated that this is an inconsistency that he cannot explain. The reduction of I & I will lower the treatment costs. The engineer's estimate for treating in Sunbury is composed of 1/3 of the cost to build the infrastructure and 2/3 to operate. If the Borough opts to build a plant, 2/3 of the costs would be to build the infrastructure and 1/3 of the costs to operate the plant. By reducing I & I, there is a disproportional benefit by going to Sunbury. With every 50,000 gallons of flow that is reduced, the difference is \$40,000 less for the cost to go to Sunbury.

Mr. Klock stated that the employees at the Norry Sewer Plant would be able to correct the I & I if they are not running a sewer plant. He does not anticipate the reduction of staff with either option.

Mr. Klock noted that other benefits of contracting with Sunbury are:

- If grant funding is available, a new regional system will probably be favored. The land at the Point may be used for recreation or other purposes.
- A collection license is easier to obtain than the higher certification license. Less training requirements are required of the operator if we have a collection system instead of a treatment system. Currently two licensed operators are required.
- In the future, if the facility needs upgrades, the cost would be distributed among more communities.

Mr. Reed asked about the rate costs for treatment. Mr. Klock stated that he and Dan Ramer, the authority manager in Sunbury, reviewed the treatment costs, line item by line item. He said that he would like the billing to be done the way the Borough currently bills Point Township. The Borough would be billed an approximate cost throughout the year. At the end of the year, the actual costs for treatment would be calculated per percentage of flow from the municipalities and that a reconciliation would occur. He added that everyone would be paying the same rate for treatment.

Mr. Carl said that he was told that Sunbury's rates are higher than the Borough's. Discussion ensued about whether Sunbury's bills include charges for water.

Mr. Klock noted that Borough rates were increased this year, but had not had a significant increase up until now. He added that both options will increase the rate for the Borough residents.

With either option, it will be necessary to obtain credits. Mr. Book explained that the Borough will start being deficient on October 1, 2012, but won't reconcile that until Thanksgiving of 2013. At that time, approximately \$60,000 of credits will be required. Mr. Klock estimated that this would cost residents under \$2 per month for the credits. He added that an agreement with Sunbury could be reached that would lower the costs since they have credits that are not used.

Mr. Book said that the current market value is \$4.00 per credit, but the Borough may negotiate to buy the credits from anyone who has certified credits. He said that his estimate was based on buying 30,000 credits at \$4.00 per credit.

Mr. Book estimated that in 2015, for the Northumberland community for sewage, if they were to build the SBR, the annual cost required to operate would be \$1,014,000. The option of an interconnection with Sunbury would cost \$1,018,000. These options are essentially the same cost, which is why if Sunbury does negotiate either the provision of the credits that Northumberland needs or an additional value for the credits that will be the long term credits, after Northumberland is hooked up, that has more bearing on comparing the two alternatives than just comparing the two numbers. He added that is why it is important to know if Sunbury wants the Borough to hook up and what they are willing to do to make it happen.

Mr. Klock stated that beyond that it is a managerial decision, how the authority is run. Will they be aggressive in addressing I & I? If so, over the long term, the option to go to Sunbury would be less costly. Mr. Klock asked how the Borough compares with other municipalities with the ratio of normal flow to storm water flow? Mr. Book said that they look at the average daily flow; the dry weather peak which he explained as everyone going to the bathroom during halftime at the Super Bowl; and the wet weather peak. The normal ratio is 1 to 2 to 3 million gallons. NSA's engineer established that the Borough's flow ratio is 1 to 3 to 6 million gallons. The Borough has 3 million gallons of wet weather flow, which could be reduced by 50%.

Mr. Klock moved to allow those who attend the meeting with DEP to request that DEP loosens the restrictions on the consent order to allow further study on the second option of regionalizing treatment with Sunbury Municipal Authority. The meeting is to be held at 9:00 a.m. on Friday, September 7th. Mr. Sees seconded the motion. Council approved unanimously.

Streets

Mr. Reed stated that the curbing is being installed, the trees have been removed. Paving should begin shortly after the curbing is finished.

Mr. Reed said that at the last meeting, there were questions about bushes at Madison and Woodrow and at Fifth and Strawbridge. He said that he has been unable to meet with the residents. Mr. Troup said someone just moved in to the house at Fifth and Strawbridge. Mr. Reed will try again to contact someone.

Old Business

1. Ms. Bogovich asked if there is any news on a sale of the old Borough Building. Discussion ensued. Mr. Sees moved to conduct an auction of the old Borough Building with a minimum price to be determined in Executive Session. Mr. Wetzel seconded the motion. Council unanimously approved the motion.

New Business

1. Upon motion by Mr. Reed, seconded by Mr. Wetzel, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$27,633.60; Liberty Splashland bills total \$6,481.39; bills to be paid from the 2nd Street Community and Municipal Center account total \$402.26; bills to be paid from the Parking Meter account total \$776.15; and bills to be paid from the Park and Recreation fund total \$126.18.
2. Upon motion by Mr. Wetzel, seconded by Mr. Klock, council voted unanimously to approve the transfer of the PHEAA payment of \$4,890.32 from the General Fund to the Liberty Splashland Fund.
3. A notice from the Northumberland County Tax Claims office was received to come forward to oppose the sale of the property at 446 Water Street clear of any taxes, liens, mortgages, etc. No action was taken to oppose the sale at this time.
4. Mr. Sees stated that the Rules Committee has not yet reviewed the request from Robin Keefer, a resident of Duke Street, for no parking signs in Park Avenue near her property. Ms. Keefer explained that people going to the Chinese Restaurant park in front of her garage and driveway. Mr. Klock suggested that the Rules Committee should go to see the property at their next meeting.

Mr. Troup adjourned the meeting for an Executive Session at 8:34 p.m. to discuss personnel and real estate issues. He noted that the council may return for a vote.

The executive session was adjourned at 9:30 p.m. and the council meeting was not reconvened.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
September 18, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were James Troup, Greg Carl, Adam Klock, Stephen Reed, and Ty Sees. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Thomas Slodysko, Street Supervisor; Paul Ruane, Code Enforcement Officer; and Janice Bowman, Borough Secretary. Council members Jonathan Rees and Frank Wetzel were absent.

Public Comment

The five visitors present introduced themselves.

Brian Falso informed the council that he took over the Claire Mummau properties on Duke Street. Mr. Falso gave the council a letter requesting that he be informed in writing about code information. He told council that the GCR building is vacant. He asked for information about erecting signs. He stated that Paul Ruane had issued a stop work order on 176 Duke Street and since then he did what was required by the Code Office. He said that a neighboring property owner made structural changes without a building permit and that he has pictures of this building. Mr. Falso explained that his property consists of multiple buildings. 186 Duke Street will remain a residence. Puff Tobacco Company is interested in renting the property at 178 Duke Street. Another tire facility will be put back in the building that was GCR. The building on Queen Street currently houses the Corner Que and three apartments. The single family home will eventually be torn down and the parking lot will be enlarged.

Mr. Gene Brosius stated that he was asked to address the letter that requests that the Northumberland Sewer Authority transfer the assets to the Borough. Mr. Brosius stated that the judge had issued some injunctions. One of them stated that the authority could proceed to correct the actions that had violated the Sunshine Laws. At that time, they transferred the property to the NorthPoint Sewer Authority. Mr. Klock asked what has and has not been transferred to date. Mr. Brosius replied that the real estate and the rights-of-way were transferred. The bank accounts remain with the NSA. Mr. Tira said that paragraph nine of the judge's order states that any action taken contradictory to the court order is void and unenforceable. Therefore, Mr. Tira added, NorthPoint does not have a legal interest in the property. He said that the NorthPoint Sewer Authority would

be able to give a quit claim to the property and the Northumberland Sewer Authority could transfer the property back to the Borough.

Mayor's Report

- Mayor Zboray announced that the S. Luther Savidge Charitable Trust met yesterday and decided to grant \$6,000 to the Jolly Hollow Dog Park. The trust also agreed to grant funding to the Borough for holiday decorations. Mayor Zboray stated that he hopes the trustees will continue to donate toward replacing the old decorations.
- Liquid sugar was spilled on Hanover Street which the bakery had cleaned up.
- Duke Street was flooded again today during the heavy downpour. PennDOT will be contacted to try to alleviate drainage the problem.
- The banners have been posted for the cancer walk scheduled for October 27th.
- Mayor Zboray read a portion of Joe Diblin's column from Sunday's issue of the Daily Item which put the town in a positive light. He said that John Deppen's article in the same issue was also complimentary about the September 2nd event and the town.

Code Enforcement Officer's Report

Code Enforcement Officer Paul Ruane was not present. Mr. Troup read a resignation letter from Mr. Ruane which is effective December 31, 2012. Upon motion by Mr. Carl, seconded by Mr. Reed, council voted unanimously to accept Mr. Ruane's resignation with regret. The council will discuss filling the position in the Executive Session.

Street Department Report

- Mr. Slodysko reported that the street construction work is continuing.
- The FEMA funding has been received and the street crew has begun spreading the stone at the Point and Pineknottter Park pavilion to replace what was lost during the flood.
- Mr. Slodysko said that the street department would paint the yellow lines on the Old Danville Highway. The Susquehanna Valley COG did not award the bid for painting lines.
- Mr. Slodysko thanked Adam Klock for his equipment and for helping to remove several trees in the pool property area over the last weekends.
- The millings from the streets will be used at WestWay and stockpiled to used as needed.
- Door hangers are being printed and will be put on the residences along the streets to be paved to inform the residents.

Emergency Services Board Report – no report

Northumberland Sewer Authority Report

- Mr. Klock informed the council that the authority is looking for new software.
- NSA is shopping their electric rates.
- NSA has changed their phone and internet service to Verizon.

- NSA is to be contacted whenever there are new construction projects in the Borough so the authority knows how to bill the customer. He explained problems that had existed in the past with the authority being unaware of new construction or improvements or additions to current properties.

Committee Reports

Community Development

- Mr. Carl stated that the committee met on September 10th. On September 15, he and Mr. Reed met to consider the work to be done in the gym. The repair to the ceiling was considered. Someone from Zartman's will be asked to look at the ceiling. Quotes will be obtained for the ceiling.
- The committee also looked at the old Borough Building. Mr. Klock stated that he would move his lift to that location so the cupola may be repaired. The building is to be emptied.
- An auction of the property is planned for October 20th. The doors will open at 10:00 a.m. and the auction will begin at noon. The property is zoned R-2.
- Mr. Carl stated that there is \$1,534.62 in the Parks and Recreation Account that is not designated for any specific project. He moved to designate this money for the dog park. Mr. Klock seconded the motion. Council approved unanimously.
- Playground equipment at the Pineknott Park is damaged. The street department will remove the equipment.
- A rental fee for use of the Savidge Room and kitchen was discussed. Mr. Tira recommended that a rate schedule be adopted with details of the rental.
- An estimate of \$1,500 to \$1,800 to repair the walls in hallway was received from Bruce Killian. Mr. Carl moved to accept the quote from Bruce Killian, not to exceed \$1,800. The price does not include painting. Mr. Reed seconded the motion. Council unanimously approved the motion.
- An estimate of \$560 to install the kitchen cabinets was received from Jim Aikey. He also provided estimates to install prefabricated countertops and sinks (labor only) or an estimate to fabricate and install the countertops and sinks. Discussion ensued. Upon motion by Mr. Carl, seconded by Mr. Klock, council voted to approve the quote of \$560 for installation of the cabinets. The work is to be done in a timely manner. Council decided not to vote on the countertop installation at this time.
- The repairs to the Fire Police building will be done in October by the group from Career Link.
- The committee had reviewed a proposal to apply for funding for the gymnasium through Kickstarter.com. This is a funding platform for creative projects. The committee had discussed the possibility of dividing the gymnasium renovation into three stages. However, the idea of Kickstarter.com is to obtain enough funding to complete the project. The proposal, if approved by Kickstarter.com, is listed on the website with an end date for donations. Donors are given "rewards" depending on the amount donated. The suggested rewards are postcards and drawings of the 2nd Street Community Center, t-shirts, a room design by Barb Kistner, an entertainment center built by Chris Sorace. The goal for the completed project is to hold a concert by Memory Lane, with reserved seating for

- Mr. Carl moved and Mr. Klock seconded a motion to apply for funding of \$325,000 through Kickstarter.com. Council voted unanimously to approve.

Finance

Committee meeting will be held tomorrow night at 6:30 p.m. to review the 2013 budget requests.

Personnel

Mr. Troup stated that personnel issues would be discussed in the Executive session.

Public Safety – no report

Rules

- Mr. Sees stated that he and Mr. Klock went to check the parking problem at the Chinese Restaurant on Duke Street. Mr. Sees stated that he thinks “no parking” signs should be installed on both sides of the alley. The restaurant is designated as take-out only. Mr. Klock stated that there is a table in the restaurant which should be removed. The committee had considered making the street a one-way street but not to make this recommendation. Mayor Zboray suggested that the Borough ordinance be reviewed in case “no parking” is already prohibited. This had happened at Depot Avenue, where the ordinance designates that parking is not permitted in the alley, but the signs were missing.
- Mr. Tira said that he has done a preliminary review on the cat ordinance. Mr. Tira asked if the licensing of cats should be incorporated into the ordinance and also said that there are other items that he would like to discuss with the committee to have clarified before drafting the ordinance.
- Mr. Sees stated that the committee does not plan to move on any changes to the rental ordinance at this time; the current ordinance does have a three strike rule.
- Mr. Falso asked about the sewer rates for commercial properties. Mr. Klock explained that NSA currently uses formulas that consider, for example, the number of seats in a restaurant; or the number of bays in a garage. Mr. Klock stated that they are also looking at the option of billing based on water usage.

Sewer

- Continuing Services Agreement Retained Engineer
Mr. Brian Book, of Hazen & Sawyer, explained the Continuing Services Agreement Retained Engineer. The agreement provides for the Basic Retainer Services for \$1.00 with additional services based upon the Engineer’s Standard

Fee Schedule. The basic services include attend the annual organizational meeting, provide telephone consultations and endeavor to keep the Borough informed of regulatory changes that may affect operations. The cost of \$1 is mostly a formality to set up a legal structure in case something would come up. The term of the agreement is continuous with the right of either party to terminate the agreement with a seven day notice. Mr. Klock added that if the council wishes Mr. Book to attend a meeting, it would require a letter of request for him to appear. Council could also decide to request his presence at each meeting, or once a month, etc.

- Mr. Book said that he may attend a meeting because he is curious or he thinks it is the best way to maintain contact with the Borough Council. He said that the council need not worry that the Borough will be billed for a phone call or if he comes to a meeting. Mr. Book noted that the only time the Borough will be charged for his services, is after the council takes a motion and authorizes him to do the work. He prefers the lump sum fees for work proposed rather than billing on an hourly basis. He feels that the lump sum provides the council with an accurate number before the work is done.
- Mr. Tira stated that the Borough will need an engineer to transfer the NPDES Permit from the Northumberland Sewer Authority to the Borough. Mr. Book stated that there are legal issues relative to whether to transfer the permit or apply for a new permit. Mr. Tira advised that more discussion on the topic should occur in Executive Session.
- Mr. Klock moved to approve the Continuing Services Agreement Retained Engineer with Hazen & Sawyer with a \$1 retainer fee. Mr. Sees seconded the motion. Council approved unanimously.
- Mr. Klock moved, and Mr. Sees seconded the motion to accept Hazen & Sawyer's letter proposal for engineering services to transfer the NPDES permit at a lump sum cost of \$790. Council approved unanimously.
- Mr. Tira stated that he drafted a resolution to authorize someone on Borough Council to take over the wastewater treatment plant and take all steps necessary with DEP to get all necessary permits required. He explained that a second resolution recommended is to name someone to execute on the documents required for banking and to transfer the assets from the NSA to the Borough. Mr. Carl moved to authorize Adam Klock and Ty Sees as the Borough representatives named in both of the resolutions. Mr. Reed seconded the motion. Council approved unanimously.
- Mr. Klock announced that Ben McCollum has submitted an application to be appointed to the NSA and NorthPoint Sewer Authority to fill Jim Orner's position on the authorities. Mr. Klock moved and Mr. Reed seconded the motion to appoint Mr. McCollum to fill Mr. Orner's position. Council approved unanimously.

Streets

- Mr. Reed stated that the paving may begin next week because the company. The Shade Tree Commission plans to meet tomorrow morning with the forester from

the Penn State Extension Office to discuss trees to be planted where the trees had been removed.

- Mr. Reed asked about purchasing the fence for the dog park. Mr. Tira advised that the council should authorize the purchase of the fence. Mr. Troup moved to authorize the purchase of chain link fencing for the dog park once the funds are available, not to exceed \$6,000. Mr. Sees seconded the motion. Discussion continued about different types of fencing. The motion was withdrawn.
- Mr. Troup moved to approve the purchase of either chain link fencing or PVC coated fencing at a cost not to exceed \$8,000, contingent on receipt of the Savidge Trust funding. Mr. Sees seconded the motion. Council approved unanimously.
- Mr. Tira recommended that rules be established for the dog park. Several communities have established rules for their dog parks and information will be obtained from them.

Old Business

1. Correspondence was received from the Housing Authority of Northumberland County concerning a resolution to use CDBG funds for blighted properties in the county. Council discussed the resolution. No action was taken.

Mr. Reed left the meeting at 8:36 p.m. and returned at 8:41p.m.

New Business

1. Upon motion by Mr. Reed, seconded by Mr. Troup, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$72,381.64; Liberty Splashland bills total \$206.13; bills to be paid from the Parks and Recreation account total \$294.43; and bills to be paid from the Parking Meter fund total \$6.18.
2. Upon motion by Mr. Sees, seconded by Mr. Carl, council approved by a vote of 4-1 to designate Trick or Treat Night as October 31, 2012 from 6:00 p.m. to 9:00 p.m. Mr. Klock cast the dissenting vote.
3. Upon motion by Mr. Klock, seconded by Mr. Sees, council voted unanimously to approve the use of King Street Park for the Halloween Parade. Mr. Klock stated that he received an email from Elaine Rockey, the chairman of the Halloween Parade. She is seeking volunteers for the parade committee. The information will be posted on the website and Facebook and included in the next newsletter. Mr. Klock stated that a request was also made for a donation toward the parade. In past years, the Borough donated \$200 for the parade. The Finance Committee will review the request and the Borough budget. Mr. Sees stated that he may be able to obtain a donation also.
4. Upon motion by Mr. Carl, seconded by Mr. Troup, council voted unanimously to transfer the PennVest and Debit Card accounts to the Northumberland National Bank.

5. Upon motion by Mr. Sees, seconded by Mr. Carl, council unanimously approved the Borough's Minimum Municipal Obligation (MMO) for 2013 to be submitted to the Pennsylvania Municipal Retirement System.

Mr. Troup adjourned the Executive Session at 9:04 p.m. to discuss personnel and litigation issues. He stated that the meeting may be reconvened.

The council meeting was reconvened at 9:47 p.m.

Mr. Klock moved to authorize Mr. Sees to act on behalf of the Borough to pursue health insurance options. This includes permission to provide sensitive information. Mr. Carl seconded the motion. Council approved unanimously.

Mr. Carl moved to adjourn. The meeting was adjourned at 9:48 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
October 16, 2012

Council President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Adam Klock, Stephen Reed, Ty Sees, James Troup, and Frank Wetzel. Others present were Mayor Zboray; Levi Woodward, acting solicitor; Thomas Slodysko, Street Supervisor; Paul Ruane, Code Enforcement Officer; Timothy Fink, Police Chief; and Janice Bowman, Borough Secretary. Council members Greg Carl and Jonathan Rees were absent.

One visitor was present.

Public Comment

No comments were offered.

Approval of Council Meeting Minutes

Upon motion by Mr. Wetzel, seconded by Mr. Troup, council voted 3-0-2 to approve the council meeting minutes of October 2, 2012. Mr. Reed and Mr. Sees abstained because they had not been present.

Mayor's Report

- Mayor Zboray noted that council approval is required to provide for free parking during the holidays. Mr. Reed moved to cover the parking meters from Thanksgiving to January 2, 2013. Mr. Wetzel seconded the motion. Discussion ensued. The meter covers are to be secured so they cannot be easily removed. Council approved unanimously.
- Mayor Zboray welcomed a new business to town, On A Roll. The owners of the sub shop are Steve and Crystal Reed. Mayor Zboray said that he is hoping to conduct a ribbon cutting soon.
- The new planters are being positioned at the Front and Queen Streets intersection. Mayor Zboray thanked Tom and the crew for setting them up. The Savidge Trust provided the funding for the planters and the plants. The Savidge Trust has also funded the new lighted flag pole in front of the 2nd Street Municipal and Community Center. He thanked Tom for installing the flag pole and the light.
- The video for the Kickstarter campaign has been completed by Ann and Amanda August. The campaign should begin soon.
- Mayor Zboray noted that he has received many positive comments from residents of Point Township about the newsletter.

- Mayor Zboray announced that the police policy is being completed and will be available to the council by November 1st.
- New Christmas decorations will be ordered and will be paid for with a grant from the S. Luther Savidge Community Trust.
- Chief Fink informed council that ammunition is needed for rifle training. He said that the cost is \$160 per case of 500 rounds. Mr. Ruane stated that the American Legion Post 44 will donate \$500 for ammunition for training to the police department.
- Mayor Zboray requested council permission to use money obtained from the Pepsi machine for the purchase of uniforms for Officer Kevin Rushton. He explained that Officer Rushton is a part-time officer who has been working more hours due to two officers being on sick leave. Mr. Wetzel moved to use proceeds from the Pepsi machine as requested. Discussion ensued. Chief Fink offered to use some of his clothing allowance for Officer Rushton. Mr. Sees made a motion, seconded by Mr. Klock, to give \$300 from Chief Fink's clothing allowance to Officer Rushton to accommodate his uniform needs, non-precedent setting. Council approved unanimously.
- Mayor Zboray announced that the cancer walk is will be held on October 27th. The registration is scheduled for 9:00 to 9:30 a.m. The opening ceremony is from 10:30 to 10:45 and the walk begins at 10:45.

Code Enforcement Officer's Report

Mr. Paul Ruane reported on the activity of the Code Enforcement Office for the past month.

Street Department Report

- Mr. Tom Slodysko noted that the paving has been completed. Some additional sealing will be done.
- Mr. Slodysko reported that the street department will hang notices on doors at residences where leaves are not being piled in the space between the curb and sidewalk. He said that some people pile the leaves in the streets and pile them against street lights and posts. He said that it is difficult to maneuver the vacuum around the posts.
- Mr. Slodysko stated that the paving on Sheetz Avenue is completed but the ground next to the roadway must be leveled. Mr. Slodysko said that it would be made level.
- Trees are being order by the Shade Tree Committee and will be installed along 2nd Street and in the downtown area. A representative from the Penn State Conservation District made recommendations to the Shade Tree Committee about what species of trees to plant.
- Mr. Slodysko has contacted the representative for the company that sold the mats for the playground.
- Mayor Zboray read an email from Mike Krehel, complementing the street department for their quick response in trimming the Borough's oak tree that was overtaking his roof. He praised the employees for their concern, courtesy and rapid-fire work.

Emergency Services Board - no report

Northumberland Sewer Authority Report

Mr. Klock reported that the NSA met last night and voted to transfer 50% of the funds in the NSA checking account and the NSA money market account to the new Borough accounts once the accounts are established. After all checks have cleared and they've obtained checks for the new account, the balance of the funds will be transferred.

Mr. Klock reported that the NSA has received the 2010 audit from Karchner, McClellan & Riddell, LLC. It is available if anyone wishes to see it. He noted that they did not find any observations. The NSA authorized the auditors to conduct the 2011 audit. The firm did not give a quote on the 2012 because they didn't know if the Borough would want them or the Borough's auditor to conduct that audit. NSA authorized Michele Cope to advertise a summary of the 2010 audit in the newspaper. The Borough Council will determine who will conduct the 2012 audit for the NSA.

The deed transfer documents were prepared by Attorney Brosius. Mr. Klock stated that the resolution that NSA had passed authorized Dean Paul and Adam Klock to sign the transfer of assets and liabilities to the Borough. The documents did not include Dean Paul's name. Mr. Klock said that his name is being added and the documents will be sent to Ryan Tira so the process may continue.

Committee Reports

Community Development

Jolly Holly Dog Park

Mr. Reed said that the committee is looking into the vinyl fencing for the Dog Park. He spoke with Apollo Fencing and is waiting for an estimate. Mr. Reed stated that the amount available for the dog park is \$8,194. The money is from the S. Luther Savidge Community Trust, the fundraiser at the pool, and money that is in the Parks & Recreation account that is not designated for any projects. Mr. Troup noted that tax money is not being used for the dog park. Mr. Klock asked if the money that was bequeathed by Geraldine Mertz could be used if the quote is higher. The bequest is to be used for recreation and history displays. Mr. Ruane reminded council that the park must be made handicapped accessible. Mr. Troup was told that grant applications are available on the PetSmart website. Mr. Slodysko advised that we should check on the gauge of the wire under the vinyl coating.

Mr. Reed said that rules would be set up for the park. He has obtained rules from other dog parks in the area. Mr. Troup stated that a committee should be established to run the dog park. Mr. Klock asked about liability if a dog would injure someone another dog. Mr. Woodward advised that the dog owner would be primarily liable. He added that they may attempt to sue the Borough; however, there are municipal and governmental immunity that favor the Borough so facilities are provided. He added the Borough can always get sued; the question is whether

they will be successful. He said that disclaiming liability is a good thing because you can point to it in litigation.

2nd Street Community Center

The kitchen cabinets are installed. Council discussed a proposal from James Aikey to install the countertops. The proposal does not include material costs for the counter tops or the sinks and faucets. Council decided that the Community Development Committee should discuss the countertops at their November meeting.

Recycling Center

Mr. Klock stated that he would like to revisit the idea of a curbside pickup for recycling. He stated that the Recycling Center is a potential revenue source for the Borough. He said that if 25% of the residents in the Borough participated in a program similar to that offered by Hometown, and the borough would charge \$5 for the pick-up, someone could be hired to pick up the recycling and to sort the recycling materials. He also suggested talking to the County Commissioners about using prisoners to do the work. Mr. Reed stated that he is concerned that if it does not work, the volunteers would no longer be around. Mr. Ruane stated that the commercial haulers take the recycling to Wilkes Barre to be sorted. Discussion ensued. The topic will be discussed further at the November 12th Community Development Committee meeting.

Finance

Mr. Troup stated that the committee will meet tomorrow at 6:30 p.m. to work on the budget.

Mr. Troup moved to approve a contribution of \$200 to the Halloween Parade committee. Mr. Wetzel seconded the motion. Council approved unanimously. Donations are to be sent to the Northumberland National Bank.

Personnel - no report

Public Safety - no report

Rules

Mr. Sees stated that the animal ordinance is being review by the solicitor and that the committee would meet on November 12th to discuss rules for the Dog Park.

Sewer

Mr. Klock stated that the NPDES transfer process has begun. The permit was signed by Dean Paul on behalf of the NSA. The Borough Council has authorized Mr. Klock to act on behalf of the Borough. He said that a \$200 fee is associated with the transfer. He would take the check to the DEP office on October 29th when a meeting is scheduled. Both Point Township and Upper Augusta Township officials have been invited to attend. Mr. Klock stated that in conjunction with signing the permit transfer, the council would be agreeing to the option that was

selected by the NSA to build a new SBR treatment facility. In that the council is of the opinion that they would like both options to be studied, the agreement currently with DEP wouldn't work for the Borough. He would like to request a revision to the consent order agreement that would remove the language that makes reference to the SBR process and would eliminate one of the interim milestone dates. He explained that we cannot meet that milestone date if we are pursuing an Act 537 plan looking at the two treatment options. He said that he would request that the first interim milestone date be pushed back and to allow the Borough to study another option. If the DEP agrees to the changes in the permit transfer, he would sign the agreement. The alternative is, if DEP is not willing to change, should Mr. Klock sign the permit and we move forward with the treatment facility, or should Mr. Klock wait for council to reconvene and discuss other options. He said that the Borough could apply for a new permit, instead of transferring the permit, if DEP does not agree to alter the permit.

Mr. Brian Book was available by conference call. He explained the three alternatives:

1. DEP is willing to transfer the NPDES permit and that the consent order agreement (COA) that currently exists between NSA and DEP doesn't transfer with it.

2. The only way to transfer the permit is for the consent order to automatically transfer with it, no concessions given. Mr. Book stated that he does not see any advantage to the Borough to make application for a permit transfer under that situation.

3. The third option is that some concessions are granted. The question would be what kind of direction would council give Adam toward the negotiation process.

Mr. Woodward summarized that Mr. Klock would sign the transfer if the COA is not connected to the transfer; and he may sign the transfer if the COA is compromised through some negotiations. But if the COA and transfer are that interconnected, he is not signing the transfer.

Mr. Sees asked if Mr. Book sees DEP moving on any concessions or some leniency toward the original consent order. Mr. Book responded that he is hopeful that the DEP will give some concessions on the interim milestone dates as long as the Borough can meet the ultimate goal of being compliant with the Chesapeake Bay by the 2015 date. Discussion ensued.

Mr. Klock made a motion that the Borough Council allows him to move forward with the execution of a permit transfer application with DEP if DEP removes the consent order agreement or amends the consent order agreement by removing the first milestone and removes mention of the treatment alternative (SBR). Mr. Sees seconded the motion. The motion was unanimously approved.

Mr. Klock moved to approve payment of \$200 for the permit transfer application fee to DEP for the NPDES transfer. Mr. Sees seconded the motion. Council approved the motion unanimously.

Mr. Klock noted that council must determine what will be required to transfer the employees from the NSA to the Borough.

Mr. Book stated that he would make a presentation to the Borough Council at the first meeting in November.

Streets – no report

Old Business

1. Upon motion by Mr. Klock, seconded by Mr. Wetzel, council unanimously approved Resolution P-2012. This resolution authorizes opening a Sewer Department checking account and money market account at NNB. The signers for the accounts are Gregory Carl, Michele Cope, Jane Ressler, James Troup, and Janice Bowman.

New Business

1. Upon motion by Mr. Reed, seconded by Mr. Sees, council unanimously approved the handicap parking request from Annabelle Litchard at 595 Queen Street, to be revisited in one year.
2. Upon motion by Mr. Wetzel, seconded by Mr. Reed, council unanimously approved payment of the bills. Bills to be paid from the General Fund total \$15,153.31; Liberty Splashland bills total \$32.50; Liquid Fuels bills total \$106,571.51; bills to be paid from the Norry Playground account total \$44.95; Park & Recreation Fund bills total \$45.38; and 2nd Street Community and Municipal Center bills total \$669.41.
3. Mr. Klock stated that Barb Spaventa has asked if pot-bellied pigs are permitted in the Borough. The question will be referred to Mr. Ruane.
4. Mr. Wetzel announced that the auction for the former Borough Building would be held on Saturday at noon. He will be the auctioneer.

Mr. Wetzel moved, and Mr. Klock seconded the motion, to adjourn. Mr. Troup adjourned the meeting at 8:55 p.m.

Respectfully submitted,



Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Special Council Meeting
November 15, 2012

President James Troup called the special council meeting to order at 6:05 p.m. and the Pledge of Allegiance was recited.

Roll Call

Council members present were Adam Klock, Ty Sees, James Troup, and Frank Wetzel. Others present were Levi Woodward, Acting Solicitor; and Janice Bowman, Borough Secretary. Council members Gregory Carl, Stephen Reed, and Jonathan Rees were absent.

The visitors present introduced themselves.

Public Comment

Michele Cope had questions about changing the Borough employees' health insurance. Mr. Sees explained that he is looking into alternative insurances. He noted that the coverage would be the same or better than the current insurance due to the clause in the police contract. Discussion ensued.

Old Business – Sewer Department

- 1.a. Brian Book and Gary Hobner, from Hazen & Sawyer, were present. Mr. Book is the engineer working on the sewer project and Mr. Hobner is a member of Hazen & Sawyer's Board of Directors. The two men assured the council that the employees of Hazen & Sawyer will be available to work for the Borough to meet the deadlines imposed by DEP for the sewer project. Mr. Book provided the Engineer's Report with a proposal for addressing the Consent Order and Agreement. A copy of this report is attached to the minutes.

- b. Mr. Book had met with Dan Wiand to discuss the Borough's I & I investigation. They discussed the history of work done to address the I & I. Two suggestions are to televise the lines under U.S. Route 11 and to conduct smoke testing throughout the Borough. Concerns are that there are protruding laterals in the main sewer line which make it difficult to televise with a camera. It was recommended that this work be contracted out. The length of line is approximately 20,000 linear feet. At a cost of \$2 to \$4 per linear foot, the estimated cost for this service would be over the \$25,000 limit for prevailing wage. Mr. Book noted that Co-Stars does not have a televising quote that could be used

in place of bidding the work. Mr. Book feels that the \$50,000 budget is in line with the amount of work to be done. Mr. Book discussed using flow meters to determine where the spikes are when it rains. Mr. Book stated that he and Dan would work up the bid specifications.

Jack Fasold and Don Troxell provided information about tapes that are on file at the sewer plant. Mr. Troxell noted that 99 percent of the manholes on U.S. Route 11 are brick and leak. The smoke testing will help locate infiltration from lines from properties.

Mr. Book said that if protruding laterals are an issue a cutter assembly can be run through to remove protruding laterals. He recommended that an experience clause be included in the bid specification.

- c. Relative to the Consent Order and Agreement, Mr. Book provided two tables in the Engineer's Status Report. The first is a list of specific tasks and proposed engineering costs. The second is a comparison of engineering fees for projects in other communities. The engineering fees for this project as a lump sum proposal total \$1,519,024. There are three phases to the project: the development of the flow and loading technical memo (\$477,840); the design, funding and bidding (\$ 468,720) and the design services during construction, inspections and plant start-up (\$572,464). The proposal includes a time line that meets DEP's deadlines. A fine of \$100 per day is imposed by DEP if the deadline is not met. The retainer agreement provides an option to end the contract at any time. Mr. Book noted that there is a window of about a week to spare in order to meet the first DEP deadline.

Mr. Book stated that Hazen & Sawyer has an internal quality management plan. Paul Saurer is the project director and would be the Borough's point of contact if there are any concerns about the work that is being done.

- d. Mr. Book stated that the Borough's inter-municipal agreements with Point and Upper Augusta Townships are under review.
- e. The agreement for the service to bulk customers will be transferred to the Borough. Bimbo has requested a new agreement because their information is changing. Their contract will automatically transfer to the Borough.
- f. Mr. Book provided the Engineer's Certification that says that the loan for the Queen Street Pump station is self-liquidating and therefore does not impact the Borough's ability to incur debt. This document will be filed with the Department of General Services. The document includes a table forecasting the income and expense for the sewer system. A copy of the Engineer's Certification is attached to the minutes. Mr. Book explained line items in the budget spreadsheet that is included in the Engineer's Certification. Application will be made to PennVest for a loan. Mr. Book noted that funding may also be available through the Commonwealth Financing Authority with money from the oil and gas impact fees. If funding is not available, the Borough would be looking at a bond issue. A funding commitment is not required until March 2014. Mr. Book stated that

there are also energy grants that may be available which would help to reduce rates while funding a portion of the project.

2. Mr. Book discussed nutrient credit sales, recommending that it would be best to lock up credits now at a low price. He said that Lycoming County, Gregg Township, Eastern Snyder County, and Mount Carmel have credits to sell. Mr. Klock requested that Mr. Book put together a draft proposal for credits.
3. Mr. Klock stated that the NPDES permit transfer status is that council is waiting for DEP to respond to the request to remove the reference to the SBR process from the COA.
4. Mr. Klock stated that the sewer plant has contacted an energy broker to obtain an electric supplier contract. Mr. Book recommended that a new contract be obtained when the new plant is operational in 2015. Mr. Troup noted that the new plant should have more efficient motors and lighting. Mr. Hobner stated that their Energy Management Group would review electric proposals.

A question was asked about inter-municipal costs. Mr. Book responded that the inter-municipal costs will be determined after February 28, 2013 and the engineering fees will be pro-rated for 2013 per the inter-municipal agreement. There was a question as to whether the agreement is based on flow or flow and load.

Mr. Book stated that he would be at the NSA meeting on Monday night and the council meeting on Tuesday night.

5. Mr. Klock stated that there are matters to be discussed in Executive Session that may affect the budget such as NSA personnel pay rates.
6. New billing software is being purchased. Discussion occurred about the type of bill to be sent, a postcard or a folded bill. Council discussed sending one bill annually, with four parts, instead of quarterly bills. Point Township sends one bill a year. Reminders could be included in the newsletter. A two percent discount is offered if the bill is paid annually rather than quarterly.

Mr. Troup adjourned the meeting for an Executive Session to discuss personnel issues. The meeting was not reconvened.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

November 15, 2012

Borough of Northumberland
175 Orange Street
Northumberland, PA 17857

**RE: Engineer's Status Report
Special Meeting**

Council:

The following summarizes the actions completed or pending on your behalf:

Sewer Retainer Services (Job Number: 90135-000)

Consistent with our Retainer Agreement we have a proposal prepared for your review tonight. This proposal outlines the activities necessary to address the Consent Order and Agreement. For your consideration we have two tables which can be used for review purposes as follows:

<u>Task</u>	<u>Design</u>	<u>1/21/13</u>	<u>Estimate 11/6/13</u>	<u>Lump Sum Proposal</u>
Flow & Load Characterization	Yes	**	\$ 10,000	\$ 9,652
WWTP Alt Analysis (Categorical Exclusion)	Yes	**	\$ 50,000	\$ 51,432
Develop Capital Budget		**	\$ 2,000	\$ 2,040
Basis of Design Report (BODR)	Yes		\$ 25,000	\$ 25,128
Part II Permit Submission (Plans & Specs)	Yes		\$ 250,000	\$ 248,720
Engineering Services in support of Smoke Testing		**	\$ 1,000	\$ 1,074
Engineering Services in support of Televising		**	\$ 1,000	\$ 1,074
I/I Data Collection & Preparation of Report		**	\$ 4,000	\$ 3,928
Identify Hot Spots & Solutions		**	\$ 2,000	\$ 1,952
Develop I/I Repair Contract(s)			\$ 10,000	\$ 9,632
Queen St Pump St - BODR	Yes	**	\$ 50,000	\$ 48,624
Queen St Pump St – Preliminary Design	Yes		\$ 75,000	\$ 74,584
Final Design	Yes		\$ 450,000	\$ 449,520
Engineering Support Associated with Project Funding			\$ 5,000	\$ 4,840
Bidding			\$ 10,000	\$ 9,400
Engineering Support Associated with Property Issues			\$ 5,000	\$ 4,960
Design Services during Const			\$ 250,000	\$ 250,144
Inspection Services			\$ 450,000	\$ 302,800
Plant Start-up			\$ 20,000	\$ 19,520
			\$ 1,670,000	\$ 1,519,024

I have broken out the list of lump sum fees in several different categories to allow you to compare our proposal against typical industries standards. While time is of the essence, I want to assure the Council that our proposed fees are in accordance with these standards. Our basic design fees break down as follows:

Wastewater Treatment Plant Only

- Basic Design Fees associated with WWTP (\$10,900,000 estimated) = \$ 784,452 (7.5%)
- Engineering Services During Construction = \$ 250,144 (2.4%)
- Resident Project Inspection = \$ 302,800 (2.9%)

Wastewater Treatment Plant & Queen Street Pump Station

- Basic Design Fees associated with WWTP (\$10,900,000 estimated) = \$ 909,700 (7.3%)
- Engineering Services During Construction = \$ 250,144 (2.0%)
- Resident Project Inspection = \$ 302,800 (2.4%)

These proposal values are fair and they relate well to a conversation I had with Adam Klock, where he indicated that Brinjac had indicated a 10% estimate for Design and Construction Engineering. In order for you to compare, I have done some additional research on plants of similar size and scope. This is presented in the table on the next page.

Specific to this table are the following general items:

- The Basic Design Engineering Services range from 6.7% - 8.7% with an outlier for Mifflinburg. Our proposal is either 7.5% or 7.3% depending on if work is done on the Queen Street Pump Station.
- The typical engineering costs associated with projects range from 11.4% to 14.9%, again with the Mifflinburg outlier. Our proposal is either 12.7% or 11.7% depending upon work at Queen Street Pump Station.
- In order to meet the first milestone on February 28, 2013; we would need to be authorized for those items listed 1-12 which the Borough wishes to be included in the project. If all items are authorized, this totals \$ 477,840. Work associated with the second milestone totals \$468,720 (Items 13-16).
- We are prepared to complete the work authorized. If authorized, we are prepared to achieve compliance with the DEP Consent Order milestones. Mr. Gary Haubner, VP and member of the Hazen and Sawyer Board of Directors will be at your meeting to assure you of our corporate commitment to complete this work on time and on budget.
- Assuming that we are authorized to begin any portion of this work, we would suggest that the Council utilize the Sewer Committee along with staff (Dan and Michele) as a project oversight team. It would be our intent to proceed in a stepwise fashion from task to task. We would allow as much time for review of work product as practical given the constraints of the Consent Order. For instance, the Flow and Load Characterization is the first item of work. This would be completed in a Design Memorandum which would be reviewed with the group. After concurrence, we would proceed to develop the Categorical Exclusion (Alternatives Analysis Report) that would be submitted to the PA DEP. Major decisions would be reviewed with the Borough Council as they occur or at the recommendation of the Sewer Committee.
- The council needs to decide if they wish to proceed with the WWTP only, or the WWTP, I&I and Queen Street Pump Station. You can then also decide if you are comfortable authorizing us for all aspects of the work. Obviously, if there are significant changes in the scope, we are prepared to revisit the scope, schedule and fee. But, we believe the proposal is all encompassing based upon what we know right now.

Project	2014	2014	2013	2009	2011	2014	2005	2014	2006	2005	2008
Northumberland WWTP	H/S	1.125	Street Pump Station	H/S	1.125	Northumberland & Queen	H/S	1.125	H/S	1.125	MidCameron Co, PA WWTP
Northumberland WWTP	SBR - BNR	6.0	Northumberland & Queen	SBR - BNR	8.0	Street Pump Station	SBR - BNR	8.0	HRG-Peters	3.46	MidCameron Co, PA WWTP
Northumberland WWTP	Capital Cost	\$ 10,500,000	Northumberland & Queen	Capital Cost	\$ 12,500,000	Street Pump Station	Capital Cost	\$ 10,000,000	HRG-Peters	\$ 8,600,000	MidCameron Co, PA WWTP
Northumberland WWTP	Average Daily Flow	1.125	Northumberland & Queen	Average Daily Flow	1.125	Street Pump Station	Average Daily Flow	1.0	HRG-Peters	9.4	MidCameron Co, PA WWTP
Northumberland WWTP	Wet Weather Peak Flow	6.0	Northumberland & Queen	Wet Weather Peak Flow	8.0	Street Pump Station	Wet Weather Peak Flow	7.0	HRG-Peters	10.0	MidCameron Co, PA WWTP
Northumberland WWTP	Type of Plant	SBR - BNR	Northumberland & Queen	Type of Plant	OD - BNR	Street Pump Station	Type of Plant	OD	HRG-Peters	SBR - BNR	MBR - BNR
Northumberland WWTP	Capital Cost	\$ 10,500,000	Northumberland & Queen	Capital Cost	\$ 10,000,000	Street Pump Station	Capital Cost	\$ 12,000,000	HRG-Peters	\$ 22,500,000	\$ 14,800,000
Northumberland WWTP	Basic Design Services	\$ 784,452	Northumberland & Queen	Basic Design Services	\$ 909,700	Street Pump Station	Basic Design Services	\$ 1,900,000	HRG-Peters	\$ 620,000	\$ 650,000
Northumberland WWTP	% of Capital Cost	7.5%	Northumberland & Queen	% of Capital Cost	7.3%	Street Pump Station	% of Capital Cost	6.7%	HRG-Peters	7.2%	8.7%
Northumberland WWTP	Construction Engineering	\$ 250,114	Northumberland & Queen	Construction Engineering	\$ 250,114	Street Pump Station	Construction Engineering	\$ 520,000	HRG-Peters	\$ 150,000	\$ 230,000
Northumberland WWTP	% of Capital Cost	2.4%	Northumberland & Queen	% of Capital Cost	2.0%	Street Pump Station	% of Capital Cost	6.7%	HRG-Peters	1.7%	3.1%
Northumberland WWTP	Inspection Services	\$ 302,800	Northumberland & Queen	Inspection Services	\$ 302,800	Street Pump Station	Inspection Services	\$ 300,000	HRG-Peters	\$ 234,000	\$ 155,000
Northumberland WWTP	% of Capital Cost	2.9%	Northumberland & Queen	% of Capital Cost	2.4%	Street Pump Station	% of Capital Cost	**	HRG-Peters	3.5%	3.1%
Northumberland WWTP	Totals	\$ 1,337,366	Northumberland & Queen	Totals	\$ 1,462,614	Street Pump Station	Totals	\$ 1,135,000	HRG-Peters	\$ 1,070,000	\$ 1,114,000
Northumberland WWTP	% of Capital Cost	12.7%	Northumberland & Queen	% of Capital Cost	11.7%	Street Pump Station	% of Capital Cost	14.6%	HRG-Peters	12.4%	14.9%
Northumberland WWTP			Street Pump Station			Northumberland & Queen			HRG-Peters		5.7%

Notes:

- 1 The Northumberland, Lemoyne, West Branch and Peter Township plants are based upon estimated construction costs.
- 2 The Lemoyne WWTP will be advertised for bid in the next 30 days. Info provided by Jack O'Neil
- 3 The Gregg Township WWTP is based upon information provided by Peggy Hillard (GTMA) - est was \$5,400,000
- 4 The MidCentre, MidCameron, Berwick and Mifflinburg WWTPs were design work completed by coworkers at HRG. Information is from Jason Wert (Retteu) and others.
- 5 The West Branch Regional Authority is preliminary, additional information to be provided by Eric Moore on 11/16/12.
- 6 The MidCameron WWTP project was completed ~6 months late & that resulted in the "higher" construction phase engineering fees.
- 7 Adam recalls that the NSA was told by Brinjac that basic engineering runs ~10% of construction. This compares favorably with the 9.9% and 9.3% values.
- 8 Basic Design Engineering services exclude engineering work associated with the /I/ reduction efforts which are unique to your project.

With regard to the I/I work, I met with Dan to review existing conditions and gain a better understanding of what has been done to date. He informed me that potentially the sewer was subject to two previous consent orders associated with I/I work. These may date to the 1990 and 2000 range. During that time it appears that ~20,000 linear feet of pipe line was rehabilitated. A significant focus of this work appears to be all manholes on Duke Street and almost the entire length of 5th Street.

Based upon his knowledge of the system, we believe there are two areas to focus immediate attention on as follows:

- The entire length of Water Street and Front Street should be televised. This is problematic for two reasons: PennDOT access and the fact that prior efforts to run a camera through have failed. It is believed that some laterals actually project into the main flow path. (Est. ~\$25,000 to \$40,000)
- The entire system should be smoke tested to locate cross connections and sources of inflow (sump pumps, foundation drains, floor drains and down spouts). (Est. ~5,000)

I have done some preliminary looking in the COSTARs system, and the TV work given the restrictions does not appear to be a desirable candidate.

We should review getting these two projects started, including the idea of bidding vs. other methods of procurement.

Alternatives Analysis Letter Report (Job Number: 90134-000)

This work is complete. The Sunbury Municipal Authority Interconnect has been eliminated as it requires an Act 537 Plan.

NPDES Permit Transfer/Permit Application (Job Number: 90135-001)

The NPDES Permit work is complete. Ryan is holding the paperwork as he works through the modification of the Consent Order and Agreement.

Local Government Unit Debt Act Filing (Job Number: 90135-002)

I will be presenting my LGUDA report at your meeting. The final projection for the period until the debt service is retired is included at the end of this letter.

Should you have any questions or concerns, please do not hesitate to contact me at 814-470-0778. I will be available during your Sewer Committee and Council meetings by phone.

Very truly yours,
HAZEN AND SAWYER, P.C.



Brian L. Book, P.E.
Senior Associate

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Income																	
Norri - Residential EDU's	\$ 938,105	\$ 699,657	\$ 771,066	\$ 705,600	\$ 739,200	\$ 772,800	\$ 924,000	\$ 924,000	\$ 924,000	\$ 924,000	\$ 924,000	\$ 924,000	\$ 924,000	\$ 924,000	\$ 924,000	\$ 924,000	\$ 924,000
Norri - Industrial & Bulk Service	-	29,023	11,547	12,125	13,279	13,279	15,877	15,877	15,877	15,877	15,877	15,877	15,877	15,877	15,877	15,877	15,877
Point Township - Bulk Service	-	37,642	37,642	39,524	41,406	43,288	51,758	51,758	51,758	51,758	51,758	51,758	51,758	51,758	51,758	51,758	51,758
Point Township - Queen Street Payment	-	746,798	41,134	212,100	224,422	273,336	380,412	442,800	515,862	600,463	606,468	645,943	652,403	658,927	665,516	672,171	702,303
Upper Augusta Township - Bulk Service	-	52,965	7,319	92,400	92,400	92,400	92,400	92,400	92,400	92,400	92,400	92,400	92,400	92,400	92,400	92,400	92,400
Upper Augusta Township - Queen Street Payment	-	-	-	30,443	36,400	36,400	36,400	36,400	36,400	36,400	36,400	36,400	36,400	36,400	36,400	36,400	36,400
Interest on General Fund	-	-	11,700	11,700	11,700	11,700	11,700	11,700	11,700	11,700	11,700	11,700	11,700	11,700	11,700	11,700	11,700
Norri Tap Fees	-	7,931	13,160	14,468	15,592	15,577	16,378	16,156	18,156	19,959	22,048	23,996	24,598	26,032	27,395	28,684	29,896
Share of PT Tap Fees	3,400	2,430	800	15,700	15,700	259,050	257,480	257,480	259,050	257,480	15,700	15,700	15,700	15,700	15,700	15,700	15,700
Share of UAT Tap Fees	-	8,140	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Penalties	-	43,953	10,707	15,000	15,405	15,821	16,248	16,687	17,137	17,600	18,075	18,563	19,064	19,579	20,108	20,651	21,208
Other Income	10,455	3,400	2,784	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	\$ 951,960	\$ 1,631,839	\$ 896,159	\$ 1,149,060	\$ 1,198,971	\$ 1,525,495	\$ 1,802,853	\$ 1,867,257	\$ 1,944,143	\$ 2,029,726	\$ 1,794,341	\$ 1,889,527	\$ 1,906,462	\$ 1,914,943	\$ 1,923,430	\$ 1,931,794	\$ 1,940,291
New PennVEST loan for BNR	-	64,123	64,123	64,123	64,123	64,123	658,147	658,147	658,147	658,147	658,147	658,147	658,147	658,147	658,147	658,147	658,147
Long-Term Debt (NBW Loan)	-	19,455	19,623	50,967	31,804	32,862	33,544	34,450	35,380	36,335	37,316	38,324	39,359	40,421	41,513	42,633	43,783
Sludge Disposal	-	136,958	136,958	136,958	136,958	136,958	136,958	136,958	136,958	136,958	136,958	136,958	136,958	136,958	136,958	136,958	136,958
Nutrient Credit	-	122,311	122,311	122,311	122,311	122,311	122,311	122,311	122,311	122,311	122,311	122,311	122,311	122,311	122,311	122,311	122,311
Office Labor	-	20,158	20,397	20,947	21,513	22,094	22,690	23,303	23,932	24,578	25,247	25,942	26,664	27,422	28,208	29,023	29,867
Payroll Taxes	-	16,273	18,842	31,875	32,736	33,619	34,527	35,459	36,413	37,391	38,394	39,422	40,474	41,551	42,654	43,783	44,937
Authority Insurance & Bonding	-	5,241	5,383	5,528	5,677	5,830	5,988	6,149	6,315	6,486	6,661	6,841	7,026	7,211	7,406	7,601	7,806
Retirement Contributions	-	33,204	34,101	35,021	35,967	36,938	37,935	38,959	40,011	41,092	42,203	43,344	44,515	45,716	46,947	48,208	49,500
Materials and Supplies	-	8,115	20,987	67,045	10,000	10,270	10,547	10,832	11,125	11,425	11,733	12,050	12,376	12,713	13,061	13,420	13,790
Engineering Services	-	8,542	18,250	15,359	17,915	18,398	18,895	19,405	19,929	20,467	21,020	21,588	22,170	22,769	23,384	24,015	24,663
Repairs and Maintenance	-	13,933	19,525	38,630	30,000	30,810	31,642	32,496	33,374	34,275	35,200	36,151	37,127	38,129	39,158	40,216	41,302
Legal and Accounting	-	9,119	9,365	12,320	12,650	13,070	13,581	14,104	14,640	15,189	15,751	16,326	16,915	17,518	18,134	18,763	19,405
Office Supplies	-	61,622	68,112	56,478	120,000	126,650	133,581	140,892	148,603	156,736	165,314	174,341	183,813	193,736	204,116	214,959	226,272
Insurance (Health 487,000)	-	558	573	589	604	621	638	656	674	692	711	730	749	769	789	810	832
Misc Admin Expenses	-	7,552	7,965	8,400	8,861	9,339	9,834	10,346	10,874	11,418	11,978	12,554	13,146	13,754	14,388	15,048	15,734
Theft Loss	-	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Police Protection	-	107,288	110,185	112,165	114,215	116,335	118,525	120,784	123,112	125,510	127,978	130,516	133,124	135,802	138,550	141,368	144,256
Depreciation	-	663,568	693,543	744,679	837,855	958,233	1,004,674	1,069,840	1,132,455	1,192,680	1,250,428	1,306,705	1,361,522	1,414,889	1,475,907	1,535,576	1,593,899
Total	\$ 338,392	\$ 938,396	\$ 151,480	\$ 211,705	\$ 240,738	\$ 320,821	\$ 493,013	\$ 632,455	\$ 788,464	\$ 950,194	\$ 1,104,928	\$ 1,249,667	\$ 1,383,586	\$ 1,506,807	\$ 1,619,636	\$ 1,722,136	\$ 1,814,430
Deficit or Surplus																	
Treatment Charge (per year)	\$ 348	\$ 400	\$ 400	\$ 420	\$ 440	\$ 460	\$ 550	\$ 550	\$ 550	\$ 550	\$ 550	\$ 580	\$ 580	\$ 580	\$ 580	\$ 580	\$ 600
Treatment Charge (per quarter)	\$ 87.00	\$ 100.00	\$ 100.00	\$ 105.00	\$ 110.00	\$ 115.00	\$ 137.50	\$ 137.50	\$ 137.50	\$ 137.50	\$ 137.50	\$ 145.00	\$ 145.00	\$ 145.00	\$ 145.00	\$ 145.00	\$ 150.00
CUSTOMERS																	
Norri Residential	**	**	**	1680	1680	1680	1680	1680	1680	1680	1680	1680	1680	1680	1680	1680	1680
Norri Yearly Increase Residential	10	10	10	10	10	10	164	164	164	165	164	164	164	164	164	164	164
PT Yearly Increase Residential	10	10	10	10	10	10	164	164	164	165	164	164	164	164	164	164	164
UAT Yearly Increase Residential	10	10	10	10	10	10	164	164	164	165	164	164	164	164	164	164	164
ACCOUNT BALANCES																	
General Fund prior to Capital Projects	\$ 1,586,237	\$ 2,524,633	\$ 2,676,114	\$ 2,787,818	\$ 2,228,557	\$ 2,749,378	\$ 2,942,391	\$ 3,177,193	\$ 3,465,657	\$ 3,315,851	\$ 3,406,164	\$ 3,566,505	\$ 3,709,473	\$ 3,834,378	\$ 3,940,514	\$ 4,027,151	\$ 4,113,030
BRIF	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Funded Depreciation	-	107,288	217,473	330,633	446,848	566,201	688,776	814,661	943,945	1,076,719	1,213,079	1,353,120	1,496,942	1,644,647	1,796,341	1,952,130	2,112,126
Total Reserves	\$ 1,586,237	\$ 2,631,921	\$ 2,893,586	\$ 3,118,451	\$ 2,675,404	\$ 3,315,579	\$ 3,631,167	\$ 3,991,854	\$ 4,409,602	\$ 4,392,570	\$ 4,619,243	\$ 4,919,625	\$ 5,206,415	\$ 5,479,026	\$ 5,736,855	\$ 5,979,281	\$ 6,225,155
Transfer to Construction Fund																	
New Debt for 2015 COA WWTP Project	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Notes:

- There is extraordinary income posted in 2010 which is not repeatable, also the revenue streams projections in the Audit were combined.
- Northumberland Borough has minimal growth potential and is therefore estimated with 0 new EDUs per year.
- Point Township has reasonable growth potential and Northumberland receives a portion of the total tap fee. The growth is projected at 1% per year, and the tap fee is projected at \$1570 per EDU
- The 2015 BRIF 2020 there is an increase in Point Township customers totaling 777 EDUs associated with their Act 537 plan. This increase is in addition to normal growth values.
- The UAT 2015 BRIF 2020 there is an increase in Point Township customers totaling 777 EDUs associated with their Act 537 plan. This increase is in addition to normal growth values.
- Approximately \$900,000 in capital projects are planned for the BNR upgrade and we are not showing any planned reserves.
- A \$10.9m PennVEST loan is anticipated in 2015.
- An average rate of inflation of 2.7% is applied to all operating expenses based on the outstanding loan in 2015 - this is expected to be \$M outstanding at 1% interest.
- The rate increases projected for the Northumberland Residential Customers is applied
- A subsequent rate increase is projected in 2021 which is also applied to the bulk income from PT and UAT.

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
November 20, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Adam Klock, Stephen Reed, Jonathan Rees, Ty Sees, and James Troup. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Thomas Slodysko, Street Supervisor; Paul Ruane, Code Enforcement Officer; and Janice Bowman, Borough Secretary. Council members Gregory Carl and Frank Wetzel were absent.

Patricia Young, CPA

The Borough's auditor, Patricia Young, explained that she conducted the 2011 audit found no errors or omissions in the Borough's control or in any of the work that was checked. No questions were asked of her. She said that if any council member has any questions, he may contact her at any time.

Public Comment

Seven visitors introduced themselves. No public comment was offered.

Approval of Council Meeting Minutes

Upon motion by Mr. Rees, seconded by Mr. Klock, council voted 3-0-2 to approve the council meeting minutes of November 5, 2012. Mr. Reed and Mr. Sees abstained because they were not present at the meeting.

Old Business

1. Mr. Tira advised that the deed for the sale of the former Borough Building is completed. He recommended that council take action on the sale. Upon motion by Mr. Rees, seconded by Mr. Klock, the council voted unanimously to accept the \$73,000 from the Northumberland Fire Company #1's as the successful bidder at the October 20, 2012, auction for the property at 219-221 Second Street.
2. Mr. Tira stated that he has reviewed the proposal for professional services from Hazen & Sawyer adding that council may act to approve the proposal this evening.
3. Mr. Tira informed the council that in order to take over the operations at the NSA, the Borough must assume the outstanding debt. The original debt was \$750,000 which was for the Queen Street pumping station. The engineer has provided a certificate regarding the fact that the debt is self-liquidating which means that the rates charged

will be sufficient to pay off the debt by the time it becomes due. Mr. Book stated that the debt comes due in 2025, but may be paid off in about 3½ years. Mr. Tira said that the Borough must file the information with the state. Mr. Tira stated council must move to advertise an ordinance that states that the Borough will assume this debt as the debt of the borough and that it is self-liquidating. Mr. Book stated that he received information from Michele Cope that the payoff amount as of today is \$471,900.50. Mr. Klock moved to advertise an ordinance to accept the debt of the sewer authority in the amount of 471,900.50. Mr. Rees seconded the motion. Council voted unanimously to approve the motion.

4. Upon motion by Mr. Klock, seconded by Mr. Troup, council voted unanimously to accept the contract from Hazen & Sawyer for all phases of the sewer project based on the fee schedule on page 7 of the proposal.

New Business

Upon motion by Mr. Rees, seconded by Mr. Klock, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$20,445.55; Norry Playground Fund bills total \$30.41; Liquid Fuels bills total \$1,316.00; and bills to be paid from the DEP Grant account total \$10,000.

Mayor's Report

Mayor Zboray thanked those who helped decorate the King Street Park. He also thanked Tom Slodysko and his crew for their help. Twenty live trees have been set up in the park and community groups and school classes are decorating the trees.

17857.org met this morning with Brian Auman, the senior development specialist with Rettew Engineering. The group discussed making the entrances to the Borough more aesthetically pleasing and ideas for the parks.

Monday, November 26th, the Sunbury City Band will begin playing in the gazebo at 6:30 p.m. and Santa will arrive at 7:00. Free cookies and hot chocolate will be provided. The lights will be lit.

Code Enforcement Officer's Report

Mr. Ruane reported on the activity of the Code Enforcement Office for the month of October. Mr. Klock asked if Puff's Tobacco had opened. Mr. Ruane stated that he does not think the business was given a Certificate of Occupancy. Mr. Klock stated that the Sewer Authority should be notified whenever there is new construction in the Borough. Mr. Ruane stated that he told Mr. Fasso that he was to contact the Sewer Authority.

Street Department Report

Mr. Slodysko reported that the street department has been busy collecting leaves. They also helped decorate for the holidays. Mr. Slodysko informed the council that the street lights in the downtown area are over twenty years old and are starting to go bad. He is experimenting with 65 watt fluorescent bulbs. The original bulbs are mercury vapor. The globes have faded to yellow. The Borough owns the downtown street lights. The meters will be covered tomorrow for the holidays and Mr. Slodysko will work to try to secure them.

Emergency Services Board Report – no report

Northumberland Sewer Authority Report

- Mr. Klock stated that W & L Subaru has agreed to pay their bill.
- A new contract for electricity was entered into with Washington Gas for 24 months at a rate of 6.449¢ per kilowatt hour. They used Uni-Tec as the broker for the contract. Mr. Klock questioned if the Borough would like to use them to obtain quotes and was told that the Borough Secretary has sent an email to the contact.
- Mr. Klock stated that Michele Cope is going to shop around for insurance quotes. He suggested that we should investigate combining insurances for the sewer plant and the Borough. Both entities have their insurances through Pfeiffer-Naginey and Keystone Insurance.
- Jack Fasold has submitted his resignation, effective December 31, 2012. Dean Paul's term also expires at the end of the year.
- Mr. Book stated that relative to Brian Auman, Pat Mack, Director of the Northumberland County Planning Commission, has arranged a contract with KPI, through SEDA-COG, to conduct a 167 stormwater study. Mr. Book has spoken with Mr. Mack about the planned study and suggested that the Mayor may want to contact Mr. Mack.

Committee Reports

Community Development

Mr. Reed stated that he has ordered the fence through Apollo and it will be delivered to the gym. A work party is being organized to install the fence. Mr. Klock suggested that a date be selected to keep things moving. The date chosen was December 1 at 10:00 a.m. Mr. Klock stated that if the posts could be installed on December 1st, the fence could be erected anytime. Mr. Reed will contact Phil Hallden and Mr. Klock said that he would provide information to the office so the information could be posted on FaceBook. Mr. Klock stated that he would contact Central Builders.

Mr. Klock moved to authorize the use of the remaining dog park fund to purchase concrete and other materials to complete the project. Mr. Reed seconded the motion. Council approved unanimously. The total in the fund is \$8,194; Mr. Reed estimated that the remainder would be about \$600.

Mr. Tira asked if there are rules in place for the dog park. Mr. Reed stated that the park would not be opened until the spring and that council would establish rules.

Finance

Mr. Rees stated that the committee has completed the 2013 budget with a 1 mil tax increase. A portion of the proceeds from the sale of the former borough building is to be designated to balance the budget. The budget will be presented for a vote at the December 4, 2012 council meeting.

Personnel

Mr. Troup stated that personnel would be discussed in Executive Session.

Public Safety – no report

Rules

Mr. Sees stated that the solicitor is reviewing the animal ordinance and the rules committee will be developing rules for the dog park.

Streets

Ten trees have been planted; the others are at the recycling center and will be planted as time allows.

Sewer

Mr. Klock said that the council met last week to discuss the process of transferring the NSA employees to the Borough and determined that the employees would become Borough employees as of January 1, 2013. He said that there are items to discuss in the Executive Session. Mr. Klock asked if the NSA employees had any comments or questions.

Keith Mull stated that employees would like to be informed about what is going on. He said that there are some issues about equipment for the sewer plant and asked if new equipment would be purchased as part of the project. Mr. Book stated that a “wish-list” could be developed as part of the capital project. Some of the equipment could be purchased as part of the project; other items could be purchased through normal budgeting. Mr. Book said that fixing the fence will be part of the capital design. Mention was made of a bridge from the railroad into the back of the building so they wouldn’t have to use a boat. Mr. Book said that he would be working with the NSA employees to develop the design plan.

Mr. Mull asked if the plan from Brinjac for the SBR or if that would change. Mr. Book responded that DEP has ordered that a new plant must be built to treat 1.125 million gallons of wastewater. Contracting with Sunbury is no longer an option. Mr. Book stated that the SBR is more than 50% likely to be the chosen design; however, they will look at other options and check pricing.

Mr. Mull stated that when the water rises, they do not have much time to get to the pump station once the pager goes off. Mr. Book stated that the pump station will be reconfigured so there is a different type of bypass or there is more pump capacity so the employees have more time. It will be addressed as part of the project.

Dakota Wiand asked if he would be given a notice if Ken Smith is coming back. Mr. Tira stated that the council would discuss that in the Executive Session.

Mr. Klock stated that he does not have anything else to discuss until after the Executive Session.

Mr. Troup adjourned the meeting for an Executive Session at 7:57 p.m. to discuss personnel and budget issues.

Mr. Troup reconvened the meeting at 8:45 p.m.

Mr. Klock stated that in the Executive Session, the council discussed hiring the NSA employees as Borough employees. They also discussed their hourly rates. The hourly rates include an increase to offset the 7% contribution that will be required for health insurance. Anyone who has the family plan will be compensated an additional \$.84 per hour; and anyone who has a single plan will be compensated an additional \$.37 per hour. There will also be an additional raise on top of the increase for the health insurance adjustment.

Mr. Klock moved to hire the following NSA employees as Borough employees at the corresponding hourly rates, effective January 1, 2013: Dan Wiand - \$23.84, Keith Mull - \$17.84; Budd Reader - \$19.85; Dakota Wiand - \$11.73; Michele Cope - \$16.00; and Ken Smith - \$14.85. Mr. Troup seconded the motion. Mr. Mull said that whenever the employee has the pager, he is committed to the Borough for that week. Mr. Troup replied that he has the same with his job. Mr. Sees asked how often they are called out. Mr. Mull stated that they may be called out twice in one day or they may not be called out for a month. But he said that having the pager for a week limits what they may not be called out for a month. But he said that having the pager for a week limits what you are able to do. If called out, the employee is paid a minimum of two hours. Council voted unanimously to approve the motion.

Council discussed the health insurance coverage for the employees. Mr. Sees is obtaining quotes from other companies. Mr. Tira has reviewed the contract with Benecon. He advised notice must be provided to the company by June 30th if the contract is not being renewed for the following year. If notice is not given, any cross-share funds must be repaid.

Mr. Klock stated that the sewer department budget includes a 5% increase in the rates. He moved to increase the EDU rate by 5% to \$420 for residential customers for 2013, and to increase the current rate to the bulk customers by 5%. He explained bulk customers pay by flow. The rates are estimated at the beginning of the year and settlement is made at the end of the year based on the actual usage. The Borough receives a tapping fee from new customers. Discussion ensued. The municipal agreement covers capital projects. The other municipalities will be invoiced according to their share of the costs of the capital project. The tapping fees should go in the capital account. Budgeting was discussed. Mr. Klock changed his motion. He moved to increase the current rate by 5% to bulk customers for 2013. Mr. Sees seconded the motion. Council approved unanimously.

Mr. Troup said that an Executive Session would be held to discuss negotiations and personnel and that the meeting would not be reconvened. The meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Janice R. Bowman

Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
November 5, 2012

Council President James Troup called the meeting to order at 7:07 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Greg Carl, Adam Klock, Jonathan Rees, and James Troup. Others present were Mayor Zboray; Levi Woodward, Acting Solicitor; Timothy Fink, Police Chief; and Janice Bowman, Borough Secretary. Council members Stephen Reed, Ty Sees, and Frank Wetzel were absent.

Eighteen visitors introduced themselves.

Public Comment

Mr. Dan Berard stated that a sign had been posted at the recycling center stating that the Borough Council wants to take over recycling. He asked if that is true. Mr. Troup stated that the council had previously discussed forming committees for various locations in town, such as the pool, recreation, the new dog park, the ballfield, and the recycling center. He said that it was suggested that someone from Borough Council could be involved with the recycling center to see what is going on because council does not know what money is made there. He noted that the council does pay the bills for the center and that by having someone involved, they could see what is needed there and help make it better. Mr. Klock stated that some of the garbage haulers are offering single-stream recycling and they are taking away from the Recycling Center. He said that it was brought up at a previous meeting that perhaps the Borough could offer single stream recycling so the Borough could get the revenue. He stated that no decision was made to take over the recycling center but that the Borough is taking a loss at the Recycling Center. He feels that the Borough should be paid back for the expenses before the groups take their profit. Mr. Bill Gross asked where Mr. Klock takes his recycling. He replied that he takes it to Sunbury because the hours of the recycling center are not convenient for him. Mr. Gross stated that the center is opened every Wednesday evening and Saturday morning. Mr. Gross said that the Borough has received grant funding and has purchased items that are used by the Borough with the money. Numerous items were mentioned, including the chipper, the leaf box, a portion of one of the Borough trucks, the recycling truck, and the wood chipper. The land at the Recycling Center was purchased with a grant. The Borough also applies for the performance grant each year which is based on the quantity of the collected recyclables. As of September, the Borough spent \$2,340 for expenses at the recycling center. Mrs. Judy Groninger said that she does not feel that the council should even consider taking over the recycling because they will then lose the volunteers. Mr. Troup stated that no one had said anything about wanting to take it over. He said that council just wants to make it better

and help the volunteers. He also said that the only reason anything was brought up about it is because the council budgets \$4,000 for the recycling center and they would like it to be more profitable. He noted that expenses are going up and the budget is very tight. Mr. Gross stated that the Borough did provide curbside recycling several years ago and volunteer groups were lost because of it. Mr. Troup stated that he is not in favor of curbside recycling. He invited the volunteers to attend the Community Development Committee meeting to discuss recycling. Mr. Bill Skumanich asked about the garbage hauler who is at the center each Saturday. He was told that the council had asked Elmer Danley to have a truck at the center each Saturday as a convenience to residents so they could get rid of garbage when they recycle. Mr. Danley charges the Borough for the garbage from the recycling center dumpster and from the dumpster at the garage. He does not charge extra during the summer when the pool also has garbage and the dumpster is emptied more frequently.

Mr. Berard asked why the Borough sold the Borough building for \$47,000 less than what they were offered from the #1's a year ago. Mr. Troup stated that he was not on Borough Council at the time an offer was made. Mr. Berard stated that the #1's offered \$105,000 six months later. No one recalled receiving that offer. Mr. Carl stated that council members met with members from the #1's and that they were interested in a price that was agreed upon and then they met with their attorney and came back with a much lower offer. At that time, the council did not feel that they could accept the lower offer when the building was appraised much higher. At auction, the building sold to the #1's for \$73,000.

Approval of Council Meeting Minutes

Upon motion by Mr. Rees, seconded by Mr. Troup, council approved the council meeting minutes of October 16, 2012 by a vote of 2-0-2. Council members Rees and Carl abstained because they were not present at the meeting.

Mayor's Report

- Mayor Zboray reported that the Borough established an Emergency Center during Hurricane Sandy. He stated that one of the cameras at the traffic light at King and Water Streets was moved out of place by the wind and a contractor was contacted to replace the camera.
- The planters that were purchased with a grant from the S. Luther Savidge Charitable Foundation have been placed downtown. Small pine trees have been planted in them.
- Christmas decorations have been ordered. Funding for the new decorations is from the S. Luther Savidge Charitable Foundation. Purchases include new LED lights, lighted snowflakes, a large bow to be placed on top of the lighted sign, and live trees that will be decorated by various community groups.
- The Kickstarter campaign is online to raise funds for the renovations to the gymnasium. The media will be contacted for publicity.
- The first two sections of the new police policy manual have been emailed to the council members.
- Volunteers will be decorating the King Street Park next week. Contact the Borough office to volunteer your time.

- The new flagpole and light have been installed. S. Luther Savidge Charitable Foundation funded them. Funding was also received from the S. Luther Savidge Charitable Foundation for the fence for the dog park.
- Mayor Zboray thanked those who helped with the emergency operations center. He said that he has the report provided by Brian Crebs, if anyone would like to review it.

Code Enforcement Officer's Report – no report

Street Supervisor's Report – no report

Emergency Services Board Report – no report

Northumberland Sewer Authority Report – no report

Committee Reports

Community Development

Mr. Carl stated that a quote of \$7,500 has been received for the fence at the Jolly Hollow dog park. Mr. Klock stated that he has a volunteer with an auger who is willing to help install the fence.

Mr. Carl moved, and Mr. Klock seconded the motion to purchase the fence at a cost of \$7,500 for the dog park at Jolly Hollow. Council voted unanimously to approve the motion. Mr. Klock suggested that council consider the name for the park.

Finance

Mr. Rees reported that the committee would meet next Wednesday, November 14th, at 6:30 to complete the 2013 budget. He requested that all council members attend the meeting to help balance the budget.

The Borough Secretary stated that she attended a meeting with PPL to learn about changing out lights to reduce electric costs. Mr. Klock stated that the sewer plant is reviewing energy costs. The Borough's contract with Constellation Energy expires at the end of the year.

Personnel – Topics will be discussed in the Executive Session.

Public Safety - no report

Rules

The Rules Committee will meet on Monday at 6:00 p.m. The solicitor is drafting the animal ordinance.

Sewer

Mr. Klock provided information from the NSA. He said that their office is interested in providing online services to their customers for paying the bills.

Mr. Klock moved to purchase the utility software from the Better Business Solutions of Danville, PA at a cost of \$6,663.00 and a yearly fee of \$110. Mr. Rees seconded the motion. Discussion ensued. Mr. Klock added an addendum to the motion to verify that the Borough would own the data and the company would assist with data migration if the Borough should change companies in the future. Council voted unanimously to approve the motion. The new billing software is to be implemented for January 2013.

Brian Book, P.E., Senior Associate with Hazen and Sawyer, provided the Engineer's Status Report to the council. Highlights of the report are:

1. At a meeting with DEP, it was learned that DEP is unwilling to change the Consent Order & Agreement (COA) schedule due to indefinite issues or for indefinite outcomes.
2. Point Township indicated that they will not participate in an Act 537 Planning process for treatment of the combined wastewater, per a letter from Attorney Lin Davis.
3. The existing system is non-compliant because of a failure to implement the 92.8 selected upgrade in 2011 and the existence of sanitary sewer overflows. DEP indicated that the COA requires compliance on implementing the 92.8 selected upgrade and they are allowing the Borough to address the I&I. They had previously implied that the I&I might be addressed later.
4. The Alternative Analysis shows that the Sequencing Batch Reactor (SBR) Alternative and the Sunbury Municipal Authority (SMA) Interconnection are similar in costs. However the SMA Interconnection cannot comply with the COA so it is not recommended.
5. The NPDES Permit Transfer is complete, but was not submitted. It should be completed as quickly as possible in order to comply with the Court Order
6. A copy of the preliminary analysis of the sewer system funds was included.

Mr. Book also provided a Final Report of the Alternative Analysis. This report included a proposed implementation schedule, culminating with the issuance of a Certification of Substantial Completion for the construction of the SBR by July 31, 2015. The estimated project cost is \$10,900,000 with total annual costs for 2025, the mid-point of the design life, estimated at \$1,069,775. The cost estimate does not include any I&I reduction work. The report explains that reduction of the Infiltration and Inflow (I&I) significantly reduces the treatment costs and should be addressed immediately. The new plant will comply with the Chesapeake Bay Tributary Strategy. Until the plant is operational, it will be necessary to purchase nutrient credits. The estimated cost is \$1,000 per month from October 1, 2012 to June 15, 2015.

The possibility of PennVest funding was discussed. Mr. Book explained that PennVest does a study of the economic conditions of the community. If they have money and can fund the project, they will provide grants and loans to lower the cost to the customers to the rate determined by the study. By applying for funding for all of the project at once, the Borough may obtain more funding than would be

received by applying for funding just for the cost of the SBR and not the cost to address the I&I. Mr. Book noted that the current maximum interest rate is 1.86% for Northumberland County. The local unit debt act filing will provide a projection of where the money comes and goes for the sewer system.

The complete reports are on file in the Borough Office.

Mr. Klock made a motion to move forward with the NPDES permit transfer application from the NSA to the Borough and accept the consent order agreement from the DEP with the concession that they remove mention of the SBR process. Mr. Rees seconded the motion. Council voted unanimously to approve.

Upon motion by Mr. Klock, seconded by Mr. Carl, council voted unanimously to accept Hazen & Sawyer's Alternatives Analysis Final Report.

Mr. Book provided council with a projection of the sewer department budget on an annual basis to fiscal year 2025. A 5% rate increase (\$20) is proposed for 2013 and additional \$20 increases are proposed for 2014 and 2015. Once the new plant is running, the projected annual fee per residential customer is \$600. Mr. Book noted that this is a high estimate. Mr. Book said that there are things that can be done to have the plant be as energy efficient as possible.

Since Point and Upper Augusta Townships are customers, it was recommended that an engineer determine realistic percentages for the three municipalities so Point and Upper Augusta know what their financial obligations will be for their shares of the treatment plant project. Mr. Klock stated that NSA currently is carrying the debt service for the Queen Street Pump Station for all three municipalities and they pay monthly invoices. He added that he does not feel the Borough should have to carry the debt service for the other communities. Mr. Book recommended that Dave Henning, the PennVest representative for this area, be contacted to learn whether there will be one or three borrowers for the project.

Mr. Book recommended that proposals be solicited from service providers for preliminary I&I work. He also recommended soliciting engineering proposals. Mr. Klock requested that Mr. Book submit a proposal.

Streets – no report

Old Business

1. The auction of the former Borough Building was discussed earlier in the meeting. Mr. Rees suggested that council put the money in a contingency fund for the future. He said that this money could be used at the beginning of the year, instead of obtaining a tax anticipation note. He asked if there was a way to designate a specific amount that could be saved for this purpose. Mr. Woodward said that he would look into the proposal.

New Business

1. Two additional bills were added to the list of bills: \$220 to Voss Signs for “No Parking Temporary Police Order” signs and \$1,140 to Hazen & Sawyer for the WWTP Alternatives Analysis. Upon motion by Mr. Rees, seconded by Mr. Troup, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$65,806.45; Liberty Splashland bills total \$264.07; Park & Recreation bills total \$29.96; Parking Meter bills total \$684.19; and Shade Tree bills total \$2,113.99.
2. Upon motion by Mr. Rees, seconded by Mr. Carl, council voted unanimously to reimburse the Anselmo Trust \$1,000 for the Lemonade Day funding which was not spent because Lemonade Day was cancelled this year.
3. Upon motion by Mr. Rees, seconded by Mr. Klock, council voted unanimously to approve the payment of \$18,867.43 to the Volunteer Fireman’s Relief funding. This is the amount allocated by the state in accordance with Act 205 of 1984.
4. A question was asked about hiring someone to paint the entryway to the Borough Office. Mr. Klock and Mr. Troup volunteered to paint the entryway in order to save the Borough money.

Executive Session

Mr. Troup announced that the meeting would be adjourned for an Executive Session to discuss personnel issues and would not be reconvened.

The meeting was adjourned at 9:18 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
December 4, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Gregory Carl, Adam Klock, Stephen Reed, Ty Sees, James Troup, and Frank Wetzel. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Thomas Slodysko, Street Supervisor; Timothy Fink, Chief of Police; and Janice Bowman, Borough Secretary. Councilman Jonathan Rees was absent.

Public Comment

No public comment was offered.

Approval of Council Meeting Minutes

Upon motion by Mr. Sees, seconded by Mr. Reed, the council meeting minutes of November 20, 2012, were approved by a vote of 4-0-2. Mr. Wetzel and Mr. Carl abstained.

Mayor's Report

Mayor Zboray reported that the police department will receive taser training next week. Point Township Chief of Police, Josh VanKirk, will be conducting the training. Mayor Zboray also reported that the police have been participating in the Click it or Ticket program and they have been using the ENRADD system. Nine speeders were cited on Friday evening and five were cited last evening. They are trying to keep the speed down on Duke Street.

Mayor Zboray will meet with Lynda Schlegel-Culver and PennDOT on December 10th regarding traffic coming through the Borough when there is an accident on the Veteran's Bridge. Mayor Zboray noted that this is his second meeting with PennDOT and that they are discussing the use of electronic IT signs in Shamokin Dam to re-route traffic to Route 15 instead of coming through the Borough.

Mayor Zboray announced that WNEP has done a story about the new LED lights and decorations in the King Street Park. He thanked everyone who helped to decorate for the holiday season and the S. Luther Savidge Trust for providing the funding.

Mayor Zboray is planning to meet with Lou Colon from DCED to discuss funding for the gymnasium. The office staff is putting an estimate together of the costs for the renovations.

Three tree covers for the parking meters were stolen; one has been returned. Bags have been placed over the meters that are missing covers.

The Mayor announced that he is a proud grandfather. He has a new granddaughter, Kendall Rae, born on December 1st.

Code Enforcement Officer's Report – no report

Street Department Report

Tom Slodysko, Street Supervisor, reported that the crew is preparing the trucks for plowing snow. They are checking the manholes so the plow does not hit them.

Leaf pick-up has ended. Mr. Slodysko said that all leaves that were put out along the curbline by the deadline were picked up. Mr. Troup asked if the crew could continue to collect leaves since there are additional piles along the street. Mr. Slodysko stated that leaf pick-up had always ended the week after Thanksgiving, but they could shovel the leaves; the leaf vacuum has been prepared for the winter.

Mr. Slodysko said that he measured the electricity usage of the lights in the park. He said that all of the LED lights are pulling just two amps; the other lights on the original snowflakes are pulling twenty-two amps. Plans are to change out those light with LED lights.

Mr. Slodysko said that halogen lamps have been installed in the light in front of the post office and along Route 11 at Pineknott Park. He noted that the transformers for the mercury vapor lights will not be available next year.

Mayor Zboray requested pricing to change the lights on the snowflakes to LED lights in order to apply for funding.

Mr. Slodysko noted an expense on the bills for the 2004 truck. He said that new brakes and rotors were installed.

Emergency Services Board Report – no report

Northumberland Sewer Authority Report

Adam Klock stated that the authority has not met since the last meeting. The deed transfer for the property has been recorded.

Committee Reports

Community Development

- Mr. Carl stated that the committee will meet on December 11, 2013.
- The office received a request to purchase 2013 pool passes in 2012 for gifts. The rates for 2013 season passes have not been determined. Mr. Carl moved to offer Liberty Splashland Season Passes for 2013 at the rates of \$150 for a family pass of up to six people and \$25 for additional family members; and a single pass for \$80

until the end of the year (2012). The season pass includes access to all features at Liberty Splashland. Mr. Klock seconded the motion. Council voted unanimously to approve. The financial information for the pool will be available at the committee meeting on December 11th.

- Windows for Fire Police Building
Mr. Carl moved, and Mr. Wetzel seconded the motion, to purchase six windows for the Fire Police Building at a cost of \$1,944 from Window World. Council voted unanimously to approve the motion.
- Mr. Klock stated that he spoke with Central Builders who recommended using bagged concrete for the posts for the fence at the dog park at Jolly Hollow. The work party scheduled for December 1st was cancelled; it will be rescheduled in the Spring. Council discussed a name for the dog park. Mr. Klock's suggestion was Pineknotted Bark. No decision was made. Mr. Reed stated that he has obtained rules from other communities with dog parks.

Finance

2013 Budget – 1st reading

The 2013 budget was presented for a first reading. A few items have been updated since the Finance meeting. The income and expense numbers have been received for the Sewer Department. The Sanitation-Sewer charges, line item 364.100, is set at \$1,013,595. The Sanitation Expenses, line item 429.000 total \$1,013,595; \$853,773 for Wastewater Collection & Treatment and \$159,822 for the Capital Fund. The expenses for the 2nd Street Community Center building have been moved from the 463.000 account numbers to the 409.000 account numbers now that the Borough no longer owns the former Borough Building. The tax increase is 1 mil. In 2011, the average assessed value for the properties in the Borough was 15,666. The increase in the taxes for this year for the average assessed property is approximately \$16.

Mr. Klock moved to reduce the funding for the recycling center by \$2,625. This amount is to be moved from the 426.361 line item (electricity) to the contingency line item 489.000. The electricity expense is to be paid by the recycling center volunteer groups. Mr. Sees seconded the motion. Discussion ensued. Council vote was 4-2 to approve the motion with Mr. Wetzel and Mr. Carl voted no.

A question was raised about the \$14,000 sewer authority donation. Mr. Klock explained that this is not really a donation, but reimbursement to the Borough for the engineering study and legal fees associated with transferring the property and permits to the Borough.

Council member Jonathan Rees arrived at 7:46 p.m.

Upon motion by Mr. Klock, seconded by Mr. Carl, council voted 6-1 to approve the 2013 budget as amended. Mr. Troup cast the dissenting vote.

Personnel

Mr. Troup stated that personnel issues would be discussed in Executive Session.

Mr. Reed stated that he does not feel it is necessary for Mr. Tira's colleague to attend council meetings when Mr. Tira is not available.

Public Safety – no report

Rules

Mr. Sees announced that the committee would meet Monday, December 11th, at 6:00 p.m. He added that the committee could look at dog park rules.

Sewer

- Mr. Klock explained that with the capital project fees that the Borough will be incurring in the next few years, Hazen & Sawyer and the solicitor will be working together to develop an adequate and fair plan to bill the bulk customers, Point Township and Upper Augusta Township
- In regards to the status of the DEP consent order agreement, DEP has agreed to modify the consent order agreement. Mr. Klock has signed the permit application for the permit to transfer to the borough. This will be sent to DEP. Hazen and Sawyer will be calculating the rate increases for the other bulk rate customers, such as the bakery.
- Correspondences have been sent to customers regarding grease trap maintenance. Thus far, none have submitted the required annual report so the sewer department will be following up to obtain the information.
- Mt. Carmel Sewer Authority has contacted the sewer office with an offer for nutrient credits at \$2 to \$3. Follow up with a written offer will be explored.
- Mr. Book provided the engineer's report which is included as an addendum to the council meeting minutes.

Streets

Mr. Reed stated that he met with Bill Gross and looked at the fence at the Recycling Center. He asked who is responsible for the fence and said that there is no security at the center. Mr. Slodysko said that the property is owned by the Borough but that nothing has been done to the fence in years. He said that he reported to the police that two batteries were missing, one from the composter and the leaf picker battery. There is no barbed wire on the fence. Mr. Slodysko said that fill was brought in and the fence is now lower and has been knocked over at various locations. The Borough Secretary requested that the fence be measured to determine the cost of replacement and she would check on the possibly of grants for the new fencing.

Old Business

No old business was presented.

New Business

1. Upon motion by Mr. Rees, seconded by Mr. Klock, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$44,178.96; Liberty Splashland bills total \$47.85; and bills to be paid from the Parking Meter fund total 684.19.

2. Upon motion by Mr. Rees, seconded by Mr. Carl, council voted unanimously to transfer \$1,605.55 (PHEAA) and \$7,269.18 (Degenstein grant) from the General Fund to Liberty Splashland for payroll reimbursement.
3. Upon motion by Mr. Rees, seconded by Mr. Carl, council voted unanimously to transfer \$9,001.41 (budgeted amount) from the General Fund to the General Contingency Fund.
4. Upon motion by Mr. Rees, seconded by Mr. Carl, council voted unanimously to approve Resolution N-2012 which designates James Troup and Janice Bowman as the signers for Fire Escrow Account for the Kalcich's at the Northumberland National Bank. A portion of the insurance money is placed in this account and once the property is repaired, the money is returned to the property owners.
5. Mr. Klock asked if Puff's Tobacco business has been given a permit to do business. He stated that they have not yet contacted the sewer department regarding the tap-in fees. The Borough Secretary stated that she did not know if a permit had been issued. Jim Soos, the commercial inspector, would work with the code office to permit commercial properties. The code officer will be consulted. Mr. Klock asked if a permit could be held if the sewer fees were not paid. Mr. Tira responded that the sewer fees are probably not on his checklist.

Executive Session

Mr. Troup announced that the council meeting would be adjourned for an Executive session to discuss personnel and litigation issues and that the meeting may be reconvened.

Mr. Klock moved and Mr. Rees seconded the motion to adjourn. The meeting was adjourned at 8:16 p.m. for the Executive Session and was not reconvened.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

November 30, 2012

Borough of Northumberland
175 Orange Street
Northumberland, PA 17857

**RE: Engineer's Status Report
December Meeting**

Council:

The following summarizes the actions completed or pending on your behalf:

Sewer Retainer Services (Job Number: 90135-000)

The PMAA Capitol Hill Authority Report is attached. There are several things that may be important to the Borough relative to the Sewer Department as follows:

Chesapeake Bay Update: PMAA and their solicitor (S Hann) are pushing the regulatory bodies to impose tighter regulations on Agriculture and relax limits on WWTP Point Sources.

DEP Proposing Changes to Nutrient Credit Trading Program: Essentially, these changes will greatly restrict the credits which will be on the market next year. This could drastically increase the cost of credits.

Permit Decision Guarantee Program: The existing COA did not anticipate these changes. I have emailed Tom Randis and Dennis Swartzlander to schedule a pre-application meeting.

Alternatives Analysis Letter Report (Job Number: 90134-000)

Project Complete.

NPDES Permit Transfer/Permit Application (Job Number: 90135-001)

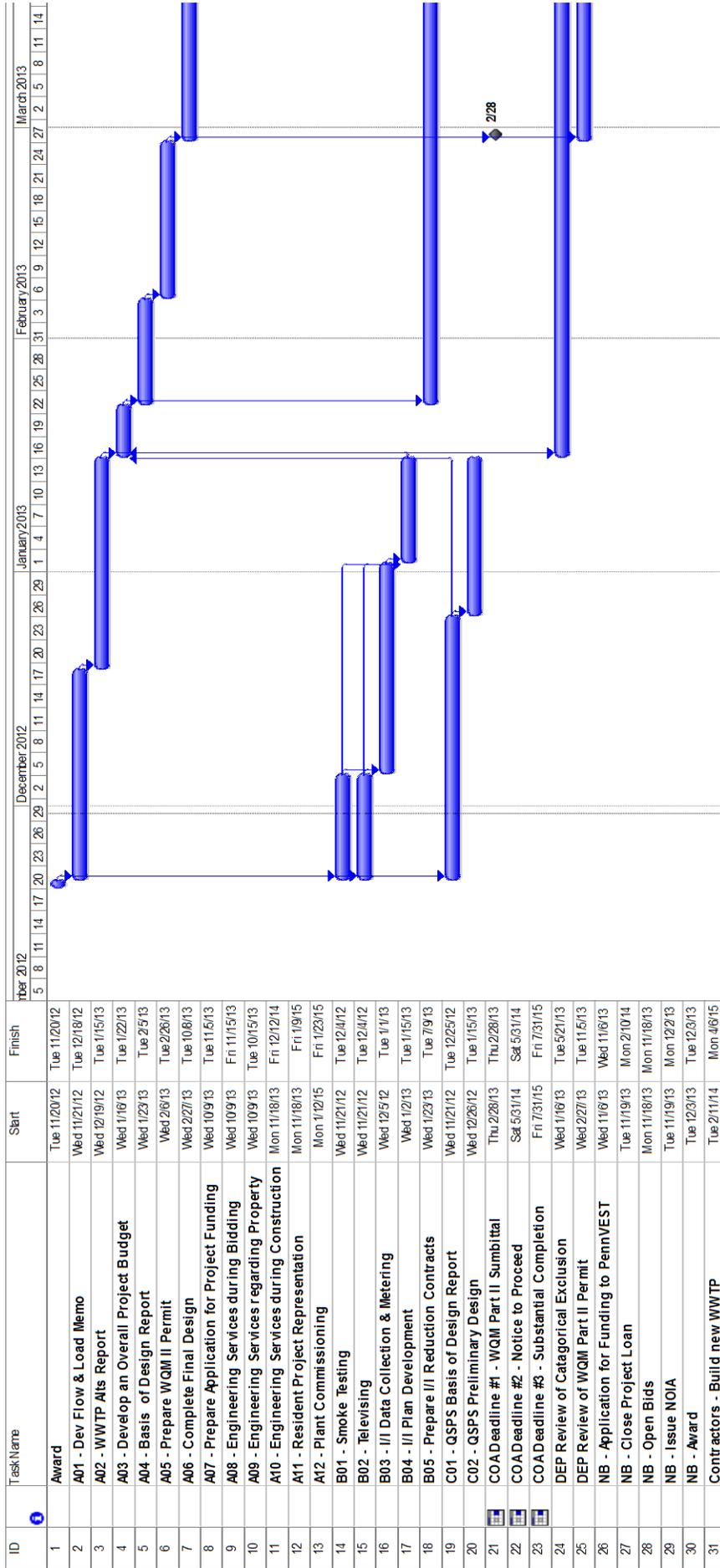
The NPDES Permit Transfer is complete, but was not submitted. Ryan is currently in possession of the document. We should process this as quickly as possible in order to comply with the Court Order.

Local Government Unit Debt Act Filing (Job Number: 90135-002)

I have submitted the documents to Ryan Tira for his use.

WWTP Upgrade (Job Number: 90135-003)

Schedule: I have prepared a MS Project schedule shown on the next page. We have working on a number of issues at once and I would like to provide a brief update to each.



Task A01 – Develop Flow & Loading Memo

This is the first step in the project. H/S staff have been on site and working with Dan to develop statistical information about the Flows and Loads experienced at your WWTP. This is a four week effort that ends on 12/16. Ultimately, the average daily flow is already set at 1.125 mgd. We need to establish the peak flow. We also need to establish the loading of various pollutants as part of the treatment design. We anticipate an early finish, and will provide a final draft for the Sewer Committee's review next week (12/10).

Task A02 – Alternatives Evaluation

This will become the categorical exclusion to Act 537 Planning. In it we will review SBRs versus VLRs versus 4-Stage Bardenpho. These are three typical WWTP processes employed to achieve BNR levels of treatment (TN 6-8 mg/l & TP ~ 1 mg/l). There are higher levels of treatment which could be employed if additional regulations are imposed (ENR = 3 mg/l TN and 0.3 mg/l TP) and the issue of pharmaceutically active pollutants may also be regulated. While beyond the scope of the COA, we plan a meeting to discuss this at a later date.

Task B01 – Smoke Testing

Our overall effort on I/I is to first establish what reductions can be planned and therefore accounted for as part of the WWTP upgrade. Dan and I have discussed the idea of smoke testing the entire Borough. We have not yet established a bid document to have this work contracted. The delay is based upon my desire to first complete a DEP file review in order to gather as much existing data as possible. The DEP file review is 12/13. We can make up for the schedule slippage on this.

Task B02 – Televising

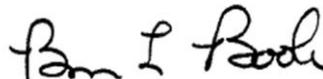
Our overall effort on I/I is to first establish what reductions can be planned and therefore accounted for as part of the WWTP upgrade. Dan and I have discussed the idea of Televising US11 within the Borough. We have not yet established a bid document to have this work contracted. The delay is based upon my desire to first complete a DEP file review in order to gather as much existing data as possible. The DEP file review is 12/13. We can make up for the schedule slippage on this.

Task C01 – QSPS Basis of Design Report

We have begun to collect preliminary data from the Queen Street Pump Station. We intend to review the continued use of Self-Priming Centrificals versus Submersible Pumps and Immiscible Pumps within the Basis of Design Report.

Should you have any questions or concerns, please do not hesitate to contact me at 814-470-0778. I look forward to reviewing the report with the Committee and the Council.

Very truly yours,
HAZEN AND SAWYER, P.C.



Brian L. Book, P.E.
Senior Associate

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
December 18, 2012

President James Troup called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Gregory Carl, Adam Klock, Stephen Reed, Ty Sees, and James Troup. Others present were Mayor Zboray; Ryan Tira, Borough Solicitor; Timothy Fink, Chief of Police; and Janice Bowman, Borough Secretary. Councilmen Stephen Reed, Jonathan Rees and Frank Wetzel were absent.

The nine visitors present introduced themselves.

Public Comment

Mr. Robin Bolig stated that he thinks the park looks nice.

Mr. Pat McPherson stated that he thinks there should be an end-of-month balance sheet for the sewer authority available at the monthly meetings. Mr. Klock stated that the information is available at the monthly sewer authority meetings. He estimated that approximately \$400,000 is in the accounts. He explained that the NSA has two old accounts, a checking account and a money market account and that the Borough has opened two new accounts. He added that the money will be transferred to borough accounts. Mr. Klock explained that at the end of the year, the costs of treatment for the bulk customers are reconciled and if there are overpayments, a reimbursement is made. Mr. Klock noted that the sewer committee meetings will be at 5:30 p.m. on the first Tuesday of the month. He also said that Mr. McPherson could contact the office to obtain the exact figures.

Approval of Council Meeting Minutes

Mr. Klock moved to approval the council meeting minutes of November 18, 2012. Mr. Troup seconded the motion. Roll call vote was 3-0-1 with Mr. Carl abstaining.

Mayor's Report

On December 9, the Mayor attended the Wreaths for Warriors at the Riverview Cemetery. He noted the volunteers that helped to lay the wreaths, mentioning the fire department, the Boy Scouts.

Mayor Zboray attended a meeting with Lynda Schlegel Culver and discussed problems with traffic on the Veterans' Bridge, especially when an accident occurs. Also discussed was the

traffic on Route 11 and 147. Mayor Zboray requested that an electronic sign be posted around Aldi's to inform drivers of traffic delays in Northumberland. He also suggested that a weigh station be established on Route 147 north of the Borough. He stated that PennDOT officials were receptive to his ideas.

Mayor Zboray informed the council that there was a problem with the left turn arrow at the traffic signal on King Street, turning onto Water Street. TRA Electric had repaired the light. Several people noted that the light does not always work as expected. TRA Electric will be contacted again to check on it.

Mayor Zboray recognized Mike Daddario who is retiring at the end of the year. Mike has been a barber in town for many years and has been a volunteer in the Borough.

Mayor Zboray stated that he has received many compliments on the decorations in the King Street Park. He thanked Robin Bolig and the other volunteers who helped to decorate.

Code Enforcement Officer's Report – no report

Street Department Report – no report

Emergency Services Board Report – no report

Northumberland Sewer Authority Report

- Mr. Klock noted that he checked his balance sheet and that the NSA bank accounts total \$498,000. The money that was transferred to Borough accounts totals \$314,000.
- Mr. Klock reported that Don Troxell resigned at the NSA meeting held yesterday, effective December 31. Jack Fasold had resigned before and Dean Paul's term expires at the end of the year. Mr. Klock stated that the NSA Board will have to meet a few more times before it can be dissolved.
- Mr. Klock moved to reappoint Dean Paul to the NSA; Mr. Carl seconded the motion. Roll call vote to approve was unanimous. Mr. Tira advised that other appointments would not be necessary since the authority has a quorum and will be dissolved.

Committee Reports

Community Development

Mr. Carl reported that the committee met on December 10th and discussed the following topics:

- Dog Park – the fence will be installed in the Spring.
- Kitchen – Mr. Carl said that the committee recommends that Jim Aikey be hired to install the counter tops. The quote of \$280 is for labor to install the countertops. The quote to fabricate and install the counter tops is \$600. The Borough would purchase the materials. Mr. Carl moved to purchase the materials and have Jim Aikey fabricate and install the counter tops for \$600. An estimate for the materials was not available. A three-bowl sink and a handicapped sink are required. Funding for the kitchen was obtained through a community trust. Mr. Tira advised that a cap for the materials could be

included in the motion. Mr. Klock asked if quotes for the materials had been obtained and said that the motion should be tabled until quotes are obtained.

- Rental of the Savidge Room – an agreement has been developed for the solicitor to review.
- Some funding is available for renovations to the gymnasium. Mr. Carl said that the committee plans to obtain quotes to replace the ceiling. He added that the Borough Secretary is also obtaining prices to replace the lighting in the gym.
- Mr. Carl stated that Mr. Slodysko has measured the fence at the recycling center. It is 955 linear feet plus a 20-foot gate.

Finance

Upon motion by Mr. Klock, seconded by Mr. Sees, council voted unanimously to approve the 2013 budget. This is the second reading of the budget. The total millage for 2013 is 28 mils. The average property owner will have an increase of approximately \$16.

Upon motion by Mr. Sees, seconded by Mr. Klock, the council voted unanimously to advertise Ordinance 2013-1. This ordinance is the tax levy ordinance for 2013.

Personnel

Mr. Troup stated that personnel issues are to be discussed in the Executive Session.

Public Safety – no report

Rules

Mr. Sees reported that progress is being made on the animal ordinance and the committee will review rules for the dog park. Mr. Tira stated that he has provided examples of rules from other community dog parks.

Sewer

Mr. Klock stated that the NSA would like to put a payment drop box at the Borough Building to accept payments of the sewer bills. He would like one that has slot outside and the box located inside the building.

The 2011 audit was presented without any findings. A copy is in the Borough Office.

Brian Book and Steve Siegfried, representatives from Hazen & Sawyer, were present to report on the status of the capital project. This report is included in the minutes as an addendum.

The Borough will be purchasing credits in 2013 and 2014. Mr. Book said that the PA DEP is considering changing the certification process for the credits. Because of this, he explained that the credit trading market is drying up. He said that he has some draft documents to review with the solicitor about getting a proposal for credits out. He explained that if the prices are not favorable, the Borough could wait until November and the PennVest auction. The number of credits that the Borough will need is

approximately 20,000 pounds. This does not include a buffer. After February 28, Mr. Book thinks that there is some opportunity to improve the plant operation by removing additional nitrogen. An amount is included in the budget for credits.

Mr. Book provided a time line for meeting the first deadline of February 28, 2013. This document is included as an addendum to the meeting minutes. Mr. Book provided a Flow and Loading Memo to the council which is also attached to the minutes. He requested that council review the document and present questions to him at the January meeting.

Mr. Book stated that documents have been located that show where work has been done on the sewer collection system. He noted that more work was accomplished than he had originally been told. However, he cannot locate a master plan and would like more information before setting a schedule for addressing the I & I. He added that until he knows where to spend the money efficiently, he's not going to spend it. Another issue is the Queen Street Pump Station. In quantifying numbers, the pump station can pass 5.5 million and more than that is an overflow. He stated that overflows occurred more frequently than during the flood and will need to be addressed. Mr. Book noted a lack of data on the wastewater plant. He explained that some of the samplings were inconsistent and it is thought that the pipe used to collect samples may have been moved and it was pulling off the very bottom of the raw sewage coming in so it was not a representative sample. This data was reported for over a year. Mr. Book provided a second graph in the memo that excludes the bad data.

Mr. Book explained that he spoke to Dennis Swartzlander, relative to the status of the permit. The categorical exclusion to the Act 537 Plan is the next deliverable on the schedule. The Borough must publish a public notice with details of the plans for the capital project and the user rates and keep it open for thirty days for public comment. Any public comment must be available for review. This should be advertised around January 15th. The thirty day period must be completed by February 28th so the permit may be approved by DEP. The advertisement will be ready for approval at the January 8th council meeting.

Council discussed a meeting date for later in February in order to take action on the plan before the February 28th meeting with DEP.

Streets – no report

Old Business

1. Mr. Sees moved to approve Ordinance 2012-2. Mr. Klock seconded the motion. This ordinance accepts the NSA debt of \$471,900.50 which is a self-liquidating debt. The council voted unanimously to approve.

Councilman Stephen Reed arrived at 8:06 p.m.

New Business

1. Upon motion by Mr. Carl, seconded by Mr. Troup, council unanimously approved payment of the bills. Bills to be paid from the General Fund total \$17,459.96.
2. The #1's requested that the council approve payment of \$30,000 for their new truck. They have provided an audit to the council. Mr. Troup stated that no one from the #1's or the Emergency Services Board had come to the council to discuss the purchase. The total truck payment is \$36,166. The council was informed that the #1's put \$63,000 down on the truck and they spent over \$30,000 for equipment for the new truck. Discussion ensued.
3. Mr. Sees moved to approve the payment of \$30,000 to NNB for #1's fire truck loan. Mr. Reed seconded the motion. Mr. Sees requested that the #1's provide a copy of the loan paperwork to the Borough. The total loan payment is \$36,166. The council was informed that the #1's put \$63,000 down on the truck and they spent over \$30,000 for equipment for the new truck. Discussion ensued. Council approved the motion unanimously.
4. Several committee members' terms expire at the end of the year. The committees are the Planning Commission (Margaret Weirick), the Shade Tree Commission(Liz Lockcuff), the Tax Collection Committee (Ty Sees, representative, and Jan Bowman, alternate) and the Zoning Hearing Board (Bob Sabol). Mr. Troup stated that he would contact Liz Lockcuff and Bob Sabol to see if they would be willing to be reappointed.
5. Mr. Troup read a letter from Councilman Jonathan Rees resigning his seat on the council. Upon motion by Mr. Sees, seconded by Mr. Reed, council voted 4-1 to accept Mr. Rees's resignation with regret. Mr. Klock cast the dissenting vote.
6. Upon motion by Mr. Klock, seconded by Mr. Reed, council voted unanimously to advertise to fill the vacancy for the council seat. The term expires at the end of 2013.
7. No action was taken on the solvency fee for relief for charges for unemployment compensation.
8. Mr. Klock requested that the second February meeting be moved from February 19th to February 26th. He also requested that all meetings be advertised as voting sessions. Mr. Klock stated that the council had discussed conducting the regular council business on the first meeting of the month and the sewer department business primarily on the second meeting of the month. Mr. Klock stated that Michele Cope could take the minutes of the sewer business during the council meetings. Council discussed the sewer committee reviewing all sewer business and bringing the issues to council that require council action. The sewer committee will meet before the first council meeting of each month. Council discussed the committees and meeting times and decided to determine the committee appointments and meeting dates at the January 8th council meeting.

Mr. Carl moved to advertise the Borough Council Meetings/Work Sessions for 2013. The advertisement will include a statement that action may be taken at all meetings. Mr. Klock seconded the motion which council approved unanimously. Mr. Tira asked if his presence is required all meetings. He was asked to attend the first meeting of each month and if his presence is required at another meeting, he will be contacted.

9. Mr. Ginck stated that he has been on the Emergency Services Board for two months and noted that the ESB is not empowered to make decisions regarding the fire companies. He said that the ESB needs to have some written rules about how to operate. It was explained that when the ESB was first set up it was to oversee the fire department and to have the companies working together. Mr. Troup stated that the ESB does not have the authority to approve the fire companies' purchases. The fire department budget is to be developed by the Fire Chief and the ESB. Mr. Ginck requested some guidance on what their role should be, requesting that the council provide written specifics. He explained that the companies are two separate entities. He noted that the two groups are working well together. Mr. Troup agreed that the ESB should have more power to run the fire department more effectively. It was proposed that the ESB take suggestions to the public safety committee on ways to improve their role. It was noted that Sam Wolfe's term on the ESB expires at the end of 2012. Mr. Wolfe represents the #1's on the board.

Mr. Klock asked how the recruitment efforts are going. Mr. Ginck responded that the signs have been posted throughout the Borough and they are being noticed.

Executive Session

Mr. Klock moved to adjourn for an Executive Session. Mr. Troup adjourned the council meeting at 8:56 p.m. for the Executive Session, noting that personnel issues would be discussed.

The council meeting was reconvened at 9:38.

Mr. Troup moved to allow employees to vision and dental insurance through Benecon at no cost to the Borough. The amount will be deducted from the employee's last check of the month for the following month, pre-tax. Mr. Carl seconded the motion. Council approved unanimously.

Mr. Klock moved to adjourn. The meeting was adjourned at 9:41 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary

MEMORANDUM

DATE: December 18, 2012

FOR: Northumberland WWTP
FROM: Mark Strahota
SUBJECT: Flow and Loading Memo

BACKGROUND/PURPOSE:

This memo summarizes the approach and methodology used in developing the design influent flows and loads for the Northumberland Borough Wastewater Treatment Plant (WWTP) upgrade. Historical data from November 2009 through October 2012 was used as a basis for establishing both the design flows and loads for the upgrade.

One intent of this memo is to identify the plant design flows as defined by the criteria in the Pennsylvania Department of Environmental Protection (DEP) Domestic Wastewater Facilities Manual. The projected flows used in the design of upgraded facilities have a significant impact on sizing and configuration of the plant upgrade. In particular, the plant must be able to convey peak flows without overflowing hydraulically, while at the same time, providing the flexibility to treat minimum and average flows efficiently. The Northumberland Borough WWTP collection system does experience inflow and infiltration (I/I), which can cause a wide gap between average flows and peak flows.

This memo is also intended to identify the plant design loads as defined by the criteria in the DEP Domestic Wastewater Facilities Manual, and as needed for preliminary sizing of the proposed Northumberland Borough WWTP upgrade. Table 1 in this Technical Memorandum defines the relevant design flows and loads as they apply to DEP requirements. In general, the design loads will be defined in terms of Annual Average, Maximum Monthly Average, and Peak Hourly.

**BOROUGH OF NORTHUMBERLAND
INFLUENT FLOW AND LOAD MEMORANDUM (DRAFT)**

December 18, 2012

Table 1 – Summary of DEP Design Flows

Design Flow Parameter	General Definition*	Typical Application*	Comments
Annual Average Flow	The total flow received at the facility during any one calendar year divided by 365 (the number of days in that period)	The “nominal” design flow of a facility. Used for cost comparisons and annual estimates of O&M costs. Used for water quality modeling. Used for evaluating Act 537 plan updates. Used to determine allowable mass loadings in NPDES permits.	Key treatment design parameter
Monthly Average Flow	The total flow received at the facility during any one calendar month divided by the number of days in that month.	A flow reporting parameter used in discharge monitoring reports.	Not applicable to preliminary design flow selection; therefore not addressed in this memo
Maximum Monthly Average Flow (“Max Month”)	The highest monthly average flow during any one calendar year.	Determine the overall hydraulic design of the facility. Used for evaluating Act 537 plan updates and planning modules. Is the “hydraulic capacity” for Chapter 94 determinations. Establishes the monthly average flow limitation on NPDES permit.	Key treatment design parameter
Peak Hourly Flow	The maximum flow rate received at the facility averaged over a period of one hour.	Designing clarifiers, chlorine contact tanks, and other hydraulically sensitive units.	Key hydraulic design parameter
Peak Instantaneous	The maximum instantaneous flow rate received at the facility at any given time.	Designing comminutors, pump stations, piping, and units subject to peak flow conditions.	Incorporated into design to ensure that plant has sufficient hydraulic capacity
Minimum Hourly Flow	The least flow rate received at the facility over a period of one hour.	Designing pump stations, and other units sensitive to excessive detention times.	No data to define min hourly at DC WPCP; will be revisited during design to ensure flexibility

*Referenced from PA DEP Document No. 362-0300-001, *Domestic Wastewater Facilities Manual: A Guide for the Preparation of Applications, Report, and Plans.*

METHODOLOGY:

As part of these influent flow and loading characterizations, historical data from the past three years – November 2009 through October 2012 – was used to evaluate historical flows and loads. This evaluation was then used to make design recommendations for the upgraded WWTP.

Flow Data Review

No data was discarded as outliers from the data set. Figure 1 shows a graph of all the data over time, and Tables 2 and 3 present a summary of the historical influent flow data from November 2009 through October 2012.

Figure 1 – Northumberland Borough Daily Effluent Flows

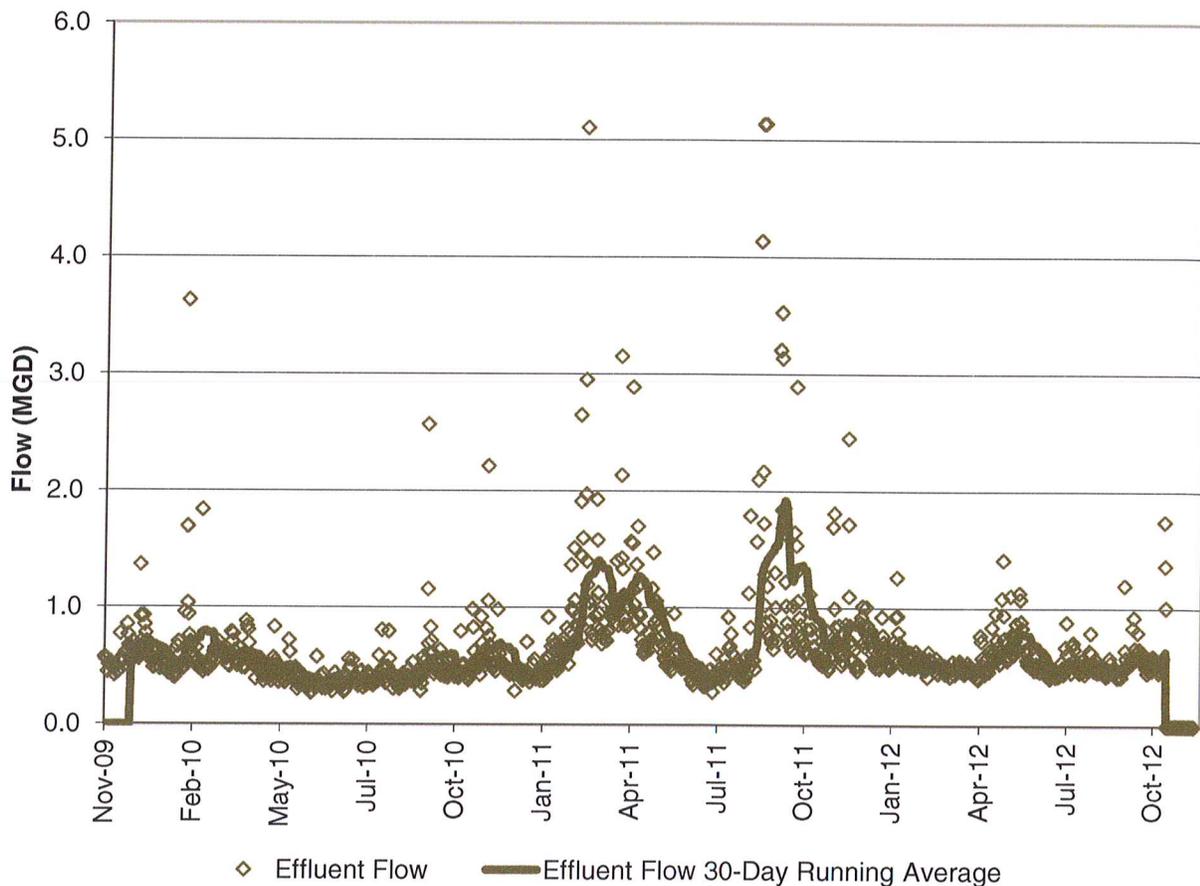


Table 2 – Summary of Historical Annual Average Flows and Peaking Factors for Each Year, November 2009 through October 2012

Year	Annual Average Flow (MGD)	Peaking Factors			
		Minimum Day	Maximum Month	Maximum 7-Day	Maximum Day
1	0.52	0.53	1.35	2.68	6.99
2	0.81	0.35	1.77	3.14	6.32
3	0.61	0.66	1.32	1.98	4.05
Average	0.64	0.51	1.48	2.60	5.79

Table 3 – Summary of Historical Data over Entire 3-year Period

Flow Criteria	Historical	
	Flow (MGD)	Peaking Factor
Minimum Day	0.32	0.51
Annual Average	0.64	1.00
Maximum Month	0.98	1.48
Maximum 7-Day	1.71	2.60
Maximum Day	3.73	5.79

There was one major wet weather event in the data set, which occurred September 7-9, 2012. During this event the plant (and likely the flow meter) was flooded out and inaccessible. The flow meter recorded that the plant received 15.426 MG during this three day period, so that flow was distributed as 5.14 MGD for each of the three days. This flow would be the maximum day flow for the entire three-year period. However, the PA DEP has considered this event to be a statistical anomaly at other plants; therefore, the data from this event was excluded when calculating the historical flows presented above.

The flow data at the Northumberland WWTP is based on effluent; influent flow is not monitored. It is also important to note that the plant bypasses flows during wet weather events, and these flows are recorded as a total for the entire day when bypassing occurs. The WWTP's chart recorder has a maximum recordable flow of 4,000 gpm (5.76 MGD). Therefore a true peak hour and/or peak instantaneous flow is not available. It is recommended that the plant monitor for peak hourly and/or peak instantaneous flows during the plant upgrade design. In the meantime, an assumed value for peak hour flows will be used based on Hazen and Sawyer's previous experience. Plants of this size with I/I influence typically experience a peak hour peaking factor in the range of 6-10.

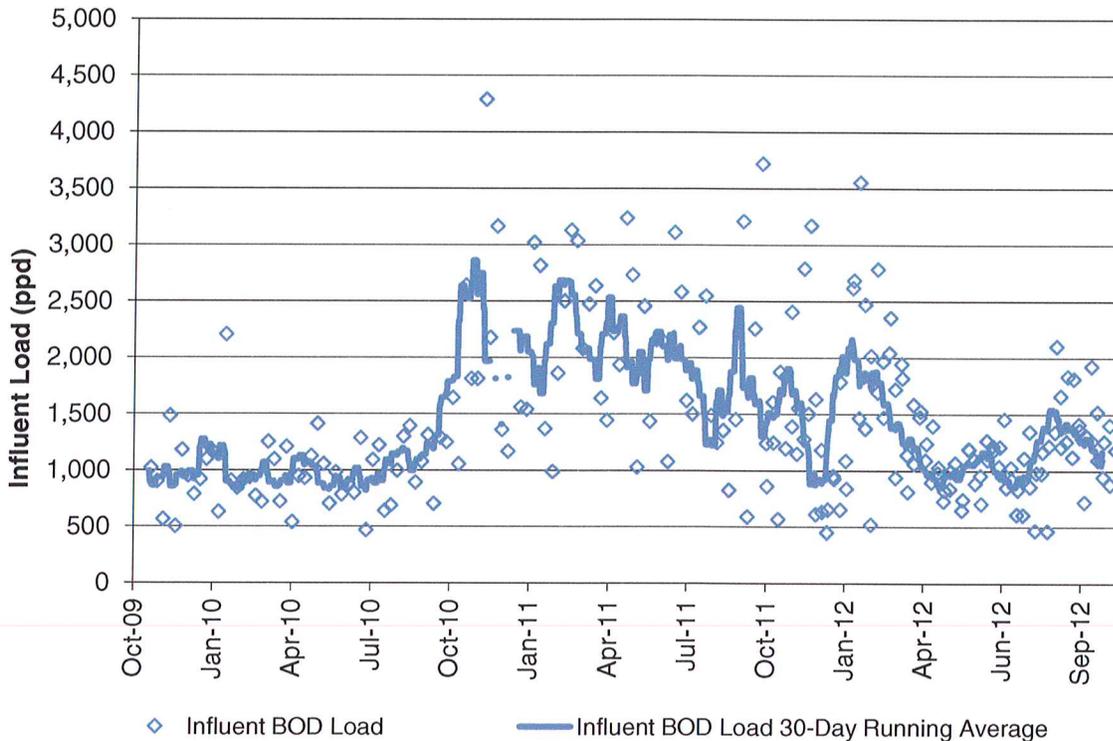
Loading Data Review

Influent samples at the Northumberland Borough WWTP were taken once a week for analysis of five-day biochemical oxygen demand (BOD₅) and total suspended solids (TSS) from November of 2009 through September of 2011. Since October of 2011, samples have been taken twice a week for the analysis of BOD₅ and TSS. No influent data is available for nitrogen and phosphorus; effluent samples are collected once a week for analysis of total kjeldahl nitrogen (TKN), ammonia (NH₃-N), and total phosphorous (TP). We recommend that the plant begin regular analysis of TKN, NH₃-N, and TP on influent composite samples as well.

For statistical precision, data within two standard deviations (approximately a 95% confidence level) were

used to calculate annual average loads, while data within three standard deviations (approximately a 99.75% confidence level) were used to calculate minimum day, maximum month, maximum week, and maximum day loads. Figure 2 presents a chart of raw influent BOD load over the past three years as well as a 30-day running average.

Figure 2 – Influent BOD Load November 2009 through November 2012



As seen in Figure 2, the 30-day running average for BOD₅ is relatively consistent from October 2009 – October 2010. Since October of 2010, the BOD₅ running average has become more variable. Figure 3 shows that TSS is highly variable and unexpectedly high from October 2010 through April 2012. However, before and after this period, the BOD and TSS values are consistently lower, closer to typical values of municipal wastewater. We believe this pattern represents artificially high TSS and BOD₅ values, and the Plant Superintendent attributed these results to collection of settled solids in the influent sampler. The sampling point was changed in April 2012, which resulted in greater data consistency. Due to this discrepancy, the BOD and TSS data from October 2010 through April 2012 was discarded when calculating the influent loads. The resulting data – with October 2010 through April 2012 excluded – is shown in Figures 4 and 5.

Figure 3 – Influent TSS Load November 2009 through November 2012

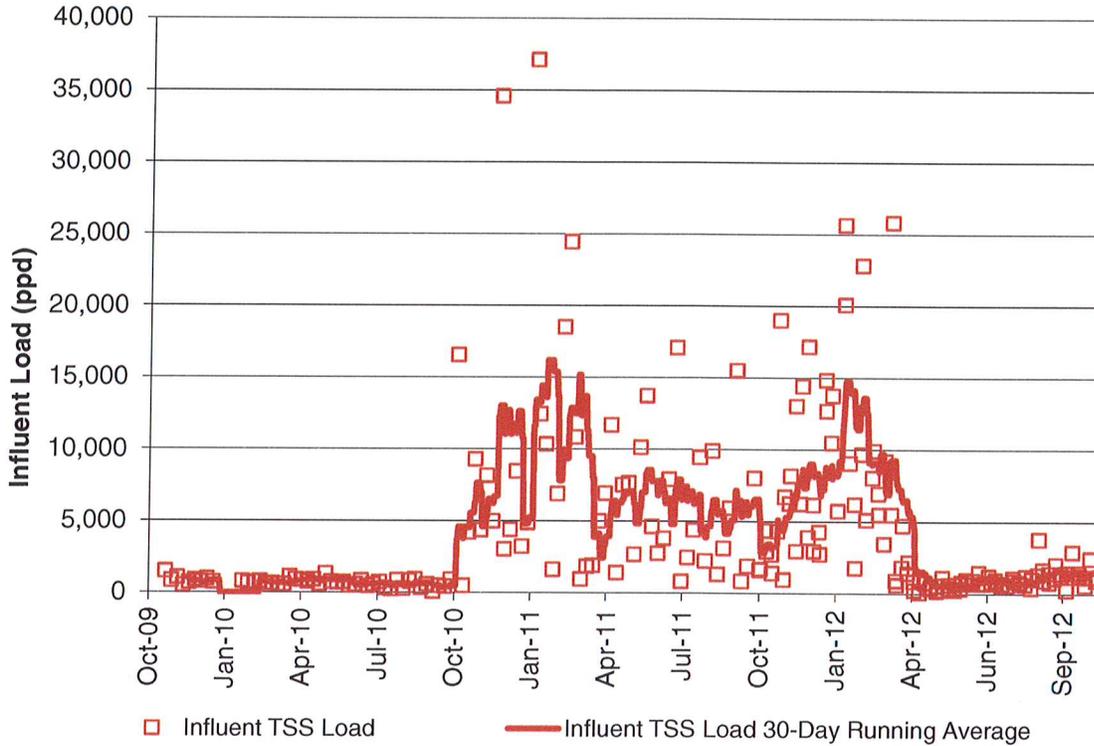


Figure 4 – Influent BOD Load Excluding October 2010 through April 2012

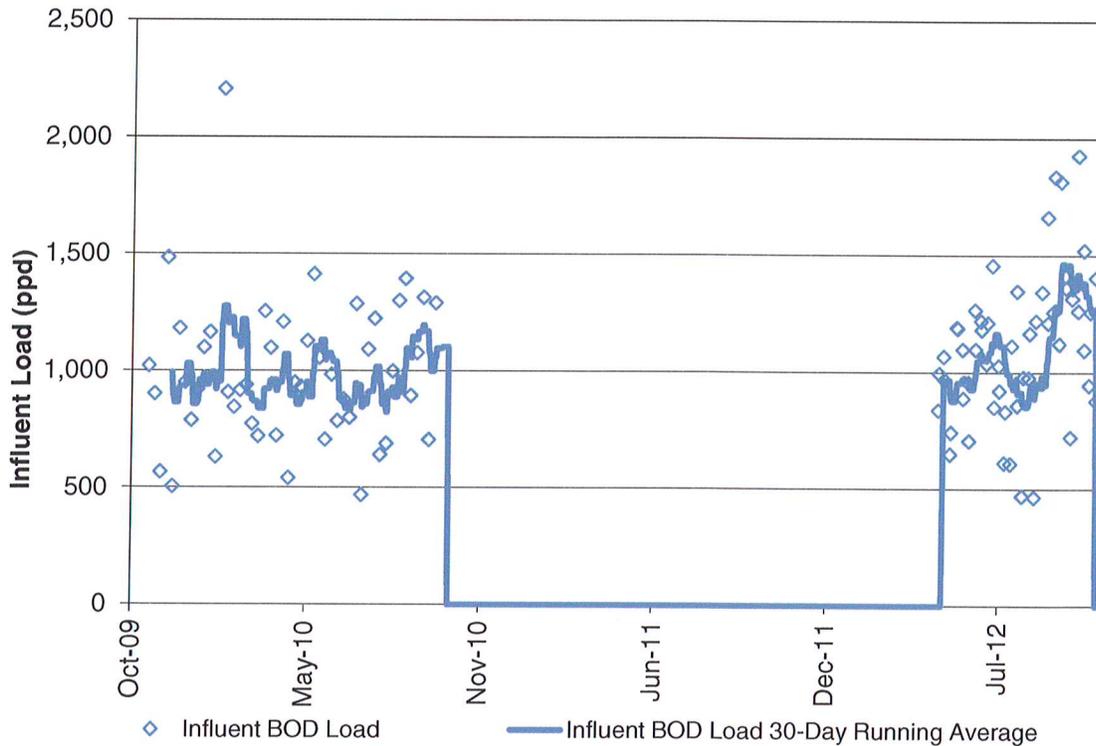
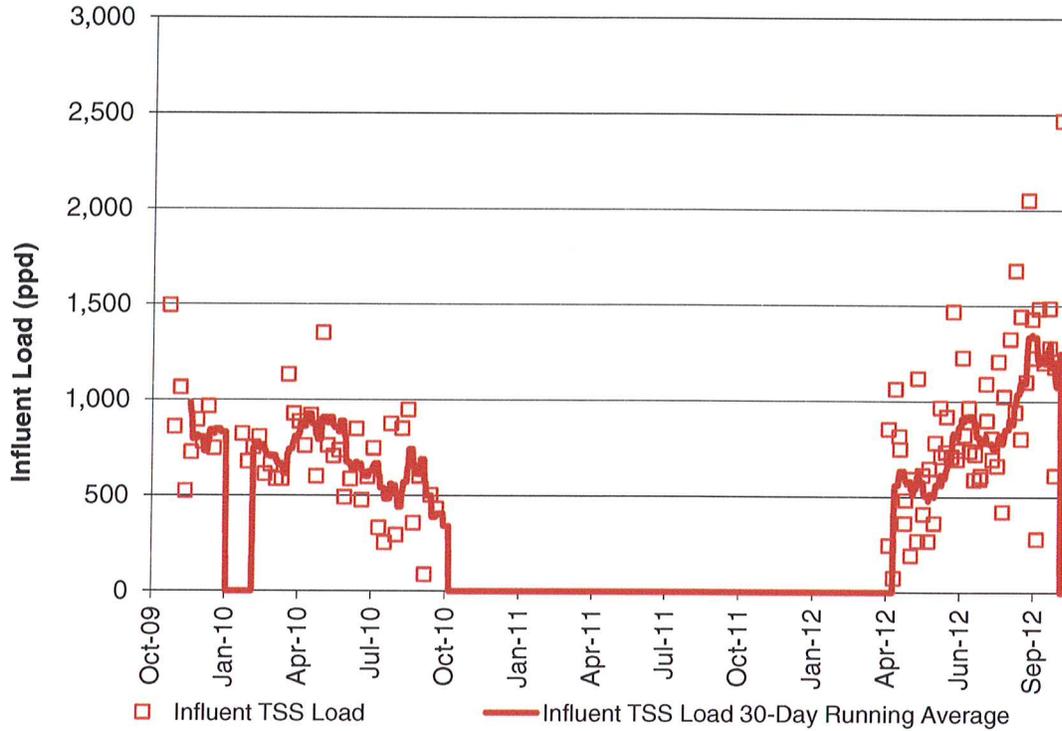


Figure 5 – Influent TSS Load Excluding October 2010 through April 2012



Tables 4 and 5 present annual average historical loads for BOD₅ and TSS, as well as peaking factors for each parameter. Table 6 presents a summary of the historical data over the entire three-year data set, excluding October 2012 through April 2012.

Table 4 – Summary of Historical BOD₅ Loads and Peaking Factors for Each Year, November 2009 through October 2012

Year	Annual Average	Peaking Factors			
		Minimum Day	Maximum Month	Maximum 7-Day	Maximum Day
1	987	0.48	1.29	---	2.24
2	---	---	---	---	---
3	1,091	0.43	1.34	1.49	1.77
Average	1,368	0.45	1.32	1.49	2.00

Table 5 – Summary of Historical TSS Loads and Peaking Factors for Each Year, November 2009 through October 2012

Year	Annual Average (ppd)	Peaking Factors			
		Minimum Day	Maximum Month	Maximum 7-Day	Maximum Day
1	721	0.12	1.37	---	2.08
2	---	---	---	---	---
3	887	0.09	1.51	2.06	2.78
Average	804	0.10	1.44	2.06	2.43

Table 6 – Summary of Historical Loads Over Entire 3-Year Period

Criteria	BOD ₅	TSS
Minimum Day	475	85
Annual Average	1,050	813
Maximum Month	1,390	1,180
Maximum 7-Day	1,570	1,680
Maximum Day	2,110	1,980

Influent Sampling Results

In addition to analyzing the historical data provided by the plant, a week-long sampling event was performed at the WWTP. This sampling event, which occurred from December 3-7, 2012, included multiple grab samples each day that were analyzed for alkalinity, chemical oxygen demand (COD), ammonia, nitrate, nitrite, TP, and orthophosphate (PO₄-P). The average concentrations are presented in Table 10, and approximate average diurnal curves (for 7:30 AM to 3:00 PM) for selected parameters are presented in Figure 7.

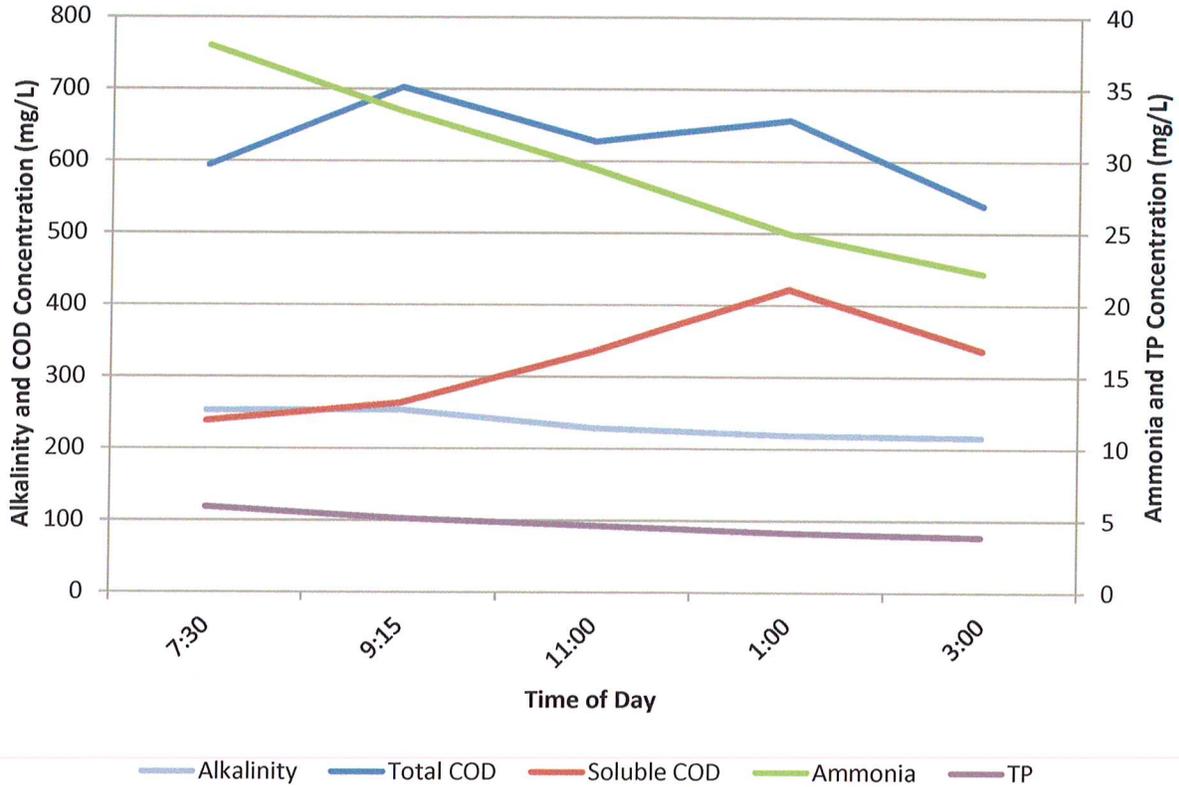
On two days during the sampling event, the plant was dewatering sludge using the belt filter press, and the filtrate was returned to the head of the plant and mixed with the influent. In both grab samples that included the filtrate, the nitrate was above 30 mg/L and the TP was above 20 mg/L. These two samples were excluded from the averages listed in Table 10.

In general, the sampling results were consistent with the historical influent data and typical results for municipal wastewater. Of particular interest is the dramatic increase in soluble COD fraction throughout the day, which could be an influence from an industrial or commercial source, such as the large bakery in the collection system.

Table 10 – Average Influent Concentrations from December 2012 Sampling Event

Time	Preparation	Parameter Concentrations (mg/L)						
		Alkalinity (as CaCO ₃)	COD	Ammonia	Nitrate	Nitrite	TP	PO ₄ -P
7:30	Unfiltered	253	594	38	0.3	0.1	5.9	5.3
	Filtered		239					
9:15	Unfiltered	254	702	33	1.4	0.3	5.1	4.5
	Filtered		263					
11:00	Unfiltered	229	627	29	1.2	0.2	4.6	4.0
	Filtered		335					
1:00	Unfiltered	219	657	25	0.7	0.1	4.1	3.4
	Filtered		422					
3:00	Unfiltered	216	538	22	0.7	0.1	3.9	3.1
	Filtered		336					
Composite	Unfiltered	236	675	30	0.5	0.1	4.0	3.4
	Filtered		310					

Figure 7 – Average Diurnal Curves from December 2012 Sampling Event



Since there was no influent data available for nitrogen and phosphorus, the nutrient loads were calculated based on the composite sample results presented in Table 10, and the corresponding loads are presented in Table 11. Influent TKN was estimated using an approximate ratio of 0.7 NH₃-N:TKN. We recommend that the plant begin regular analysis of TKN, NH₃-N, and TP on influent composite samples to confirm these results.

Table 11 – Average Influent Loads from December 2012 Sampling Event

	COD	Ammonia	Nitrate	Nitrite	TP	PO ₄ -P
Unfiltered	2,775					
Filtered	1,274	123	2	0	17	14

CONCLUSIONS/RECOMMENDATIONS:

A design (year 2035) annual average flow of 1.125 MGD and the peaking factors in Table 3 were used to determine the design flow criteria presented in Table 11. In order to determine a peak hourly flow, a peaking factor of 8 was used based on previous Hazen and Sawyer experience. Using the new annual average flow of 1.125 MGD and multiplying it by a peaking factor of 8 yields a peak hourly flow of 9.0 MGD. Similarly, an approximate peaking factor of 10 was used to estimate peak instantaneous flow.

The historical loads in Table 9 were used to determine the proposed design loads for BOD₅ and TSS, and the sample results in Table 11 were used to determine the proposed design loads for TKN, NH₃-N, and TP. The proposed design loads are presented in Table 12. The peaking factors from the historical data for BOD₅ were used as peaking factors for TKN, NH₃-N, and TP. The calculated historical loads, which are from an annual average flow of 0.64 MGD, were scaled up based on the new design flow of 1.125 MGD. For example, to calculate the minimum day load for BOD:

Take the maximum month value and multiply by the ratio of design annual average flow and current annual average flow:

$$475 \text{ lbs/d} \times 1.125 \text{ MGD} / 0.64 \text{ MGD} = 835 \text{ lbs/d} \rightarrow \text{use } \underline{840 \text{ lbs/d}}$$

For reference Table 13 presents the calculated concentrations based on the proposed flows and loads in Table 12.

Table 12 – Design Northumberland WWTP Flows and Loads

Parameter	Minimum Day	Annual Avg	Maximum Month	Maximum 7-Day	Maximum Day	Peak Hour	Peak Instantaneous
Flow (MGD)	0.58	1.125	1.67	2.92	6.51	9.0	11.0
BOD (lbs/d)	840	1,840	2,430	2,750	3,690		
TSS (lbs/d)	150	1,430	2,070	2,940	3,460		
TKN (lbs/d)	140	310	400	460	610		
NH ₃ -N (lbs/d)	100	220	290	330	440		
TP (lbs/d)	15	35	50	55	70		

Table 13 – Calculated Design Concentrations

Parameter	Minimum Day	Annual Avg	Maximum Month	Maximum 7-Day	Maximum Day
BOD (lbs/d)	172	196	175	112	68
TSS (lbs/d)	31	152	148	121	64
TKN (lbs/d)	29	33	29	19	11
NH ₃ -N (lbs/d)	20	23	21	13	8
TP (lbs/d)	3	4	3	2	1

December 18, 2012

Borough of Northumberland
175 Orange Street
Northumberland, PA 17857

RE: Engineer's Status Report

Council:

The following summarizes the actions completed or pending on your behalf:

Sewer Retainer Services (Job Number: 90135-000)

With regard to our appointment as your Retained Engineer, we have the following items to discuss briefly:

- 2013 Budget – Based upon our previous discussions we are working on an updated Long Term Capital Plan that builds from the anticipated income (\$1,013,595) and operating expense (\$853,773), and reflects the capital improvement funds allocated to the 2015 Plant Upgrade. It is recognized that Point Township and Upper Augusta Township have been notified of a 5% increase in treatment costs associated with the same. We should offer to meet with committees of our customers to discuss this early in the New Year.
- Nutrient Credit Trading – As we discussed at your last meeting, the PMAA is reporting that the PA DEP has proposed revisions to the Chesapeake Bay Tributary Strategy that would drastically limit the availability of credits for trade from other point sources. This has created uncertainty within the Credit Trading Program. As a result, we have not been able to secure a trade from another point source as discussed. We have begun to work with your Solicitor to create public bid documents.
- Plant Operations – Last week, I visited the WWTP to discuss with Dan, his concerns over the cold weather operation of the Digesters. Essentially, he has noticed that the biosolids stop decomposing and as a result the tanks fill faster and more sludge is sent to the Landfill. We have made several suggestions as follows:
 - Contact a Chemical Supplier and conduct a Jar Test using:
 - Alum
 - Ferric Chloride
 - Turn off Aeration for 24 hours, reaerate for 1 hour, then try to decantWe will work with Dan if the Chemical testing yields improved settling. It may be that the Digesters are becoming vapor locked on carbon dioxide. If the on/off operation works, this would eliminate the problem and would not otherwise increase operational costs.

WWTP BNR Upgrade (Job Number: 90135-003)

We are working on the first DEP Consent Order Deadline and want to brief the Council on those aspects. First we want to present the overall schedule:

Schedule: Attached to this report you will find a simple Gantt Chart of the WWTP Upgrade Project. This is broken into a number of sections. Of primary importance are the sections A## = H/S work on your plant, B## = H/S work on I/I reduction, & C## = H/S work on the Queen Street Pump Station. Generally speaking we are on schedule. This evening we are presenting to the Council a copy of the Flow and Loading Memorandum which becomes the basis of our design work moving forward. We are going to utilize this information immediately. We would like the Council to review this and ask any questions you might have as it will, in part, establish the size of the Pump Station and Treatment Plant.

Contract Fees: In addition to being on Schedule, we have not yet billed Northumberland any part of the WWTP Engineering Fees. You will shortly be billed for our effort to date, which will include portions of A01, A02, B01, B02, and C01. The Engineering Services within the 2012 budget were projected to be \$67,045 as significant portion of which come from the expenses of the NSA. Additionally, we proposed a withdraw of \$100,000 from the General Fund for Engineering Services. We anticipate that our December bills will be 10-20% less than the budget. We are otherwise on budget as well as on schedule.

Wastewater Treatment Plant (Series A) – We have completed the Flow and Loading Memo which includes the following key parameters:

- Permitted Flow 1.125 mgd (dictated by the PA DEP)
- Maximum Daily Flow 6.51 mgd
- Peak Instantaneous Flow 11.0 mgd
- Annual Average BOD Load 1,840 lbs/d
- Annual Average TKN Load 310 lbs/d
- Annual Average TP Load 35 lbs/d

This information has been provided to a number of system suppliers to generate conceptual level quotations for equipment.

Based upon the preliminary design conditions which result of the Flow and Loading Memo, we will present an Alternatives Analysis which should be done prior to the January 15th schedule. We are going to review a number of alternatives as follows:

- Plug Flow SBR
- Complete Mix SBR
- Vertical Loop Reactor
- Oxidation Ditch
- 4-stage Bardenpho

The results of the Alternatives Analysis will become the Categorical Exclusion to Act 537 Planning.

Infiltration & Inflow (Series B) – We conducted a file review of the PA DEP's records and discovered that the NSA has completed a significant number of I/I Reduction Projects since 2005. We are reviewing a 20 page summary report based upon approximately 2-3 banker's boxes of data. As such, we have not identified any early action I/I projects. We intend to be in a better position to discuss this at your January meeting.

Queen Street Pump Station (Series C) – Utilizing the Flow portion of the Flow and Loading Memo, we have begun to work on alternatives for the Queen Street Pump Station. We intend to avoid any Sanitary Sewer Overflows (SSO) below the Peak Day, Peak Hour and Peak Instantaneous flows reported. Alternative layouts utilizing Self Priming Centrifugals, Submersibles and Dry Pit Immersibles are being developed.

Permitting Status – We have spoke to Dennis Swartzlander (PA DEP Planning) who reports the following requirements for the Categorical Exclusion to Act 537 Planning:

Needed for the Categorical Exclusion:

- 1. I need a letter from you with a narrative of what you are doing (yes I need it in writing).*
- 2. You need to do a public notice as you would for a 537 plan with details of what you are doing and the estimated user rates. ((the notice must include)) A location where this information can be viewed and after 30 days, copies of all comments.*
- 3. I will then send you an approval letter.*

While not included in Dennis's comments, we will also send a copy to the Northumberland County Planning Office.

We are attempting to schedule a pre-submission meeting with Tom Randis on the WQM Part II Permit. Also we are working with the PA DEP to have this meeting include a PennVEST Planning Consult.

Should you have any questions or concerns, please do not hesitate to contact me at 814-470-0778. I will be available during your Sewer Committee and Council meetings by phone.

Very truly yours,
HAZEN AND SAWYER, P.C.



Brian L. Book, P.E.
Senior Associate

ID	Task Name	Start	Finish
1	Award	Tue 11/20/12	Tue 11/20/12
2	A01 - Dev Flow & Load Memo	Wed 11/21/12	Tue 12/18/12
3	A02 - WWTP Alts Report	Wed 12/19/12	Tue 1/15/13
4	A03 - Develop an Overall Project Budget	Wed 1/16/13	Tue 1/22/13
5	A04 - Basis of Design Report	Wed 1/23/13	Tue 2/5/13
6	A05 - Prepare WQM II Permit	Wed 2/6/13	Tue 2/26/13
7	A06 - Complete Final Design	Wed 2/27/13	Tue 10/8/13
8	A07 - Prepare Application for Project Funding	Wed 10/9/13	Tue 11/5/13
9	A08 - Engineering Services during Bidding	Wed 10/9/13	Fri 11/15/13
10	A09 - Engineering Services regarding Property	Wed 10/9/13	Tue 10/15/13
11	A10 - Engineering Services during Construction	Mon 11/18/13	Fri 12/12/14
12	A11 - Resident Project Representation	Mon 11/18/13	Fri 1/9/15
13	A12 - Plant Commissioning	Mon 1/21/15	Fri 1/23/15
14	B01 - Smoke Testing	Wed 11/21/12	Tue 12/4/12
15	B02 - Televising	Wed 11/21/12	Tue 12/4/12
16	B03 - I/I Data Collection & Metering	Wed 12/5/12	Tue 1/1/13
17	B04 - I/I Plan Development	Wed 1/2/13	Tue 1/15/13
18	B05 - Prepare I/I Reduction Contracts	Wed 1/23/13	Tue 7/9/13
19	C01 - QSPS Basis of Design Report	Wed 11/21/12	Tue 12/25/12
20	C02 - QSPS Preliminary Design	Wed 12/26/12	Tue 1/15/13
21	COA Deadline #1 - WQM Part II Submittal	Thu 2/28/13	Thu 2/28/13
22	COA Deadline #2 - Notice to Proceed	Sat 5/31/14	Sat 5/31/14
23	COA Deadline #3 - Substantial Completion	Fri 7/31/15	Fri 7/31/15
24	DEP Review of Catagorical Exclusion	Wed 1/16/13	Tue 5/21/13
25	DEP Review of WQM Part II Permit	Wed 2/27/13	Tue 11/5/13
26	NB - Application for Funding to PennVEST	Wed 11/6/13	Wed 11/6/13
27	NB - Close Project Loan	Tue 11/19/13	Mon 2/10/14
28	NB - Open Bids	Mon 11/18/13	Mon 11/18/13
29	NB - Issue NOIA	Tue 11/19/13	Mon 12/2/13
30	NB - Award	Tue 12/3/13	Tue 12/3/13
31	Contractors - Build new WWTP	Tue 2/11/14	Mon 4/6/15

